

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52

Greene, Leeds, and Turner, Maine

Minutes of the Eighteenth Regular Meeting of the Board of Directors for 2016-2017

May 25, 2017

Leeds Central School

Members present: Elizabeth Bullard, Chairperson; Robert Allen; Peter Ricker; JoAnn Nickerson; Yuri Kowalski; Jon Woodard; Pamela Sirois; Richard Gross

Members absent: Carlos Gnipp;

Others Present: Kimberly Brandt, Superintendent of School; Thomas Ambrose, Assistant Superintendent; Del Peavey, Director of Special Education; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Mark McDonough, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Director District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:30 P.M. and JoAnne Nickerson led the Pledge of Allegiance.
2. The Minutes of the Seventeenth Regular Meeting, May 11, 2017 were approved by general consent. Change Agenda Item 10 to Mr. Robert Allen not Mr. Roberts.
3. Communications:
 - 3.1 Superintendent Brandt reported the resignation of Linda Miles, District Wide Speech Pathologist, effective end of the 2017 school year.
4. Adjustments to the Agenda
 - 8.1 Non-Instructional Appointment(s)
 - 8.1.2 Agenda item removed.
5. Committee Reports:
 - 5.1 Finance Committee- Jon Woodard reported that the committee met this evening and the conversation will be discussed during item 9.17.
 - 5.2 Plant/Transportation/Building Committee - Peter Ricker reported they met Tuesday night and had a long meeting. There were four items of discussion: 1. Maple Shack and location at Leavitt Are High School and they also discussed the removal of fencing around the tennis court. 2. They discussed the ball fields at the middle and high schools. The specific issue of drainage at the fields was discussed. The middle school field is in very poor shape and may need to be closed. Research will be needed to decide what to do next and will need to be discussed at the next Board meeting if the numbers are in. The PTB committee would like to have the field work start as soon as possible. Mr. Ricker noted that there needs to be a conversation and possibly a committee about the amount of use of the field. 3. Long range planning was discussed and a handout was provided to the Board. The handout listed the major and minor capital improvements proposed. 4. Long range plans

will need to be discussed because the Board may need to consider an athletic fields bond. (see attached).

Mr. Ricker noted that he had reached out to the Turner Athletic Association and invited them to the meeting.

- 5.3 Curriculum/Policy Committee – JoAnn Nickerson reported that the committee met. They discussed Policy Regulations KF-R & KF-E1 Use of School Facilities, Policy GDA - Volunteer Coaches, Policy IJOC - School Volunteers, Policy JKD - Suspension of Students, and Regulations JKE & JKE-R - Expulsion & Procedures.
- 5.4 Student Representatives Report – Chloe Veilleux reported that the Latin club had a spring convention. She has been nominated as the president and Ryan Pratt was nominated vice president.
- 5.5 Tri-Town Education Association Negotiations (Teacher) – Jon Woodard reported that they have met and will discuss in executive session.
- 5.6 Administration Work Agreements – Peter Ricker reported there will be an executive session this evening but they have not met.
- 5.7 Administrator Report – Gail Marine shared that the school play "Fandemonium" was presented on Tuesday. The students created the set, props, and costumes. It included 18 cast members and 9 backstage hands.

The spring sports are winding down. Next week is the last week of baseball and softball. The championship track meet will be May 30th at Auburn.

The Tripp Middle School Project Unify team competed in the athletics (track and field) competition at Bates College on May 12, 2017. They participated in various events, including: long jump, shot put, softball throw, 100 meter and unified relay. They will be participating in a bocce competition at Leavitt on May 31st. These events have promoted an exceptional level of inclusion and positive school community where all students are accepted.

District Wide Speech Pathologist Faye Jean coordinated a volunteer effort with Rural Community Action Ministry (RCAM) and made blankets with Tripp Middle School's Functional Skills Program teacher (Mrs. Sealy's class). These blankets were donated to RCAM by the students who then bagged up vegetables to be planted in our community to those in need. They were presented with a certificate of appreciation from RCAM and hope to have a continuing volunteer relationship with this great organization.

Mrs. Marine reported that the middle school held a 6th grade parent night on May 3rd. The students and parents toured the building and then held a brief assembly in the gym. Last Friday, Leeds and Green sixth graders came to Tripp to eat lunch and meet all six UA teachers. There was also a Q&A with some 8th graders. Turner Elementary School's step-up day will be on May 26th.

- 5.8 Superintendent's Report – Superintendent Brandt reported that Isaiah Davis, Georgia Vallee and a number of students ran the Sugarloaf marathon (26.2 miles). Kelly Marston talked about the video that is being created at Turner Elementary School for establishing expectations for the bus. The staff dressed like kids and made a video to show appropriate and inappropriate behaviors. Mrs. Marston debriefed the event with staff and they noted

that staff bought into the importance of bus behavior and the philosophy that the school day starts when you get on the bus. Mrs. Gillis talked about the whole school field trip to the Windsor Fair Grounds and the interactive experience with the animals. Superintendent Brandt thanked Eben Shaw and Kim Long for their hard work when the power went out at the high school. Mrs. Brandt attended the annual Leavitt Trustees meeting this year. She talked about the variety of requests and the idea that learning opportunities would be expanded as a result of fulfilling requests. Superintendent Brandt thanked Student Representative Chloe Veilleux for her attendance.

