

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52

Greene, Leeds, and Turner, Maine

Minutes of the Twentieth Regular Meeting of the Board of Directors for 2015-2016

June 23, 2016

Greene Central School

Members present: Elizabeth Bullard, Chairperson; Diana Morgan, Vice Chairperson; Jon Woodard; Yuri Kowalski; Richard Gross; Peter Ricker (6:37 P.M.); JoAnn Nickerson; Robert Allen; Carlos Gnipp

Members absent: None

Others Present: Deborah Roberts, Business Manager; Theresa Gillis, Turner Primary School Principal; Razell Ward, Adult Education Director; Karen Potvin, Technology Education Coordinator; Kim Long, Facilities/Transportation Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:30 P.M. and the Pledge of Allegiance was led by Carlos Gnipp.
2. The Minutes of the Fifth Special Minutes, May 26, 2016 were approved under general consent. The Minutes of the Eighteenth Regular Minutes, May 26, 2016 were approved with corrections. The Annual Organization Meeting, June 9, 2016, was approved under general consent.
3. Communications:
 - 3.1 Business Manager Deb Roberts reported the following transfers:

Diane O'Donnell from Title 1A Ed Tech III at Leeds Central School/Turner Primary School to Title 1A Ed Tech III at Turner Primary School.

Lisa Crawford from Evening Custodian at Leavitt Area High School to Evening Custodian at Tripp Middle School.
 - 3.2 Business Manager Deb reported the resignation of Brian LaFlamme as Cross Country Coach at Tripp Middle School, effective June 9, 2016.
 - 3.3 Business Manager Deb Roberts reported the resignations:

Lexie Benson, DTP Ed Tech III at Tripp Middle School, effective, June 8, 2016.
Katherine Crutchfield, Health Teacher at Tripp Middle School, effective end of school year.
Heidi Richards, 4/5 Social Worker/Clinical Coordinator at Tripp Middle School and Leavitt Area High School Girls Head Track Coach, effective August 15, 2016.
4. Adjustments to Agenda – None.
5. Committee Reports:
 - 5.1 Finance Committee: Jon Woodard reported out that the committee met prior to this meeting. A salary was discussed for the new ABE Coordinator position in Adult Education. This is an agenda item this evening. The committee also discussed a salary for the Leavitt Area High School Administrative Secretary position. This is also an agenda item this evening. April

2016 financials were reviewed. The District is on track overall, but the Transportation and Special Education cost centers are anticipated to be over expended by June 30th. This will require a transfer vote by the Board in August once the fiscal year is complete.

5.2 Plant/Transportation/Building Committee: Peter Ricker reported the committee has not met.

5.3 Curriculum/Policy Committee: JoAnn Nickerson reported the committee has not met.

5.4 Student Representative's Report – None.

5.5 Tri-Town Support Staff Negotiations (ESP): Peter Ricker reported no executive session is needed this evening. Negotiations team is still waiting on the fact finding report.

5.6 Tri-Town Education Association Negotiations (Teacher) – Jon Woodard reported no executive session is needed this evening.

5.7 Administration Negotiations: Peter Ricker reported he would like the executive session later this evening.

5.8 Administrator's Report – Facilities/Transportation Director Kim Long reported that the transportation department had another successful State bus inspection recently. Pre-trips by drivers have shown much improvement. This has led to less breakdowns and interruptions in transportation. The extended school year program has started including transportation. The entire bus fleet is getting a thorough washing over the summer – inside and out. Bus routes for 2016-17 are being developed. In the fall, parents will have access to the Infofinder module online which will show them up to date information on their child's bus stop. No personal information is provided. It is just bus stop information and times. Several other schools have been using the module successfully. Jon Woodard asked about circle stops? Kim Long indicated that the system has this information in it. Diana Morgan asked about any privacy issues? Kim Long indicated that the information is no different than what has been put out in print in the past, it is just more up-to-date and accurate as route times change on a fluid basis based on student needs. Kim Long also reported that custodians are doing a thorough cleaning of the schools and maintenance staff are working on building repairs and painting.

