

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52

Greene, Leeds, and Turner, Maine

Minutes of the Eighteenth Regular Meeting of the Board of Directors for 2014-2015

May 28, 2015 6:30 P.M. Turner Primary School

Members present: Elizabeth Bullard; Diana Morgan; John Soucy; Robert Allen; Yuri Kowalski; Peter Ricker

Members absent: Richard Gross; Jon Woodard; JoAnn Nickerson

Others Present: Henry Aliberti, Superintendent of School; Becky Foley, Assistant Superintendent; Deborah Alden, Special Education Director; Deborah Roberts, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal (6:33 p.m.); Pam Doyen, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Kim Long, Facilities/Transportation Director; Karen Potvin, Technology Education Coordinator; Ryan Holmes, Leavitt Area High School Athletic Director; David Roberts, Food Service Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:31 P.M and Yuri Kowalski led the Pledge of Allegiance.
2. The Minutes of the Seventeenth Regular Meeting, May 14, 2015 were approved under general consent.
3. Communications:
 - 3.1 Superintendent Aliberti reported the resignation of Lucy Kochis, Special Education Teacher at Turner Elementary School, effective end of the 2014-15 school year.
4. Adjustment to Agenda:
 9. New Business:
 - 9.2.3 Greene Central School Elementary Teacher
5. Committee Reports:
 - 5.1 Finance Committee: Diana Morgan reported the committee has not met.
 - 5.2 Plant/Transportation/Building Committee: Peter Ricker reported that the committee has met. An Eagle Scout presented to the committee and will be presenting to the Board later in the evening. Most of the meeting was spent with long range planning projects. There are primarily two different funding mechanisms for these types of projects: either funding them through a bond or creating a capital reserve account. The committee will be having more discussions about which source to utilize with different projects. One of the most pressing projects over the next few years will be the replacement of the wood boiler (see attached full subcommittee report).

- 5.3 Curriculum/Policy Committee: Becky Foley reported the committee has not met.
- 5.4 Student Representative's Report: None
- 5.5 Tri-Town Support Staff Negotiations (ESP): Peter Ricker reported there would be a meeting next week for Tri-Town Support negotiations.
- 5.6 Non-Teaching Negotiations (AFSCME): Peter Ricker reported there would be a discussion in executive session later on updates with the AFSCME negotiations.
- 5.7 Administrator's Report: Becky Foley reported on the curriculum initiatives that are being required by the District and State. She also shared the professional development days utilized this year, which included some of the following: 359 stipend days, 202 release days, and 383 out of district workshop days. She also reported the following about the graduates this year: 8 are going into the military, 43 are going to community college, 66 are going to a four year college, and 23 are undecided.
- 5.8 Superintendent's Report: Superintendent Aliberti reported about the State's decision to abandon the Smarter Balance Test. Every time you switch tests, it is difficult to correlate data from one test to another. The State needs to be thoughtful in the assessment decisions. Dr. Aliberti will contact the legislators to let them know his concerns. The schools are completing the Effective School Surveys. He reported that the District will be reimbursed for some of the expenses associated from winter snow removal. The waste water treatment plant can still be operated. It was reviewed and it met the requirements and guidelines.

6. Public Comment – None.

7. Old Business – None.

8. Consent Agenda:

8.1 Non-Instructional Appointments: A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve the following Non-Instructional appointments.

8.1.1 Julie Vyr, Greene Central School Title 1A Ed Tech III

8.1.2 Philip Provencher, District Wide Custodian

9. New Business:

9.1 Superintendent Aliberti reported the completion of probationary period for the following employees:

Susan Wheeler	Greene Central School Food Service Assistant	5/15/2015
Ronda Gaffney	District Wide Bus Driver	5/15/2015

9.2 Instructional Nominations – A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve all Instructional appointments:

9.2.1 Christine Cloutier, District Wide School Nurse (1 day/week).

9.2.2 Heidi Connelly, Turner Elementary School Social Worker (1 day/week).

9.2.3 Aubray Futera, Greene Central School Elementary Teacher (assigned to Grade 2).

9.3 A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to approve a one-year contract extension to June 30, 2017 for the following administrators:

Eben Shaw - Principal Leavitt Area High School
Derek Galway - Assistant Principal Leavitt Area High School
Ryan LaRoche - Dean of Students Leavitt Area High School
Heidi Poulin - Director of Guidance Services
Gail Marine - Principal Tripp Middle School
Susan Pilote - Assistant Principal Tripp Middle School
Cynthia Alexander - Principal Turner Elementary School
Theresa Gillis - Principal Turner Primary School
Pam Doyen - Principal Greene Central School
Danielle Harris - Principal Leeds Central School
Becky Foley - Assistant Superintendent
Deborah Alden - Director of Special Education
Deb Roberts - Business Manager
David Roberts - Food Service Director
Kimberly Long - Facilities/Transportation Director
Karen Potvin - Technology Education Coordinator
Razell Ward - Adult Education Director

9.4 A motion was made by Peter Ricker, seconded by Diana Morgan and voted 5 Yes (Morgan, Soucy, Kowalski, Bullard, Ricker) and 1 No (Allen) to approve a Facebook page for the Title 1A Program.

