

MAINE SCHOOL ADMINISTRATIVE DISTRICT No. 52

Greene, Leeds, and Turner, Maine

Minutes of the Seventeenth Regular Meeting of the Board of Directors for 2013-2014

May 29, 2014 6:30 P.M. Turner Primary School

Members present: Elizabeth Bullard; Peter Ricker (6:41 P.M.); Robert Allen; Diana Morgan; Yuri Kowalski; Richard Gross; JoAnn Nickerson; Jon Woodard

Members absent: Eric Milliken

Others Present: Henry Aliberti, Superintendent of Schools; Becky Foley, Assistant Superintendent of Schools; Deborah Alden, Special Education Director; Deborah Roberts, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Pam Doyon, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Glen Reynolds, Facilities/ Transportation Director; Ryan Holmes, Leavitt Area High School Athletic Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:30 P.M. The Pledge of Allegiance was led by Robert Allen.
2. The Sixteenth Regular Meeting Minutes, May 15, 2014 were accepted under general consent.
3. Communications:
 - 3.1 Superintendent Aliberti reported the resignation of Elizabeth LeBlanc, as Special Education Ed Tech II at Turner Primary School, effective June 18, 2014.
 - 3.2 Superintendent Aliberti reported the resignation of Lindsay Valentine, as Special Education Ed Tech III at Greene Central School, effective June 30, 2014.
 - 3.3 Superintendent Aliberti read a thank you letter for the District's donation to Rural Community Action Ministry in memory of Razell Ward's husband.
4. Adjustments to Agenda:
 9. New Business
 - 9.8 Removal of Agenda Item
 - 9.16 Request for an Executive Session for update on a personnel issue pursuant to 1 M.R.S.A.. § 405(6)(F)

5. Committee Reports:

- 5.1 Finance Committee: Jon Woodard reported the committee has not met.
- 5.2 Plant/Transportation/Building Committee: Deb Roberts reported the committee has not met.
- 5.3 Curriculum/Policy Committee: JoAnn Nickerson reported the committee has not met.
- 5.4 Student Representative's Report: None.
- 5.5 Administrator's Report: Leavitt Area High School Principal Eben Shaw reported that Senior graduation activities have begun with the visit to the James Madison gravesite. There are 25 seniors who were honored for being on honor roll for all four years and all quarters. NHS induction ceremony is this evening. There was excellent participation with the students in taking the SAT exam: 146/149 took the test. Performance Based Diploma – most of the ninth grade subjects are mapped out with indicators and standards. We will utilize Mastery Connect to track the mastery of the standards. Kennebec Valley Community College is partnering with Leavitt to offer college credits for students successfully completing Agricultural 101 & Physics. Leavitt is beginning to work on accreditation, as the visit will be in 2016. Principal Shaw stated the Senior Projects/presentations are getting better every year.
- 5.6 Superintendent's Report – Superintendent Aliberti shared with the Board the Adult Education graduation ceremony will be held tomorrow evening at Leavitt Area High School at 6:00 P.M. and Commissioner of Education Jim Rier will be speaking. Leavitt Area High School's graduation will be held on June 8th at 3:00 P.M. at the Androscoggin Bank Colisee in Lewiston. There is no additional information on the Maine Care Audit. Goal setting reviews with administrators are being scheduled. Effective Teacher Surveys are being compiled.

Peter Ricker joined the meeting at 6:41 P.M.

6. Public Comment – None.

7. Old Business:

- 7.1 General Purpose Aid funding – at the end of last year, the District's budget was passed before the State budget was passed. The District received additional funding from the State, and decided not to go back to the voters for approval. It was decided the District would return the additional funds to the three communities. This money can be returned to the towns by having the towns deduct the amount from the last subsidy check they send to the District, or the District can send a check to the towns. There were questions about time frames in which this needs to be completed. Business Manager Deb Roberts will check on this. The towns will let Superintendent Aliberti know how they would like the money returned next week.

8. Consent Agenda:

8.1 Non-Instructional Appointments –A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to approve all Non-Instructional appointments.

8.1.1 Jennifer Duncan, Leavitt Area High School Food Service Assistant

8.1.2 Adult Education 2014 Summer Academic Instructors:
Chris Boynton, Nathan Vlahakis, Robert Bryan Brito, Melanie North

8.1.3 Adult Education 2014-15 Program Instructors:
Chris Boynton, Kelly Cabral, Stacey Kennison, Tricia Sawyer, Larry Sirois, Diane Nye, Kristina Emond, Susanne Hamman, Vanessa Pierce, Michelle Guillaume, Garret Christian, Charlie Castonguay, Nathan Vlahakis, Robert Bryan Brito, Melanie North, Darla Christenson

9. New Business:

9.1 Instructional Nomination – A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to approve the following Instructional Appointment as presented:

9.1.1 Darlene Rollins, Leeds Central School Functional Life Skills Special Education Teacher

9.2 A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to approve a one-year contract extension to June 30, 2016 for the following administrators:

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|-------------------|--|
| Eben Shaw | - Principal Leavitt Area High School |
| Wendy Harvey | - Assistant Principal Leavitt Area High School |
| Derek Galway | - Dean of Students Leavitt Area High School |
| Ryan Holmes | - Athletic Director Leavitt Area High School |
| Heidi Poulin | - Director of Guidance Services |
| Gail Marine | - Principal Tripp Middle School |
| Susan Pilote | - Assistant Principal Tripp Middle School |
| Cynthia Alexander | - Principal Turner Elementary School |
| Theresa Gillis | - Principal Turner Primary School |
| Pam Doyen | - Principal Greene Central School |
| Kimberly Spencer | - Assistant Principal Greene Central School |
| Danielle Harris | - Principal Leeds Central School |
| Becky Foley | - Assistant Superintendent |
| Deborah Alden | - Director of Special Education |
| Deb Roberts | - Business Manager |
| David Roberts | - Food Service Director |
| Glen Reynolds | - Facilities/Transportation Director |
| Karen Potvin | - Technology Education Coordinator |
| Razell Ward | - Adult Education Director |

9.3 A motion was made by Diana Morgan, seconded by Peter Ricker to approve the recommendation of adding the Network Manager position to the Administrators' bargaining group. It was decided to have the motion

- amended to read work agreement rather than bargaining group. Business Manager Deb Roberts said that what this change does is to give the Network Manager a two-year work agreement rather than a one-year. It also means the person loses a personal day, but gives him more cash in lieu, and the 403B of employer contribution for those not covered under the teacher retirement. A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve adding the Network Manager position to the Administrators' work agreement.
- 9.4 Assistant Superintendent Foley and the building principals gave a PBIS presentation. Each principal shared the tier their school was currently working on, and the most recent data they had. All principals acknowledged the improvements they have seen in their schools since implementation. Some Board members wonder how well staff is receiving it, and whether all staff feel it is being effective. Principal Alexander said that her staff is on a continuum as with other implementations, where some support it more than others. Business Manager Deb Roberts noted that she reviews all injury reports and Social Worker Heidi Connelly follows up with staff to see if there are preventive measures that can be implemented to prevent further injuries. Board Chair Elizabeth Bullard noted that it is important to do periodic PBIS updates to the Board as we move forward.
 - 9.5 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve the April Operating and Expenditure reports.
 - 9.6 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve the donation of alpine gates (\$550) and a Yellowstone Track System groomer (\$2,730) to Leavitt's ski program from Leavitt Area High School Ski Booster.
 - 9.7 Superintendent Aliberti reported the completion of probationary period for Debra Duplissis, District Wide Bus Driver, June 3, 2014.
 - 9.8 Agenda item was removed.
 - 9.9 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve First Reading and Acceptance of revised Policy JJJ: Extra/Co-Curricular Academic Eligibility Leavitt Area High School and Tripp Middle School and Regulations JJJ-R.
 - 9.10 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve Second Reading and Adoption of revised Policy KHB: Advertising in the Schools and Regulations KHB-R.
 - 9.11 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve Second Reading and Adoption of revised Policy IKF: Graduation Requirements.
 - 9.12 Board members discussed that the low voter turnout was a disappointment. There was discussion concerning communication about the budget meeting/voting day. A motion was made by Peter Ricker, seconded by

Robert Allen and voted unanimously by those present to certify votes from the Budget Validation Referendum.

9.13 Board members stated it would be good if the administrators made sure other activities are not scheduled on the evening of Board meetings. A motion was made by Richard Gross, seconded by Robert Allen and voted unanimously by those present to approve the Board meeting schedule for the 2014-15 year.

9.14 A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to authorize the Superintendent of Schools to offer contracts and/or hire during the summer.

Hearing no objections, Chairperson Bullard moved to Agenda Item 9.16

9.16 Board members asked about how the bus inspections went. Facilities/Transportation Director Glen Reynolds reported that it didn't go as well as last year. Some minor issues were identified and some buses were removed out of circulation for that day, but all minor adjustments have been made and the buses are back on the road.

Hearing no objections, Chairperson Bullard returned to Agenda Item 9.15

9.15 A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to enter into Executive Session to discuss compensation of officials/appointees/employees pursuant to 1 M.R.S.A. § 405(6)(A).

The Board entered Executive Session at 8:31 P.M.

The Board returned to Open Session at 9:00 P.M.

A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those present to provide the Superintendent a salary increase of 2.5% for the July 1, 2014 through June 30, 2015 contract year and an additional three vacation days.

9.17 A motion was made by Peter Ricker, seconded by Diana Morgan and voted unanimously by those present to enter into Executive Session for an update on a personnel issue pursuant to 1 M.R.S.A.. § 405(6)(F).

The Board entered Executive Session at 9:01 P.M.

The Board returned to Open Session at 9:19 P.M.

No action taken.

10. Other Business – None.

11. A motion was made by Robert Allen, seconded by Diana Morgan and voted unanimously by those present to adjourn the meeting at 9:20 P.M.

Respectfully submitted,

Henry J. Aliberti, Jr.

Henry Aliberti, Secretary