5.9 Superintendent's Report – None. Chairperson Bullard indicated that a written report was in each member's packet.

6. Public Comment – None.

7. Old Business – None.

8. Consent Agenda:

8.1 Non-Instructional Appointments: A motion was made by Diana Morgan, seconded by Richard Gross and voted unanimously to approve 8.1.1 – 8.1.17 Non-Instructional appointments:

8.1.1 Jane Campbell, District Wide Mentor Coordinator.

8.1.2 Brenda Poland, Turner Primary School Food Service Assistant.

- 8.1.3 Rhaina Goewey, Turner Primary School Special Education Ed Tech III Autism Service Program.
- 8.1.4 Kara Murphy, Turner Primary School Special Education Ed Tech III Autism Service Program.
- 8.1.5 Bruce Jordan, Tripp Middle School Football Volunteer.
- 8.1.6 Carlos Gnipp, Tripp Middle School Football Volunteer.
- 8.1.7 Drew Leavitt, Tripp Middle School Football Volunteer.
- 8.1.8 Marco Madison, Tripp Middle School Football Volunteer.
- 8.1.9 Matthew Twitchell, Tripp Middle School Football Volunteer.
- 8.1.10 Peter Casey, Tripp Middle School Football Volunteer.
- 8.1.11 Terrence McCormick, Tripp Middle School Football Volunteer.
- 8.1.12 Wesley Sirois, Tripp Middle School Football Volunteer.
- 8.1.13 Tripp Middle School 2016 Fall Coaches (Returning):
Jennifer Simmons, 8th Grade Boys Soccer, Andrew Barnes, 7th Grade Boys Soccer, Larry Hathaway, 8th Grade Football, Angela Courchesney, 8th Girls Soccer, Rick Peabody, 7th Grade Football.
- 8.1.14 Theodore Johanson, Tripp Middle School 8th Grade Soccer Volunteer.
- 8.1.15 Hailey Chadbourne, Tripp Middle School 7th Grade Field Hockey.
- 8.1.16 Cathy Marston, Tripp Middle School 8th Grade Field Hockey.
- 8.1.17 Theresa Godfrey, Adult Education Enrichment Instructor.
- 8.1.18 A motion was made by Diana Morgan, seconded by Jon Woodard and voted unanimously by those present to approve Peggy Gibbings-Gaumont as Leavitt Area High School Administrative Assistant to the Principal at a salary of \$36,332 for the 2016-17 year.

9. New Business:

- 9.1 Instructional Nominations – A motion was made Diana Morgan, seconded by Richard Gross and voted unanimously by those present to approve the following Instructional Nominations. Richard Gross noted how much he appreciates the level of detail that the administrators are putting on their teacher nomination forms.
 - 9.1.1 Jolene Perry, Leeds Central School Elementary Teacher (assigned to 5/6 grade).
 - 9.1.2 Lori Slovak, Leeds Central School Elementary Teacher (assigned to 6 grade).
 - 9.1.3 Laura Sotherland, Turner Elementary School 3/5 School Nurse.
 - 9.1.4 Jennifer Bradford, Tripp Middle School English/Language Arts Teacher.
 - 9.1.5 Linda Penley, Tripp Middle School English/Language Arts Teacher.
 - 9.1.6 Phyllis Hunter, Leeds Central School Special Education Teacher.
 - 9.1.7 Lauren Plossay, Leeds Central School Pre-K Teacher.
- 9.2 Reappointment of the following teacher for the 2016-17 school year:
 - 9.2.1 A motion was made by Diana Morgan, seconded by Richard Gross and voted unanimously by those present to reappoint Linda Copas for a 2nd year Probationary contract.
- 9.3 A motion was made by Jon Woodard, seconded by Diana Morgan and voted unanimously by those present to create the position of Adult Education Basic Education (ABE) Coordinator and to set the salary at \$34,000 for the 2016-17 year.
- 9.4 A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those present to approve donation of a Fender Startcaster guitar with amplifier and accessories for Tripp Middle School.

- 9.5 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve the April Expenditures and Operating reports.
- 9.6 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present that the Computation and Declaration of Votes dated June 23, 2016 and attached hereto be approved.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present that the Computation and Declaration of Votes be entered upon the records of Maine School Administrative District No. 52.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present that a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks with the District.

- 9.7 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present that that the resolution entitled, "Resolution to Authorize Issuance of General Obligation Bonds in Principal Amount of \$550,705 for the Athletic Field Facilities Project at Leavitt Area High School," be adopted in form presented to this meeting and that an attested copy of said Resolution be filed with the minutes of this meeting.