9.5 A motion was made by Peter Ricker, seconded by Robert Allen to approve the 2015-16 Board meeting schedule. A discussion was held. A motion was made by Peter Ricker, seconded by Diana Morgan and voted 4 Yes (Ricker, Morgan, Soucy, Allen) and 2 No (Kowalski, Bullard) to amend the 2015-16 meeting schedule from Wednesday, March 9, 2016 to Thursday, March 10, 2016. The amended motion passed. A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve the 2015-16 Board meeting schedule.

9.6 Eagle Scout Josh Bussiere would like permission to complete his Eagle Scout project. He hopes to improve the cross country trails by the Tripp Middle School tennis courts. This project will include cleaning up and prepping the trails where the gravel needs to be added. Hopefully, this will increase the use of the trails. He has many different volunteers and organizations willing to help out. The Plant/Transportation/Building sub-committee is in favor of this project. A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to approve the Eagle Scout project.

9.7 Food Service Director David Roberts made a presentation to the Board regarding the Summer Feeding Program at Leeds Central School. Leeds Central currently has 51% free and reduced population. Mr. Roberts has met with Principal Harris and they do not see a viable option that would bring in the families to eat on a regular basis during the summer. The District may opt out of the program if it is not feasible or practicable for the District. This would be considered on a yearly basis if the school continues to qualify. A motion by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present not to implement the summer feeding program at Leeds Central School.

- 9.8 A motion was made by Diana Morgan, seconded by Yuri Kowalski and voted unanimously by those present that the Computation and Declaration of Votes dated May 28, 2015 is hereby approved (see attached). A motion was made by Yuri Kowalski, seconded by Diana Morgan and voted unanimously by those present that the Computation and Declaration of Votes be entered upon the records of the District. A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present that a certified copy of the Computation and Declaration of Votes be sent to each of municipal clerks within the Maine School Administrative District No. 52.
- 9.9 A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present that the Assessment Warrant and the Assessment Schedule prepared by the Treasurer for each member municipality of Maine School Administrative District No. 52 for fiscal year 2015-16 be approved and issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule.
- 9.10 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to authorize the Superintendent of School to offer contracts and/or hire during the summer.

Hearing no objections, Chairperson Bullard moved to Agenda Item 10.

- 10.1 Peter Ricker mentioned that the play put on at Turner Elementary School by the Children's Stage Adventure, "The Princess and the Pea" was very impressive. He also mentioned that the student intern in guidance at Turner Elementary School had students create business plans. Some of these plans were noteworthy.
- 10.2 Razell Ward reminded everyone that there is the Adult Ed Graduation at 6:00 tomorrow night, Friday, May 29th.

Hearing no objections, Chairperson Bullard moved to Agenda Item 9.15.

- 9.15 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss information related to negotiations with Non-Teacher Association, Council #93 Local 2010 (AFSCME) pursuant to 1 M.R.S.A. § 405(6)(D).

The Board entered Executive Session at 7:34 P.M.
The Board returned to Open Session at 7:55 P.M.

- 9.16 No action was taken.

Hearing no objections, Chairperson Bullard moved to Agenda Item 9.11.

- 9.11 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss the Superintendent's salary for 2015-16 pursuant to 1 M.R.S.A. § 405(6)(A).

The Board entered Executive Session at 7:55 P.M.
The Board returned to Open Session at 8:25 P.M.

9.12 A motion was made by Yuri Kowalski, seconded by Robert Allen and voted unanimously by those present to approve a 2% salary increase for the Superintendent of Schools for the 2015-16 year.

9.13 -9.14

Agenda items were removed.

11. A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to adjourn the meeting. The meeting adjourned at 8:26 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Henry Aliberti". The signature is written in a cursive style with a large initial "H".

Henry Aliberti, Secretary

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52
COMPUTATION AND DECLARATION OF VOTES

The total number of votes cast in the Towns of Greene, Leeds, and Turner in the affirmative on Article 1 of the Warrant and Notice of Election of the Budget Validation Referendum held May 19, 2015 is **117**, and the total number of votes cast in the negative is **43**, said votes being computed as follows:

	AFFIRMATIVE	NEGATIVE
Town of Greene	<u>25</u>	<u>17</u>
Town of Leeds	<u>39</u>	<u>13</u>
Town of Turner	<u>53</u>	<u>13</u>
TOTAL	<u>117</u>	<u>43</u>

The School Board hereby declares that there were **more** votes cast in the affirmative than in the negative on said Article and finds that said Article has **passed**.

