

REVISED

MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

Minutes of the Twentieth Regular Meeting of the Board of Directors 2018-2019

June 20, 2019 Leeds Central School

Members present: Elizabeth Bullard; Richard Gross; Yuri Kowalski; JoAnn Nickerson; Coreene Baumann; Jessaka Nichols; Jon Woodard (6:38pm); Pamela Sirois

Members absent: Carlos Gnipp

Others present: Kimberly Brandt, Superintendent of Schools; Theresa Gillis, Assistant Superintendent of Schools, Eben Shaw, Leavitt Area High School Principal, Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Douglas Parker, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Ryan Patrie, Turner Primary School; Rebekah Drysdale, Director of Special Education; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:36 P.M. and Jon Woodard led the Pledge of Allegiance.
2. The Minutes of the Nineteenth Regular Meeting, June 6, 2019 were accepted under general consent. The Minutes of the Sixteenth Regular Meeting, April 11, 2019 were accepted as corrected under general consent.
3. Communications:
 - 3.1 Superintendent Brandt reported the following resignations:
 - Ann Marie ~~Duncan~~ **Dunton**, Pre-K Ed Tech III, effective end of school year.
 - Jillian Merrill, Turner Primary School Special Education Teacher, effective end of 2018-19 school year.
 - Brian Lemont, Tripp Middle School Science Teacher, effective end of 2018-19 school year.
4. Adjustment to Agenda - None.

Hearing no objections, Chairperson Bullard moved to Agenda Item 9.5

- 9.5 Superintendent Brandt reviewed the Strategic Planning committee work related to the process of creating a strategic plan and revisions to the mission and vision. A motion was made by Richard Gross, seconded by Jon Woodard and voted unanimously by those present to adopt the MSAD 52 Strategic Plan goals and objectives and updated MSAD 52 Vision Statement.

Hearing no objections, Chairperson Bullard returned to Agenda Item 5

5. Committee Reports:

- 5.1. Finance Committee - Jon Woodard reported that the committee has not met.
- 5.2. Plant/Transportation/Building Committee - Elizabeth Bullard reported that the committee met this evening prior to the Board meeting. There were updates on Siemens Phase 2 project, the Wastewater Treatment Plan (WWTP), and the paving project.
- 5.3. Curriculum/Policy Committee - JoAnn Nickerson reported that the committee has met and discussed policies BEC and BEC-R related to Executive Sessions and BEDH and BEDH-R related to public participation at Board meetings. A job description for K-12 Technology Instructor was reviewed and will be on the agenda as Item 9.3.
- 5.4. Student Representatives Report - Chase Rowe was thanked for his year of service as the Student Representative.
- 5.5. Administrators' Reports - None
- 5.6. Superintendent Brandt reported that she and Board member Baumann attended a DWM conference today that was informative.
The District has made several great new hires that will strengthen the MSAD 52 team.
Per Policy DN Superintendent Brandt reported that the old weight room equipment at LAHS and 75 old desks at TES that we have been replacing over the last several years will be donated.
The recent LAHS graduation was lovely and well done. Congratulations to all of our graduates!
Superintendent Brandt reported that Razell Ward has been named Adult Education Director of the Year!

6. Public Comment - None.

7. Old Business -

- 7.1. Business Manager Coates provided an update on the facilities work that will be done over the summer. The custodians and maintenance employees will be busy in the schools while staff and students are out and Dan has hired his summer employees to help.
8. A motion was made by Yuri Kowalski, seconded by Richard Gross and voted unanimously by those present to approve the following Non-Instructional Appointments.

8.1. Non-Instructional Appointment(s):

8.1.1. Mike Poulin, Leavitt Area High School Special Education Ed Tech III.

9. New Business:

9.1. A motion was made by Richard Gross, seconded by Coreene Baumann, and voted unanimously by those present to approve the following Instructional Nominations:

9.1.1. Geoff Cyr, Turner Primary School/Leeds Central School Technology Teacher

9.1.2. Amanda Dwyer, Turner Elementary School Elementary Teacher Special Education Teacher

9.1.3. Mary Learned, Tripp Middle School Technology Teacher pending 680 certification

9.1.4. Kelly Kelley, Tripp Middle School Alternative Class Teacher

9.1.5. Lindsey Williams, Tripp Middle School Math Teacher

9.2. A motion was made by Yuri Kowalski, seconded by Richard Gross and approved unanimously by those present to approve of a cash donation in the amount of \$3,000 to Tripp Middle School.