9.8 - Agenda items were removed.

9.9

9.10- Agenda items were removed.

9.11

Richard Gross left the room at 7:18 p.m.

- 9.12 A motion was made by Robert Allen, seconded by Diana Morgan and voted unanimously by those present to enter into Executive Session to discuss information related to negotiations with Administrative Group pursuant to 1 M.R.S.A. 405(6)(D).

The Board entered Executive Session at 7:19 P.M.

The Board returned to Open Session at 7:46 P.M.

9.13 No action was taken.

10. Other Business – None.

11. A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to adjourn the meeting at 7:47 P.M.

Respectfully submitted,



Henry Aliberti, Secretary

June 23, 2016

Motion: I move that the resolution entitled, "Resolution to Authorize Issuance of General Obligation Bonds in Principal Amount of \$550,705 for the Athletic Field Facilities Project at Leavitt Area High School," be adopted in form presented to this meeting and that an attested copy of said Resolution be filed with the minutes of this meeting.

RESOLUTION TO AUTHORIZE ISSUANCE OF GENERAL OBLIGATION BONDS IN PRINCIPAL AMOUNT OF \$550,705 FOR THE ATHLETIC FIELD FACILITIES PROJECT AT LEAVITT AREA HIGH SCHOOL

BE IT RESOLVED by the School Board of Maine School Administrative District No. 52 (the "District") as follows:

That pursuant to sections 1490 and 1501 of Title 20-A of the Maine Revised Statutes and referendum approval of the voters of Maine School Administrative District No. 52 (the "District") on June 14, 2016, the Treasurer and the Chair of the School Board (the "Chair") of the District are authorized to issue general obligation bonds in an amount not to exceed \$550,705.00 and notes in anticipation thereof (collectively, the "Bonds"), to finance costs of renovating, improving, and equipping the Leavitt Area High School athletic field facilities, including replacing the outdoor track and improving the soccer field, and purchase of track equipment and a scoreboard (the "Project");

That the Treasurer is authorized to arrange for the sale of the Bonds at public or private sale to such parties, including the Maine Municipal Bond Bank, as the Treasurer determines to be in the District's interest, to negotiate, execute and deliver loan agreements and other contracts for that purpose, and to hire such financial advisors, underwriters, registrars, paying agents, transfer agents, and other consultants, if any, as the Treasurer deems necessary to assist with the sale of the Bonds, all on such terms not inconsistent with this Resolution as the Treasurer shall approve;

That pursuant to sections 1490 and 1501 of Title 20-A of the Maine Revised Statutes and approval of the voters of the District at a referendum duly called and held on June 14, 2016, that the Treasurer and Board Chair of the District are hereby authorized to execute and deliver a Loan Agreement between the District and the Maine Municipal Bond Bank with such changes therein not contrary to the general tenor thereof as they may approve, said approval to be conclusively evidenced by the execution and delivery thereof, to effect borrowings from and the issuance of general obligation bonds to the Maine Municipal Bond Bank in the aggregate principal amount not to exceed \$550,705.00 to finance costs of the Project;

That the Treasurer is authorized to prepare, issue, and provide for sale of the Bonds at one time or from time to time, as one or more separate issues, and to determine the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment, call(s) for redemption with or without premium, form(s), and other details of said Bonds, including execution and delivery of said Bonds against payment therefor;;

That the Bonds be executed and delivered by the Treasurer, countersigned by the Board Chair, and attested by the Secretary of the District under the official seal of the District, and otherwise be in such form and contain such terms and provisions not inconsistent herewith and with said Loan Agreement as applicable, as they shall approve, their approval to be conclusively evidenced by their execution thereof, and that any signature thereon may be by facsimile to the extent permitted by law;

That any or all of the Bonds may be consolidated with and become a part of any other issue of temporary notes or general obligation bonds authorized to be issued by any previous or subsequent order of the School Board;

That the Bonds be issued in the name of the District and in registered form transferable only on the registration books of the District, which registration books may be kept by the District or its transfer agent, upon surrender thereof with a written instrument of transfer, duly executed by the registered owner or his/her attorney duly authorized in writing;

