

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52

Greene, Leeds, and Turner, Maine

Minutes of the Nineteenth Regular Meeting of the Board of Directors for 2015-2016

June 9, 2016 Turner Elementary School

Members present: Elizabeth Bullard, Chairperson; Diana Morgan, Vice Chairperson; Yuri Kowalski; Richard Gross; Peter Ricker; JoAnn Nickerson; Robert Allen; Carlos Gnipp

Members absent: Jon Woodard

Others Present: Henry Aliberti, Superintendent of School; Thomas Ambrose, Assistant Superintendent; Deborah Alden, Special Education Director; Deborah Roberts, Business Manager; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Pam Doyen, Greene Central School Principal; Danielle Harris, Leeds Central School Principal (6:51 .m.); Kim Long, Facilities/Transportation Director; Karen Potvin, Technology Education Coordinator; David Roberts, Food Service Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:52 P.M. and the Pledge of Allegiance was led by Robert Allen.
2. The Minutes of the Fourth Special Minutes, May 10, 2016 and the Minutes of the Seventeenth Regular Minutes, May 12, 2016 were accepted under general consent.
3. Communications:
 - 3.1 Superintendent Aliberti reported the resignation of Jennifer Duncan as Food Service Assistant at Leavitt Area High School, effective June 16, 2016.
 - 3.2 Superintendent Aliberti reported the resignation of Carrie St.Pierre as Food Service Assistant at Turner Primary School, effective June 16, 2016.
 - 3.3 Superintendent Aliberti reported the resignation of Lindsay Carter as Special Education Teacher in the Day Treatment Program at Greene Central School, effective August 31, 2016.
 - 3.4 Superintendent Aliberti reported the resignation of Marga Hutchinson as Pre-K Teacher at Turner Primary School, effective August 31, 2016.
 - 3.5 Superintendent Aliberti reported the resignation of Erin Fraser as Fourth Grade Teacher at Turner Elementary School, effective August 31, 2016.
 - 3.6 Superintendent Aliberti reported the transfer of Kelly Kelley as Leeds Central School Special Education Teacher to Tripp Middle School.
4. Adjustments to Agenda – None.
5. Committee Reports:
 - 5.1 Finance Committee: Diana Morgan reported the committee met earlier this evening and signed warrants, discussed the final 2015-16 EPS subsidy amount and the plan to return

\$280,501.45 in additional subsidy to the communities that was actually received by the District. April 2016 financials were reviewed. Special Education and Transportation are estimated to be overspent by June 30th and we will most likely need to vote to transfer funds at a future meeting (see attached).

- 5.2 Plant/Transportation/Building Committee: Peter Ricker reported the committee has not met. He stated the vote on the bond for the track and the soccer field is next Tuesday, June 14, 2016.
- 5.3 Curriculum/Policy Committee: JoAnn Nickerson reported the committee has not met.
- 5.4 Student Representative's Report – Nathan Allen was not present. Board member Robert Allen shared with the Board Nathan was very grateful and appreciative of being on the school board for two years. Mr. Allen noted that he appreciated the professionalism of the Board and how that emanates to the kids. Chairperson Bullard wanted Nathan to know that he was a great addition to the Board.
- 5.5 Tri-Town Support Staff Negotiations (ESP): Peter Ricker reported the committee is negotiating and there was a fact finding hearing held last week. An executive session will be needed later this evening.
- 5.6 Tri-Town Education Association Negotiations (Teacher) – No report.
- 5.7 Administration Negotiations: Peter Ricker reported the committee is negotiating and an executive session will be needed later this evening.
- 5.8 Administrator's Report – Special Education Director Deb Alden shared a PowerPoint presentation of an overview of the special education programs and presented the survey data from the state. Board member Robert Allen asked if Mrs. Alden could share data regarding the number of students who transition out of special education rooms. Mrs. Alden agreed that she could present that information in the future. Board member Richard Gross asked if we are expected to have day care for IEP meetings. Mrs. Alden said she asked the state the same question. She said she has been at many meetings when parents need to bring children and we do take care of them but she needs to ask if it is an expectation. Robert Allen asked if the questions are mandates from the state. Mrs. Alden said that many of the questions are related to mandate but many of the parts are based on people's perceptions.
- 5.9 Superintendent's Report: Superintendent Aliberti reported that the Greene land sale will be a judicial settlement conference. The judge at the last meeting set it up for June 14, 2016. More specifics will be coming and will be held at Androscoggin superior court. The District could talk about who may want to attend that conference and Superintendent Aliberti offered to.