9.3. A motion was made by Yuri Kowalski, seconded by Richard Gross and approved unanimously by those present to approve the job description for K-12 Technology Instructor.

9.4. Assistant Superintendent Gillis provided an update on the Discussion on Comprehensive Needs Assessment/School Administrative Unit Consolidated Plan as it relates to the Elementary and Secondary Education Act (ESEA) grant.

9.6 A motion was made by Richard Gross, seconded by Yuri Kowalski and approved unanimously to enter into an Executive Session to discuss compensation of officials/appointees/employees pursuant to 1 M.R.S.A. § 405(6)(A).

9.7 A motion was made by Richard Gross, seconded by Yuri Kowalski and approved unanimously by those present to approve a 2% increase for the three employees as discussed and to give Michele Coates a business phone.

9.8 A motion was made by Jon Woodard, seconded by Richard Gross and approved unanimously to enter into an Executive Session to discuss Board year review pursuant to 1 M.R.S.A. §405(6) (A).

9.9 No action warranted.

10. Other Business - None.

11. A motion was made by Richard Gross, seconded by Jon Woodard and voted unanimously by those present to adjourn the meeting at 8:45 P.M.

Respectfully submitted,

Handwritten signature of Kimberly Brandt in black ink.

Kimberly Brandt, Secretary



MEMO

MSAD 52 Business Office

Tel: 225-1000 Fax: 225-5608

Michele Coates, Business Manager

Sally Morissette, Accounts Payable Specialist

Andrea Hammond, Payroll and Benefits Specialist

PTB Committee Meeting Notes

June 20, 2019, 5:30 pm

Leeds Central School

Attending: Coreene Baumann, Betsy Bullard, Pam Sirois, Eben Shaw, Dan Labrie, Kim Brandt, Michele Coates

Absent: Carlos Gnipp

Michele discussed the Siemens Phase II meeting that was held on Tuesday, June 11. Siemens will be looking at the WWTP, wood chip boiler and chiller as well as other items. Since the Phase I project began 5 years ago there are items that should be reviewed again. There was discussion regarding items that can't be included such as fields and irrigation. There is a question regarding the WWTP so Michele will set up a conference call with Siemens, Wright Pierce and Dan to discuss possibilities. They discussed bonds vs. lease purchase. At between 45-60 days, there will be a meeting to discuss the items that have been reviewed and what is remaining. There will be a letter of intent at approximately 120 days. There was not much done with ventilation last time. Siemens engineers will be coming into the schools to do the analysis. They will look at solar options.

Michele discussed the WWTP meeting that was held on Wednesday, June 19th. Wright Pierce employees Jan and Neil attended. There was a discussion about the existing building, potential possibilities. The initial feeling is that a subsurface option might not be financially feasible and a rebuild of the existing building might not be feasible as a reconstruction might take up to 6 months at which time we would need to have a truck that would become the temporary plant. Funding possibilities were discussed. The non-district buildings that are utilizing the WWTP were discussed so that Wright Pierce knows to consider those in their analysis.

Paving project discussion – The paving project will start next week. Dan will be in communication with Kurt Youland. He has an email list that he will be communicating with on a regular basis. Some general information will be posted on the webpage and on Facebook that will be updated as there are big changes.

Review of other items from original list and engineer discussion – The group reviewed the bond project list that Dan put together and crossed off the items that have been taken care of through the paving project and the FY20 budget.

The Siemens kick off meeting was held on June 11 with a follow up meeting anticipated in mid August, full proposal by mid-October, 2019.

The Wright Pierce kick off meeting was held June 19 with a follow up meeting anticipated by end of August and a full proposal by end of October, 2019.

The plan is to discuss both proposals from November to January with PTB and board involvement.

Dan will get costs on a preliminary engineering overview for the field projects that need to be done and then will bring back to PTB and board to authorize this review to gather a better handle on the costs for the field projects that were included in the initial bond proposal.