6. Public Comment: None

7. Old Business: None

8. Consent Agenda - A motion was made by Yuri Kowalski, seconded by Peter Ricker and voted unanimously by those present to approve the Non-Instructional appointments:

8.1 Non-Instructional Appointment

8.1.1 Leo Castonguay, District Wide Bus Driver.

8.1.2 Agenda item removed.

9. New Business:

9.1 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the following Instructional Nominations.

9.1.1 Jennifer McClure-Grover, Leeds Central School Elementary Teacher (assigned to 3rd & 4th Grade Combination).

9.1.2 Lauren King, Leeds Central School Elementary Teacher (assigned to 5th & 6th Grade Combination).

9.1.3 Paige Knowlton, Turner Elementary School Elementary Teacher (assigned to Grade 6).

9.2 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to authorize the Superintendent of School to offer contracts and/or hire during the summer.

9.3 A motion was made by John Woodard, seconded by Peter Ricker and voted unanimously by those present that the Computation and Declaration of Votes dated May 25, 2017 and attached hereto be and it is hereby approved and that the Computation and Declaration of Votes be entered upon the records of the District. A certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the Maine School Administrative District 52.

9.4 The Board reviewed the 2017-18 budget process. Mr. Gross noted the low turnout of the public to vote on the budget. He heard that there is not enough publicity and he would like the Board to increase the publicity. Mrs. Bullard noted that the budget books are mailed home and she asked "are there other steps that make sense?" Mr. Ricker noted that he is not too worried about the number of people who vote. Mr. Ricker noted that no one is going to show up unless there is an issue. Mr. Ricker said that he felt the advertising and mailing is very thorough. Mrs. Bullard noted that it would be nice to know what the percentage of people who vote is around the state.

Ms. Nickerson noted that she liked how the process started. Mrs. Bullard felt that the communication to district staff was improved this year. Mr. Ricker asked if the three-year averages could be in the budget book. Mr. Woodard noted that some people from the community had said that there could be more input if there was an open forum at the start of the process. He also noted that some people may attend if they were aware of the format changes. Mr. Kowalski asked if it would help to have an open invitation for an open conversation early in the process. Mrs. Bullard noted that some of the issues may surface during the long-range planning. Mr. Ricker wondered if people would attend an open forum if it was done before the administrators bring their proposed budget forward. He wondered if it might be better to have the open discussion after the initial presentation. Mrs. Bullard agreed that it would be good if there was an explicit opportunity to discuss the budget early on. Ms. Nickerson felt that it was smoother this year than it had been and that she agreed with Mr. Kowalski and that it would be nice to know opinions prior to making decisions. Mrs. Bullard thanked the Board for their feedback and hard work.

- 9.5 A motion was made by Robert Allen, seconded by John Woodard and voted unanimously by those present that the Assessment Warrant and the Assessment Schedule prepared by the Treasurer for each member municipality of Maine School Administrative 52 for fiscal year 2017-18 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule.
- 9.6 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the Second Reading and Adoption of Policy IMBBA: Exemption From Classroom Video Presentations.
- 9.7 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the Second Reading and Adoption of Policy IMB: MSAD 52 Teaching About Controversial/Sensitive Issues.
- 9.8 A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to approve the Second Reading and Adoption of Policy IMBB: MSAD 52 Exemption from Required Instruction.

Hearing no objections, Chairperson Bullard moved to Agenda Item 9.17

- 9.17 Special Education Director Delbert Peavey proposed that the Board pay extended School Year Therapists a rate of \$80 per hour due to struggling to get staff to meet the needs. This is substantially less than what we were paying the outside agencies at \$130 per hour. An added benefit is that the staff know the students. Mrs. Bullard thanked Mr. Peavey for the potential solution.

A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve the hourly rate of \$80 for Extended School Year Therapists.

- 9.18 Mr. Gross commended the staff, students and administration on the unbelievable production of A Midsummer's Dream last week. Two actors came in on Monday and the production was Friday. It was unbelievable and inspiring. Mrs. Bullard noted that the arts night at the elementary school was excellent and was nice family evening.

Hearing no objections, Chairperson Bullard returned to Agenda Item 9.9.

- 9.9 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss Leeds Central School's Effective School Surveys pursuant to 1 M.R.S.A. § 405(6) (F)

The Board entered executive session at 7:29
The Board returned to open session at 7:52

- 9.10 No action warranted.

- 9.11 A motion was made by Bob Allen, seconded by Richard Gross and voted unanimously by those present to enter into Executive Session to discuss Non-Instructional Salaried Employees (NISE) work agreement pursuant to 1 M.R.S.A. §405(6) (D)

The Board entered into Executive Session at 7:53 P.M.
The Board returned to Open Session at 7:56 P.M.

- 9.12 No action warranted.