Chairperson Bullard asked if there is any indication as to whether particular board members should attend. Superintendent Aliberti said he does not know at this time. Peter Ricker said that he is aware that we are waiting for more information and he said that one of the Turner selectmen feels that this is a forced opportunity for negotiations. Peter Ricker said that he was unaware of what the process is and offered to be available and said that others may want to attend if they can.

Mrs. Bullard noted that without knowing what this will look like at this time we need clarification from our legal counsel. Peter Ricker noted that either no board members should be there or a negotiating group could go and bring it back to the full board.

Superintendent Aliberti offered to find out more and get back to the board. Initially, he was under the impression that it would be the attorney, himself and the board chair.

Robert Allen noted that he felt comfortable that a small group would be good but if we are hard pressed to get a group there more information sooner than later would be helpful.

Chairperson Bullard asked if Superintendent Aliberti wanted the board to discuss who might attend. Superintendent Aliberti said that he would prefer to get the information and then share it with the board.

Superintendent Aliberti noted that the Professional Growth and Evaluation Model have been approved by the state and the high school graduation is on Sunday at 3:00 p.m. and on June 14th we have the bond for the track coming up. Superintendent Aliberti asked if it would be helpful to post any of the information about the track work near the track so people could review it. Robert Allen asked for specifics about the information to be shared. Dr. Aliberti said he was thinking about the fact sheet being shared. Peter Ricker said he was fine with the fact sheet being shared.

6. Public Comment – None.

7. Old Business – None.

8. Consent Agenda:

8.1 Non-Instructional Appointments: A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously to approve the following Non-Instructional appointments:

8.1.1 Jane Campbell, Professional Development Committee Chairperson.

8.1.2 Bonita Kenney, Adult Education Enrichment Instructor.

8.1.3 Debra Matthews, Adult Education Enrichment Instructor.

8.1.4 Mary Crane, Adult Education Enrichment Instructor.

8.1.5 Adult Education Summer 2016 Enrichment Instructors:

Kellie Chasse, Pam Lanyon, Mike Mayo, Donna Cassista, Paul Martin, Cathy Marston, Chris Cifelli, Penny Jaskalen, Mike Hathaway, Dave Gerrish, Caroline Bochtler, Tara Giroux, Wanda Ward-MacLean, Rick White, Angela Courchesney Kristin Schrepper, Shawn Fanjoy, Ed Griffin, Mark Bonnevie, Dave Bochtler, Chris Gray, Jim Theiss, Matt Twitchell, Kolin Gauthier, Larry Angello, Tyler Lessard, Rick Peabody, Wes Sirois, Marco Madison, Pete Casey, Bill County, Drew Leavitt, Doug Conn, Nate Melanson.

8.1.6 Adult Education Summer 2016 Academic Instructors:

Larry Sirois, Josee Castonguay, Stacey Kenniston, Melanie North, Nate Vlahakis.

9. New Business:

9.1 Instructional Nominations – A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve the following Instructional Nominations.

9.1.1 Olivia Doyer, Turner Elementary School Teacher.

9.2 Business Manager Deb Roberts shared the financial information of the technology lease purchase with Androscoggin Bank at a 2.43% interest rate. Technology Education Coordinator Karen Potvin talked about the items being leased. 5 companies submitted proposals and CDI had the lowest bid. They will be providing newer model computers.

District wide staff replacement of laptops there were three (3) respondents and GovConnections won the bid. The district wide virtualization host is the third phase of the project to improve connectivity and reliability. The wireless infrastructure had eight (8) respondents and the winner was Connectivity Point/Fortinet; some of the funding may come back through E-rate reimbursement. A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve the technology lease purchase.

- 9.3 Assistant Superintendent Thomas Ambrose discussed the Elementary and Secondary Education Act (ESEA) grant.
- 9.4 Assistant Superintendent Thomas Ambrose gave a presentation on the Professional Staff Evaluation models. A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve the models.
- 9.5 The Board discussed at length the Second Reading and Adoption of Policy IGA: Curriculum Development and Adoption.

Peter Ricker still does not feel comfortable with the changes that have been made. He feels that other changes in the areas of this policy that he is not fan of the idea of moving the curriculum quickly. He said that he does not want to ever change the curriculum too quickly. He said that he is not comfortable streamlining this process and the committee. There are still some concerns that some members of the staff have not been included in the discussion of the curriculum. He agrees that the current policy may have too many restrictions of the members of the composition of the committee. He feels that the Board assumes that the administrators are going to do this right and that he would like to keep the “teeth” in the policy. Mr. Ricker said that he feels that the current administration will not leave people out but that the Board needs to consider the long term situation.

