

MAINE SCHOOL ADMINISTRATIVE DISTRICT No. 52

Greene, Leeds, and Turner, Maine

Minutes of the Seventeenth Regular Meeting of the Board of Directors for 2012-2013

May 30, 2013 6:30 P.M. Greene Central School

Members present: Elizabeth Bullard; Jon Woodard; Eric Milliken; Catherine Carey; Robert Allen; JoAnn Nickerson; Peter Ricker; Diana Morgan; Richard Gross

Members absent: None

Others Present: Henry Aliberti, Superintendent of Schools; Becky Foley, Assistant Superintendent of Schools; Deborah Alden, Special Education Director; Deborah Roberts, Business Manager; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Pam Doyen, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Glen Reynolds, Facilities/Transportation Director; Karen Potvin, Technology Education Coordinator; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:29 P.M. The Pledge of Allegiance was led by Robert Allen.
2. The Minutes of the Sixteenth Regular Meeting, May 16, 2013 were approved under general consent.
3. Communications:
 - 3.1 Superintendent Aliberti read a thank you note from Wing Hospice in memory of Diane Dorsey's father.
 - 3.2 Superintendent Aliberti read a thank you note from HealthReach Hospice in memory of Louis Gingras' brother.
 - 3.3 Superintendent Aliberti reported the resignation of Jerryanne LaPerriere as Foreign Language Teacher at Tripp Middle School, effective August 31, 2013.
 - 3.4 Superintendent Aliberti reported the resignation of Kirsten Petroska as Special Education Ed Tech II at Turner Primary School, effective end of school year.
 - 3.5 Superintendent Aliberti reported the resignation of Constance Godfrey as Title 1A Ed Tech III at Leeds Central School, effective end of school year.
 - 3.6 Superintendent Aliberti reported the resignation of Claire Parker as District Wide Attendance Officer, effective end of school year.
 - 3.7 Superintendent Aliberti reported the resignation of Eben Barker as Leavitt Area High School Freshman Football coach, effective May 17, 2013.
4. Adjustments to Agenda – None.

5. Committee Reports:

- 5.1 Finance Committee: Jon Woodard reported the committee had met. Two items require Board action. Minutes will be provided at the next meeting. The finance committee recommends paying the Transportation Specialist one dollar more than the bus driver rate. This would be at a rate of \$17.98 per hour. A motion was made by Jon Woodard, seconded by Diana Morgan and voted unanimously by those present to set the hourly rate for the Transportation Specialist to \$17.98 per hour. The Finance Committee is recommending switching to Androscoggin Bank for the District's banking needs. The committee discussed not using capital reserves to pay for the sewer treatment repair.
- 5.2 Plant/Transportation/Building Committee: Peter Ricker reported the committee has not met.
- 5.3 Curriculum/Policy Committee: JoAnn Nickerson reported the committee has not met.
- 5.4 Student Representative's Report: No student report.
- 5.5 Administrator's Report: Leeds Central School Principal Danielle Harris reported out on recent happenings at Leeds Central. Her focus was on the implementation of Positive Behavior Interventions and Supports (PBIS). Most of the issues recently have been on the bus, so they have been working with the drivers on improvement in that area. The drivers have been handing out bus bucks. The Leeds Central School bus drivers have been very receptive to this idea. When the students earn a certain amount of bucks, an additional recess has been earned. Danielle showed a video from a recent PBIS conference that highlighted the drivers and Leeds Central.
- 5.6 Superintendent's Report: Superintendent Aliberti reported the continuation of the spring review of goals with administrators. At these conferences, the effective school surveys are reviewed with each principal. Adult Education Director Razell Ward had recently received notification that the Adult Education program received a work force grant in the amount of \$45,000. Superintendent Aliberti reported that he has received numerous responses from individuals interested in serving on the long range planning committee. The group will begin with transportation. There is no additional funding information from the State. Superintendent Aliberti proposed having the Board/Administrative Team retreat either August 19th or 20th. The date will be finalized at a later time. There will be an announcement in the near future about an award that the food service program has received.