- 9.13 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss the Tri-Town Education Association Teachers (TTEA) negotiations pursuant to 1 M.R.S.A. §405(6) (D)

The Board entered into Executive Session at 7:57 P.M.
The Board returned to Open Session at 8:11 P.M.

- 9.14 No action warranted.

- 9.15 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss Administrators work agreement pursuant to 1 M.R.S.A. §405(6) (D)

The Board entered into Executive Session at 8:11 P.M.
The Board returned to Open Session at 8:32 P.M.

- 9.16 No action warranted.

11. Other Business – None.

12. A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those in attendance to adjourn at 8:33 P.M.

Respectfully submitted,

Kimberly Brandt, Secretary

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52
COMPUTATION AND DECLARATION OF VOTES

The total number of votes cast in the Towns of Greene, Leeds, and Turner in the affirmative on Article 1 of the Warrant and Notice of Election of the Budget Validation Referendum held May 16, 2017 is **93** and the total number of votes cast in the negative is **75**, said votes being computed as follows:

	AFFIRMATIVE	NEGATIVE
Town of Greene	<u>16</u>	<u>19</u>
Town of Leeds	<u>36</u>	<u>23</u>
Town of Turner	<u>41</u>	<u>33</u>
TOTAL	<u>93</u>	<u>75</u>

The School Board hereby declares that there were **more** votes cast in the affirmative than in the negative on said Article and finds that said Article has **passed**.

Dated: May 25, 2017

Gate Roberts
Inwood
Jo Ann Nease
Richard F. Gross
[Signature]

[Signature]
Christy Bellad

A majority of the School Board of Maine School Administrative District No. 52

A true copy, attest: *Kim Brandt*
Kimberly Brandt, Secretary

INFORMATIONAL ONLY:

Below are the results of the non-binding question 2 on the Ballot.

	TOO HIGH	ACCEPTABLE	TOO LOW
Town of Greene	<u> 21 </u>	<u> 12 </u>	<u> 2 </u>
Town of Leeds	<u> 24 </u>	<u> 22 </u>	<u> 12 </u>
Town of Turner	<u> 29 </u>	<u> 24 </u>	<u> 19 </u>
TOTAL	<u> 74 </u>	<u> 58 </u>	<u> 33 </u>

MAINE SCHOOL ADMINISTRATIVE DISTRICT #52

Greene ♦ Leeds ♦ Turner

486 Turner Center Road

Turner, Maine 04282

KIMBERLY BRANDT
SUPERINTENDENT

DEBORAH ROBERTS
BUSINESS MANAGER

THOMAS AMBROSE
ASSISTANT SUPERINTENDENT

DELBERT PEAVEY
DIRECTOR OF SPECIAL EDUCATION

MSAD 52 Plant, Transportation, and Building Committee Meeting

Tuesday, May 23, 2017

Leavitt Area High School Cafeteria

5:30 PM

Meeting Notes

Attending: Peter Ricker, Bob Allen, Yuri Kowalski, Deb Roberts, Kim Long, Eben Shaw, Mark Thibodeau

1. Review options for space to build a sugar shack – Eben Shaw recommended to the committee that the new sugar shack be located in the old tennis courts space behind Tripp Middle School. The group evaluated the area and agreed that this location makes the most sense. The subcommittee recommends that the old tennis court fencing be disposed of by public bid with the hope being that a bidder will take the old fencing as payment for removal. Questions were raised during the project discussion about whether there will need to be a fire suppression system, ADA compliance, water source, etc. The next step is to get answers to these questions and to get an estimated price for the project.
2. Discuss condition of athletic fields in Turner including impact of community use – The group assessed the outfield of the LAHS baseball field. Discussion ensued about the best way to fix the drainage issue. Kim Long is going to get pricing quotes to redo the drainage for that part of the field, as well as get pricing on what a whole new ball field resurface would cost.

Then the group assessed the TMS multi-use athletic field. The subcommittee recommends that we do some work to loam and seed the trouble areas and then let the field rest for an entire growing season. Discussion ensued about the impact to both school and community events during that time. Kim will gather estimated costs for transportation if all games have to be away games for a year. The middle and high school administration will work to develop a schedule that will accommodate the field being shut down for a year. Long term the subcommittee recommended that a discussion is had about how much use the field can effectively sustain once it's brought back to healthy condition.

3. Discuss long-range minor capital repair items- Deb noted that the list has been updated recently. This is a living document that will always be fluid. She recommended that the list be taken a step further by prioritizing the work into a 5-year capital improvement plan.

4. Discuss long-range major capital repair items – Eben shared some of his ideas about other needs for the LAHS baseball field including: fix the low spot on the field, the slope just past first base, dugout areas, and fencing. He also shared that the end zone of the football field nearest the baseball field is only 8 yards long and should be 10 yards. He recommended that we fix this issue at the same time we fix the baseball field issues. He also pointed out that the football field is losing its crown with all the use, and drainage on the sidelines is becoming an issue. Lastly, he noted that grant funds are available through American Tennis Organization for helping to fund the cost to install new tennis courts. Deb noted that this list has also been updated recently and will be a living document moving forward. She also recommended prioritizing of this list into a capital improvement plan.