Chairperson Bullard said that she feels that staff involvement is important and that the policy accounts for that and that the administration will have staff involvement and the subcommittee will be involved in ensuring that it is working in practice. There were definitely some concerns that were shared in the last meeting but that the Board will not just be rubber stamping anything. Board member JoAnn Nickerson said that she has thought a lot about this policy and she can assure that it will be followed and that teachers will be involved and it will be reviewed in a year. She has some major concerns and a list of terms that need to be defined. Mrs. Bullard said that every policy is under review and this policy is no different.

Turner Primary School teacher Jennifer Rombalski spoke to the curriculum and she feels that her voice has been heard and she said that it is hard to come to the Board and speak. Assistant Superintendent Tom Ambrose, Turner Primary School Principal Theresa Gillis and she have all had great conversations. She stated she put herself into the position to be heard. It was hard for her to even share now and say what she is feeling. She stated she does not always want the curriculum given to her but she does her best to teach it. Chairperson Bullard thanked her for her candor and noted that they Board struggle with how best to get the information they need and that they have to work on that.

Superintendent Aliberti mentioned that the points of defining terms are a great idea and that the consistency is really important because it did not exist in the past. At that time the district began developing the written curriculum and we developed curriculum and worked to build curriculum. It is different today because of the state and their expected outcomes. He stated that he does not see that this policy prevents that from happening and it does not matter who is leading at central office or in the buildings. He noted that the District has very strong

administration and leadership in proficiency-based reporting and instruction. They have worked hard to provide great instruction for teachers.

A motion was made by Robert Allen, seconded by Robert Allen and voted 7 Yes (Morgan, Kowalski, Allen, Gnipp, Bullard, Gross, Nickerson) and 1 No (Ricker) to approve Second Reading and Adoption of Policy IGA: Curriculum Development and Adoption.

- 9.6 A motion was made by Richard Gross, seconded by Robert Allen and voted unanimously by those present to approve that the Assessment Warrant and the Assessment Schedule prepared by the Treasurer for each member municipality of Maine School Administrative No. 52 for fiscal year 2016-17 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule.

Richard Gross left the meeting at 8:28 p.m.

- 9.7 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss information related to negotiations with Tri-Town Education Association Support Staff (ESP) pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 8:29 P.M.
The Board returned to Open Session at 8:54 P.M.

- 9.8 No action was taken.

- 9.9 A motion was made by Peter Ricker, seconded by Diana Morgan and voted unanimously by those present to enter into Executive Session to discuss information related to negotiations with Tri-Town Education Association (Teachers) pursuant to 1 M.R.S.A. § 405(6)(D).

The Board entered Executive Session at 8:55 P.M.
The Board returned to Open Session at 8:57 P.M.

- 9.10 No action was taken.

- 9.11 A motion was made by Peter Ricker, seconded by Diana Morgan and voted unanimously by those present to enter into Executive Session to discuss information related to negotiations with Administrative Group pursuant to 1 M.R.S.A. 405(6)(D).

Robert Allen left the meeting at 9:06 P.M.

The Board entered Executive Session at 8:57 P.M.
The Board returned to Open Session at 9:15 P.M.

- 9.12 No action was taken.

10. Other Business – None.

11. A motion was made by Carlos Gnipp, seconded by JoAnn Nickerson and voted unanimously by those present to adjourn the meeting at 9:16 P.M.

Respectfully submitted,

Henry Aliberti, Jr.

Henry Aliberti, Secretary

Henry Aliberti, Jr.

**Finance Committee
Meeting Notes
June 9, 2016
6:00 pm
Turner Elementary School**

Attending: Peter Ricker, Diana Morgan, Deb Roberts, and Henry Aliberti

1. **Sign warrants** – Committee members signed warrants

2. **Discuss final 2015-16 EPS subsidy additional amount to be returned to the three towns** – Deb distributed a hand out indicating the amount of excess 2015-16 subsidy will be returned to each of the three communities. The only change in the amount from last August was the reduction in bus subsidy based on a correction that was made. Henry will send out a note to each of the Town Managers to notify them.

3. **Review April 2016 financials** – Deb distributed April 2016 financials. We are on track overall but Deb still believes that the Special Education and Transportation warrant articles will be over expended by year end due to unanticipated student needs.

Meeting adjourned at 6:25 pm.