

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52

Greene, Leeds, and Turner, Maine

REVISED

Minutes of the Eighteenth Regular Meeting of the Board of Directors for 2016-2017

June 8, 2017

Turner Elementary School

Members present: Elizabeth Bullard, Chairperson; Robert Allen; Peter Ricker; Yuri Kowalski; Richard Gross; Carlos Gnipp; Jon Woodard; Pamela Sirois

Members absent: JoAnn Nickerson

Others Present: Kimberly Brandt, Superintendent of School; Thomas Ambrose, Assistant Superintendent; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Mark McDonough, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Karen Potvin, Technology Education Coordinator; Razell Ward, Adult Education Director; David Roberts, Food Services Director; Kim Long, Facilities and Transportation Director District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 7:00 P.M. and John Woodard led the Pledge of Allegiance.
2. The Minutes of the Eighteenth Regular Meeting, May 25, 2017 were approved by general consent.
3. Communications – None.
4. Adjustments to the Agenda
 - 4.1 Mr. McDonough will be the administrator reporting out this evening.
 - 4.2 Superintendent Brandt reported that she wanted to recommend a few changes to some policies on the agenda. As a result of the proposal, Agenda Item 9.9 GDA and Agenda Item 9.10 IJOC will be revised, returned to committee for review, and presented for first and second read at the next Board meeting.
 - 4.3 Agenda Item 9.18 will be removed from the agenda because the executive session for discussion of the administrators work agreements is not needed at this time.
5. Committee Reports:
 - 5.1 Finance Committee- Jon Woodard said the committee met and signed warrants, discussed some proposed rates of pay for non-contract personnel that will be discussed during agenda item 9.6. He noted that they discussed overages of \$8,000 in transportation, \$55,000 in Facilities Maintenance due to unanticipated repairs, \$11,000 for System-wide Administration due to Legal Fees, and \$12,000 in Other Instruction. He noted that there is money to cover these expenses overall and that the necessary transfers between warrant articles will happen in August once the final numbers are known. Mrs. Roberts noted that long-term illness, overtime, subs, and issues due to the winter were some of the additional factors contributing to the overage in facilities maintenance expenses.

- 5.2 Plant/Transportation/Building Committee - Peter Ricker reported the committee has not met.
- 5.3 Curriculum/Policy Committee – Richard Gross reported that the committee met. They discussed the District’s technology plan, the budgetary needs for technology, and the impact technology will have on strategic planning.
- 5.4 Student Representatives Report – None
- 5.5 Tri-Town Education Association Negotiations (Teacher) – Jon Woodard reported that they have met and there will be an executive session this evening.
- 5.6 Administration Work Agreements – Peter Ricker reported there will not be an executive session this evening but that negotiations are beginning.
- 5.7 Administrator Report – Mark McDonough Shared some highlights of things that have been going on at GCS including the Color Run in the fall to support the school. He said that parents liked that it brought the community together. He said that wonderful field trips and field days have been happening this year including a district wide 6th grade field day. The PE program brought a rock wall to the school for practice rock climbing and Mrs. Chick put on a great musical last month. Kellie Smith and Tracy Warren came to the school to walkthrough the classrooms and help the principals to learn and plan excellent PD for next year.
- 5.8 Superintendent's Report – Superintendent Brandt reported that the adult education graduation was excellent and thanked Razell Ward and the team for their hard work. She noted that the state commissioner of education attended the graduation and he noted that one of our students achieved the highest score on the math exam for the HiSET. Superintendent Brandt shared that our high school graduation is this Sunday at 3:00. She also said that the Business Manager interviews were last Tuesday and there will be a candidate nominated to the Board on June 22nd. She noted that interviews for Technology Director will be next week.

Superintendent Brandt asked the Board to please fill out the superintendent evaluations and turn them in to Martha Bilodeau by Monday. She also reported out that the recent sale by bid for bus parts raised \$3,034.69. She noted that a conversation with the district data manager showed that that position does not need to be increased from 235 days per year to 260 days per year. This saves the district \$4500. She also said that PTB recommends removing the galvanized steel fencing around the tennis court and that bids may include the removed fencing as part of the payment.

6. Public Comment: None
7. Old Business: None
8. Consent Agenda - A motion was made by Yuri Kowalski, seconded by Peter Ricker and voted unanimously to approve the Non-Instructional appointments.
 - 8.1 Non-Instructional Appointment(s)

- 8.1.1 Amanda Morin, Greene Central School Special Education Day Treatment Program Ed Tech III.
- 8.1.2 Adult Education Summer 2017 Academic Instructors:
Larry Sirois, Kevin Ellingwood, Stacey Keniston, Melanie North. Bryan Brito, Nate Vlahakis
- 8.1.3 Adult Education Summer 2017 Enrichment Instructor:
Bonita Kenney, Melissa Carbajal, Mary Crane, Donna Cassista, Paul Martin, Cathy Marston, Chris Cifelli, Penny Jaskalen, Mike Hathaway, Dave Gerrish, Caroline Bochtler, Tara Giroux, Wanda Ward-MacLean, Rick White, Angela Courchesney, Shawn Fanjoy, Mark Bonnevie, Dave Bochtler, Chris Gray, Jim Theiss, Matt Twitchell, Rick Peabody, Wes Sirois, Marco Madison, Drew Leavitt, Zachary Conologue, Chris DeMerchant