6. Public Comment – None.

7. Old Business – None.

8. Consent Agenda:

- 8.1 Non-Instructional Appointments - A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve all Non-Instructional appointments.

8.1.1 David Whitcomb, 8th Grade Football Coach.

Brian Lemont, 8th Grade Boys Soccer.

Brian Laflamme, Cross Country Coach.

Joleen Blue, 7th Grade Girls Soccer.

8.1.2 Melissa Eli, Tripp Middle School Wildcat Team Leader.

9. New Business:

9.1 Instructional Nomination – A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve the following Instructional Appointment as presented:

9.1.1 Kelley Kelly, Leeds Central School Special Education Teacher.

9.2 Superintendent Aliberti reported the completion of probationary period for the following employee:

Jonathan Mason

District Wide Bus Driver

06/05/2013

Hearing no objections, Chairperson Bullard moved to Agenda Item 9.8

9.8 Deb Roberts reported that based on the decision last summer by TD Bank to start charging the district fees for banking services and not paying interest on our balances any longer, it was decided to go out to bid this spring for banking services. The District sent out proposals to Bangor Savings, Auburn Savings Bank, TD Bank, and Androscoggin Bank. All banks submitted proposals with the exception on Auburn Savings Bank. Two representatives from Androscoggin Bank, Lena Hann and Robert Stone, were in attendance at the Board meeting. Androscoggin's proposal offers interest on the first dollar, and charges no fees. Added features: digitally be able to deposit checks which will get money to the bank faster, hot lunch program will be capable of doing this also, funds fully insured by FDIC, branch location right in Turner which is very convenient. This proposal is for three years. The AndroPay Program will be offered at some point which will allow parents to go online and pay for their child's hot lunch. The District will try to have this in place at the beginning of school. Adult Education could possibly utilize this as well if they choose. A recommendation to change to Androscoggin was made. A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to designate Androscoggin Bank the District's official bank.

Hearing no objections, Chairperson Bullard returned to Agenda Item 9.3

9.3 A motion was made by Peter Ricker, seconded by Diana Morgan and voted unanimously by those present to approve the job description for Transportation Specialist.

9.4 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve Second Reading and Adoption of revised Policy JKAA: Use of Physical Restraint and Seclusion and Regulations of Policy JKAA.

9.5 A motion was made by Diana Morgan, seconded by Peter Ricker to approve First Reading and Acceptance of revised Policy KE: Public Concerns and Complaints. The

motion was withdrawn. The policy will be revised and submitted for the first reading at the next Board meeting.

- 9.6 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present that the Computation and Declaration of Votes dated May 21, 2013 is hereby approved (see attached), the Computation and Declaration of Votes be entered upon the records of the District, and a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks with the Maine School Administrative District No. 52.
- 9.7 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve assessments to towns for 2013-14.
- 9.9 One Board member voiced concern that we had not placed information about the date or the results of the budget vote in the Sun Journal or on the District's website. Dr. Aliberti acknowledged that it was not in the Sun Journal; however, communication was sent at two different times and published in the Country Courier, which goes to each household in the District. Also, a Budget booklet was mailed to every household with the date and times of the budget vote. There is an ongoing budget section on the District website offering lots of information about the budget. In addition, the Superintendent and Assistant Superintendent met with staffs and all of the parent organizations to communicate information about the budget. Two of the three towns also had it posted on the school signs.

10. Other Business:

- 10.1 Greene Central School Principal Pam Doyen shared with the Board that a group had fundraised and would like to place a bench in memory of a student, Nathan Capponi, at Greene Central School. The Board feels this needs to go to the Plant/Transportation/Building Committee as the next step.
 - 10.2 Board Chairperson Elizabeth Bullard acknowledged this was Catherine Carey's last Board meeting and presented her with a certificate and gift certificate for the District's appreciation of her hard work and service of nine and a half years on the Board of Directors.
11. A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to adjourn the meeting at 7:30 P.M.

Respectfully submitted,



Henry Aliberti, Secretary