That in lieu of physical certificates of any of the Bonds, the Treasurer is authorized to undertake all acts necessary to provide for the issuance and transfer of such Bonds in book-entry form pursuant to the Depository Trust Company Book-Entry Only System, as an alternative to the provisions of the preceding paragraph above regarding physical transfer, and the Treasurer is authorized and empowered to enter into a Letter of Representation or any other contract, agreement or understanding necessary or, in the Treasurer's opinion, appropriate in order to qualify the Bonds for and participate in the Depository Trust Company Book-Entry Only System;

That the Treasurer, Board Chair, and Secretary are authorized from time to time to execute such Bonds as may be required to provide for exchanges or transfers of Bonds authorized hereunder;

That the Treasurer is authorized to prepare, or cause to be prepared, a Preliminary Official Statement and an Official Statement for use in the offering and sale of any of the Bonds herein authorized, any such Preliminary Official Statement and Official Statement to be in such form and contain such information as may be approved by the Treasurer, with the advice of a financial advisor and/or bond counsel, and that the use and distribution of any such Preliminary Official Statement and Official Statement in the name and on behalf of the District in connection with offering the Bonds for sale is approved;

That the Treasurer is authorized to designate the Bonds, as applicable, as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code");

That no part of the proceeds of the Bonds shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Bonds to be "arbitrage bonds" or "private activity bonds" within the meaning of Sections 148 and 141 of the Code;

That in connection with the Bonds, the Treasurer is authorized to execute and deliver on behalf of the District an Arbitrage and Use of Proceeds Certificate in form approved by the District's bond counsel, and to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of the Bonds, and to take all other lawful actions necessary to ensure that the interest on the Bonds will be excludable from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the Bonds to become includable in the gross income of the owners thereof;

That the Treasurer is authorized to covenant and agree, on behalf of the District, for the benefit of the holders of the Bonds, that the District will file any required reports, make any annual financial or material event disclosure, and take any other actions that may be necessary to ensure that the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, if applicable, are met;

That appropriate officials of the District, acting singly, are authorized to execute and deliver on behalf of the District such other documents and certificates as may be necessary or convenient to the issuance, execution, or delivery of the Bonds;

That the Treasurer, Board Chair, Secretary, and other proper officials of the District, acting singly, are authorized and empowered in its name and on its behalf to do or cause to be done all such acts and things, not inconsistent herewith, as may be necessary or desirable in order to effect the issuance, sale and delivery of the Bonds and the accomplishment of the Project herein authorized;

That if the Treasurer, Board Chair, or Secretary for any reason are unavailable to, as applicable, approve, execute, or attest the Bonds or any related financing documents, the person or persons then acting in any such capacity, whether as assistant, deputy, or otherwise, is authorized to act for such unavailable official with the same force and effect as if such official had himself/herself performed such act;

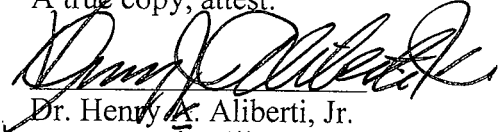
That if any of the officers or officials of the District who have signed, attested, or sealed the Bonds shall cease to be such officers or officials before the Bonds so signed, attested, and sealed shall have been actually authenticated or delivered by the District, such Bonds nevertheless may be authenticated, delivered, and issued with the same force and effect as though the person or persons who signed, attested, or sealed the Bonds had not ceased to be such officer or official; and also, any such Bonds may be signed, attested, or sealed on behalf of the District by those persons who, at the actual date of execution of the Bonds, shall be the proper officers or officials of the District, although at the nominal date of the Bonds any such person shall not have been such officer or official;

That the Treasurer in consultation with Bond Counsel is authorized to implement written procedures with respect to the Bonds for the purpose of: (i) ensuring timely "remedial action" for any portion of the Bonds that may become "non-qualified bonds," as those terms are defined in the Code and regulations thereunder; and (ii) monitoring the District's compliance following the

issuance of the Bonds with the arbitrage, yield restriction and rebate requirements of the Code and regulations thereunder; and

That the Secretary file an attested copy of this Resolution with the minutes of this meeting.

A true copy, attest:



Dr. Henry A. Aliberti, Jr.

Secretary *J. 11/97*

Maine School Administrative District No. 52

(File an attested copy of this Resolution with the meeting minutes)