9. New Business:

- 9.1 A motion was made by Peter Ricker, seconded by Jon Woodard and voted unanimously by those in attendance to approve the following Instructional Nomination.
 - 9.1.1 Abbey Randall, Greene Central School Elementary Teacher (assigned to Grade 1).
- 9.2 A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present to approve the collection of used/donated books at Turner Primary School and Turner Elementary School for the Turner Public Library book sale at the 4th of July celebration.
- 9.3 The Board held a discussion on the middle school multi-use athletic field. Chairperson Bullard noted that this is a continuation of the conversation at a previous meeting. Facilities/Transportation Director Kim Long presented some information about the proposed repairs. Mrs. Bullard noted that the field repairs are needed but will have to be budgeted next year at a cost of \$12K. District Citizen Dave Roy from Greene asked what needs to be done (seeding, etc.) Mrs. Long talked about the herbicide that would kill the weeds, tilling, loam, aerating, and seeding. She talked about the fields needing significant aerating and maintenance. Mrs. Bullard asked how much the costs compare to the already budgeted maintenance. The heavy use of the field which doesn't allow for the field to rest is a part of the problem because the roots cannot get deep enough. Angelo Terreri, Turner Athletic Association President, asked if this would affect the playing season for football this year. Mr. Ricker noted that the PTB meeting did discuss the cost, when the work could be done, and the seasons that could be affected. He said that the fields clearly needed attention and that there would be an impact to the usage of the fields. There was an option of doing the work this year but it will not happen this year. Mr. Ricker noted that the PTB and the school system did not want anything to come as a sudden surprise. Superintendent Brandt noted that there have been no building use forms rejected recently for the fall season. Mrs. Long said that she has only had one use form turned in for football at this time, which she just received. Mrs. Bullard asked how long the fields would last with the proposed repair. Mrs. Long said it is hard to say how long the repairs will last because it has been touch with the weather the last two years. She said that the contractor did say that the frequency of the use is an issue due to three fields using one section heavily. Mr. Ricker said that this issue was discussed at PTB as well. PTB and a group of the school board along with participating outside groups would have to plan a schedule together to support allowing the fields to rest. He said that this will be addressed over the next year or so and will be discussed with all groups involved. Mrs. Bullard talked about the impact the needs will have on the budgets. Mr. Terreri noted that TAA did pull many practices off the fields to help out.

Mrs. Bullard noted that this is the type of constructive planning that will need to occur. Mr. Ricker note that PTB will need to have the usage requests for the fields and they will need to be tracked and recorded closely. One of the big decisions, is to accurately track the usage. Mrs. Sirois talked about concussions and injuries due to the lack of the fields being maintained. She said specifically soccer and football. Mrs. Long noted that the contractor felt the fields are adequate and safe to use. Mr. Hathaway noted that the middle school football had been having practices on either end to avoid the middle of the football field and we all know what the field is going through. He would like to say that in the process of figuring this all out that the Board put back in the maintenance program that they had years ago. He noted that the contractors were very specific that you have to be very conscious of maintenance if you saved on loam when building the fields. He said that the one tangible thing the communities have is the buildings and grounds and taxpayers are willing to pay to maintain them. He asked if there had been any second opinions on the timing of the repairs and he would suggest getting a second opinion; the District has not. Mrs. Long noted that the company that does our sports fields maintenance for over 20 years gave the opinion that was presented to the Board. She agreed that we can ask if there are possible options. Mrs. Sirois asked if we could use other fields. Could we host at the high school? She asked if the high school fields were in good condition. Mrs. Bullard noted that relocating would be a part of the overall discussion. Mrs. Bullard noted that it would be important to schedule carefully so we don't ruin another field. Mr. Hathaway said that he has had concerns about the high school field for a number of years. He said that limited use has helped. Mrs. Bullard restated that careful use will be important. Mrs. Ricker said that PTB will probably be looking to having a bond referendum for the grounds improvements. Mr. Hathaway noted that he does respect the company that is caring for the fields, but he encouraged the district to consider second opinion. Mr. Roy noted that the youth programs should be included in the conversation because they are the feeder program for the high school. Mrs. Bullard reiterated that the intent is to include all people who use the fields.