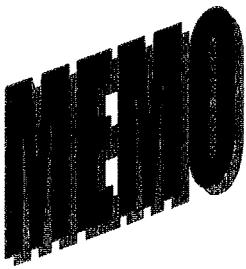
Dated: 5-28-15

Deana L. Morgan
[Signature]
[Signature]
Cynthia F. Bullard
[Signature]

[Signature]
[Signature]
[Signature]

A majority of the School Board of Maine School Administrative District No. 52

A true copy, attest: [Signature]
Henry Aliberti, Jr., Secretary



MSAD #52
Business Office
Tel: 225-1000 Fax: 225-5608



Deb Roberts, Business Manager

Sally Morissette, Accounts Payable Specialist

Ida Barker, Payroll and Benefits Specialist

Plant, Transportation, Building Committee
Meeting Notes
May 28, 2015
5:30 pm
Turner Primary School
Conference Room

Attending: Peter Ricker, Yuri Kowalski, Bob Allen, Henry Aliberti, Kim Long, Deb Roberts, Ryan Holmes, Karen Potvin, and Razell Ward

Guests – Joseph and Jeremy Bussiere

1. Discuss request by an Eagle Scout to do community service on Cross country trail – Joseph Bussiere presented his request to do a community service project at Leavitt as part of his Eagle project. He would like to do some improvements to the cross country trail. There are a couple of particularly bad spots – entrance to the trail behind the tennis courts and near the bridge on the trail. He would like to start the project as soon as this weekend if approved. Peter asked if he is requesting the district to provide any materials. Joseph plans to solicit donations for the materials he needs. Peter shared that his only concern is to be sure it doesn't create any secondary issues and that the Facilities Director and Athletic Director approve and oversee the project. Joseph has a goal of having the work completed before the Father's Day 5k in June. Peter asked if he has talked to the Athletic Director or the Cross Country coach. Joseph has talked with both. Ryan share that he has been meeting with Joseph periodically. The vision is to have it look as natural as possible. They are not looking to divert any current water flow.

PTB recommends Board approval.

Ryan asked for clarification if the approval would also cover accepting donation of the materials he gets from businesses. It was agreed that the Board approval would cover both the project and the materials.

2. Continue to discuss long range major capital improvement needs – Kim shared that the administrative team met and prioritized the list of project needs. They are grouped into four categories. Peter asked about funding. Deb shared that there are two different options available. One would be to set up a reserve account and put money into each year with voter approval. The other is to take advantage of an opportunity for funding when the current debt service for Leavitt is paid off in 2019. This has been an ongoing recommendation by the district's auditor.

Peter asked regarding the spacing needs if the central office or adult ed would move. Karen said technology wise two classrooms have been wired for technology. Offices have one drop. So it's not a significant difference either way. Henry shared that significant investment is being made this summer with the heating/cooling in order to make it a good

year round use building. Deb shared that significant changes were made to make office spaces a few years ago.

Athletic fields – Peter asked how long it will be before we need to replace the track. Ryan shared that it was resurfaced about 5 years ago. That is coming to its end of life use. Some of the equipment for the track doesn't meet current standards. He anticipates that they won't be able to host any meets any longer as early as next spring. Peter thought maybe we should move this to having a more immediate conversation during the next budget process. Ryan will get a professional assessment of useful life left as well as an estimate for repairing/replacing.

Peter talked about the idea of doing separate bond votes for each program category. As for the wood chip boiler he recommended the district create a reserve.

Yuri asked for more data on student growth as it relates to spacing needs. As for the land in Greene, Deb handed out a map showing where the land in Greene is that the district owns. She also received legal advice that we do not have to go through the school closing referendum process to sell it. It would be good to have Henry reach out to the town of Greene to be sure the leadership agrees with this before we move forward.

3. Discuss new propane tanks - own or lease? Deb recommends that the district lease the new propane tanks. PTB members agreed.

Meeting adjourned at 6:25 pm

MSAD 52

Long Range Facilities Planning

List of Major Capital Improvement Needs

Prioritized by Administrative Team

- Program/Classroom space:
 1. Adult Ed/Central Office space
 2. Bus storage/washing/parking and Maintenance shop
 3. Additional Pre-K to 12 classroom space

- Athletic fields/grounds:
 1. Tennis courts
 2. Tripp Middle School And Leavitt Area High School athletic fields and fencing
 3. Track

- Parking lots/entrance:
 1. Tripp Middle School and Turner Elementary School parking lot and Matthews Way including student drop off traffic flow and exit to Turner Center Road.
 2. Leavitt Area High School parking lot (by shop area and transportation office)
 3. Leavitt Area High School curbing
 4. Greene Central School bus entrance
 5. Turner Primary School parking lot – bus arrival area
 6. Leeds Central School side entrance

- Equipment:
 1. Wood chip boiler replacement