- 9.4 The Board discussed the high school baseball field drainage. Mrs. Long noted that there have been drainage issues and the significant rain this year has made it hard to use the fields. The recommendation is to install new drainage in the outfield. The cost is estimated at \$3900. If the entire field is redone it would cost approximately \$100,000. The recommendation is to do the \$3900 repair using unanticipated repair lines in the 2017-2018. Mr. Ricker asked about the tilling versus slicing. Mr. Ricker noted that the baseball field has had problems for years but he feels that it is way worse since the heating line was installed. He reiterated that he feels the drainage was cut. It was done in 2015. Mrs. Bullard noted that drainage tile does silt in over time and Mrs. Roberts noted that the questions have been asked of Siemens and there is no proof that damage occurred during the project. Mrs. Long noted that she didn't feel the board needed to take action but that they needed to know that the work would occur. Mrs. Sirois asked about the budget. Mrs. Long noted that there is a unanticipated repair line that would go to this project. She said that the funds would be used for this instead of other potential needs. The money is budgeted for unanticipated needs and this is an unanticipated need that the money would be typically used for. Mrs. Bullard asked if Mrs. Long wanted direction on the timing. Mr. Shaw noted that he wondered if this project would impact any future work. He said that it may but \$3900 would probably help. Mrs. Long noted that she did contact a field specific company and they felt that the \$3900 repair was a good idea. She agreed that people worked hard to manage the fields considering the condition and the needs for use. She noted that if the fields are completely redone the repair may no longer be useful. Mr. Gilbert noted that the spring was horrible. The gates to the fields are particularly difficult. He asked where the drainage would be located. He noted that some kids played in standing water and that if you level the fields it would help and that drainage may not solve the problem. Mr. Terreri noted that the man who is doing the work knows what he is doing and he would

recommend going with the drainage. Mrs. Long noted that the estimate is for approximately 4,000 feet of drainage and that he would know where the pipes are. Mr. Ricker noted that if you get 3-4 years out of a drainage tile you are lucky and it is a short-term project. Mr. Shaw noted that he feels it is a good idea but that we need to consider the long term impact. Mrs. Bullard noted that she feels that the conversation needs to be open to long and short term solutions.

- 9.5 The Board held a discussion to consider a request to purchase a storage building for Leavitt Area High School track using remaining track bond funds. Mrs. Roberts noted that there are funds available from the equipment budget under the track bond that is not needed for equipment. Leavitt Area High School Principal Eben Shaw noted that there is not enough storage for the hurdles. The mats are expensive and the storage would stop animals from burrowing in them. Chairperson Bullard asked if there is action needed. Mrs. Roberts said no, this is a transparency conversation. Mr. Allen said he thought this is a great idea and he wants the area to look nice. Mr. Ricker agreed with Mr. Allen and he recommended that they plant forsythia next to the storage unit.
- 9.6 A motion was made by John Woodard, seconded by Peter Ricker and voted unanimously to approve a 2% increase ~~the rate of pay~~ for the following non-contracted personnel for 2017-18: School Psych Service Providers, Occupational Therapists, Data Manager, Administrative Assistant to Superintendent, Bus Aides, Sub Caller, Transportation Specialist, Van Drivers (with and without bus license), Weekend Custodian, Physical Therapists, Adult Education Academic Instructors, Adult Education Clerical, and Adult Education HiSet Examiner.
- 9.7 A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to approve a three-year contract with Maine Power Options electricity supplier.
- Mrs. Roberts noted that a three year contract is coming to an end in November. RFP from four vendors, price quotes for two. She recommends staying with Maine Power Options at a rate of .05038 per kilowatt. She explained capacity and the relationship of capacity charges verses locking in a rate. She recommended to continue excluding capacity as has been done for years but planning carefully to limit use during capacity days/hours. Mrs. Bullard asked if there are settings to shut off power on these days. Mrs. Long noted that she can preset the system to limit use during these times. Mrs. Roberts noted that we should also consider power-consuming projects during very hot or humid days (such as carpet cleaning).
- 9.8 A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present to approve the review of Regulations KF-R: Use of School Facilities and Exhibits KF-E1.
- 9.9 Agenda Item removed.
- 9.10 Agenda Item removed.
- 9.11 A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to approve First Reading and Acceptance of revised Policy JKD: MSAD 52 Suspension and Expulsion.
- 9.12 A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to approve the First Reading and Acceptance of revised Policy JKE: MSAD

52 Expulsion of Students and review of Regulations JKE-R: MSAD 52 Expulsion Guidelines.

- 9.13 A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to approve the April and May Expenditures and Operating reports.

Hearing no objections, Chairperson Bullard moved to Agenda Item 10.

10. Other Business – None.

- 9.14 A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously to enter into an Executive Session to discuss Non-Instructional Salaried Employees (NISE) work agreement pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered into Executive Session at 8:22 P.M.

The Board returned to Open Session at 8:36 P.M.

- 9.15 No action warranted.

- 9.16 A motion was made by Richard Gross, seconded by Carlos Gnipp and voted unanimously to enter into an Executive Session to discuss the Tri-Town Education Association Teachers (TTEA) negotiations pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered into Executive Session at 8:37 P.M.

The Board returned to Open Session at 8:46 P.M.

- 9.17 No action warranted.

11. A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present to adjourn the meeting at 8:47 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Kimberly Brandt". The signature is written in a cursive style and is enclosed within a thin black rectangular border.

Kimberly Brandt, Secretary