

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52

Greene, Leeds, and Turner, Maine

Minutes of the Sixteenth Regular Meeting of the Board of Directors for 2016-2017

April 27, 2017 Turner Primary School

Members present: Elizabeth Bullard, Chairperson; Robert Allen; Peter Ricker; JoAnn Nickerson; Yuri Kowalski; Richard Gross; Carlos Gnipp; Pamela Sirois

Members absent: Jon Woodard

Others Present: Kimberly Brandt, Superintendent of School; Thomas Ambrose, Assistant Superintendent; Deb Roberts, Business Manager; Del Peavey, Director of Special Education; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Razell Ward, Adult Education Director; Karen Potvin, Technology Education Coordinator; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:00 P.M. and Richard Gross led the Pledge of Allegiance.
2. The Minutes of the Fifteenth Regular Meeting, April 13, 2017 were approved by general consent.
3. Communications:
 - 3.1 Superintendent Brandt reported the resignation of Deborah Roberts, Business Manager, effective June 30, 2017.
 - 3.2 Superintendent Brandt reported the resignation of Dana Monbleau, Turner Elementary School Half-time Ed Tech II, effective end of the 2017 school year.
 - 3.3 Superintendent Brandt reported the resignation of Mary Ritchie, Turner Elementary School Administrative Secretary, effective June 30, 2017.
 - 3.4 Superintendent Brandt reported the resignation of Mary Jones, Leavitt Area High School/Tripp Middle School School Nurse, effective June 22, 2017.
 - 3.5 Superintendent Brandt reported the resignation of Olivia Duym, District Wide English Language Learner (ELL) Ed Tech III, effective end of the 2017 school year.
 - 3.6 Superintendent Brandt reported the resignation of Lillian Barnett, Tripp Middle School Special Education Ed Tech III, effective end of the 2017 school year.
4. Adjustments to Agenda: None
5. Committee Reports:
 - 5.1 Finance Committee- Peter Ricker reported that the committee has met and discussed the signing of warrants and reviewed financials. The committee also discussed the technology department sale of surplus. This topic will be discussed further in an upcoming meeting.

- 5.2 Plant/Transportation/Building Committee - Peter Ricker reported they have not met.
- 5.3 Curriculum/Policy Committee – JoAnn Nickerson reported that the committee met and discussed IMB: Teaching about Controversial Issues IMBB: Accommodation of Sincere Beliefs in Required Instruction, IMBBA: Exemption from Classroom Video Presentation JCA: K-6 Assignment of Students to Schools.
- 5.4 Student Representatives Report – No report.
- 5.5 Tri-Town Education Association Negotiations (Teacher) – Robert Allen reported there will be an executive session this evening.
- 6.6 Administration Work Agreements – Peter Ricker reported there will be an executive session this evening.
- 6.7 Administrator Report – None
- 6.8 Superintendent's Report – Superintendent Brandt noted that the District is very happy for Deb Roberts and it is great that every district in Maine will have access to her expertise. She also said that time is of the essence around this issue and she would like to post for the position of Business Manager as soon as possible.

Superintendent Brandt reported that budget books have been mailed out. She thanked Chairperson Bullard, Deb Roberts, and Martha Bilodeau for helping to get them finished.

She talked about her phone conversation with the Maine State Commissioner of Education. Dr. Hasson talked with her to get her thoughts on the things being proposed by the governor and the Department of Education. She noted that she felt hopeful that the commissioner is calling superintendents and listening to their perspectives.

Superintendent Brandt recognized Food Service Director David Roberts. He is the State of Maine School Nutrition Association Director of the Year. Mrs. Brandt read a letter from the Maine School Nutrition Association. She also noted that Mr. Roberts and Denise Cochran, Turner Elementary School Head Cook, participated in a school cook off. He won the region and came in second in the state.

6. Public Comment:

District Employee Sue Shaw talked about the status of the Tripp Middle School athletic field. She noted that the field is not in great shape due to overuse and the drought last year. She noted that the Turner Athletic Association uses the field in the fall. She asked if the person approving field use might reduce the usage due to divots and mud. She noted that the extra use makes it more expensive to fix. She asked that we limit the use of the facility by the community groups.

Mr. Ricker asked if the overuse was due to the loss of the soccer field for high school practices. Mr. Shaw said that the high school only used the field once or twice. Mr. Ricker asked if some of the middle school activities could take place in another location. Mrs. Sirios noted that the fields in Greene are maintained by the town and the Greene Athletic Association. She asked if the Turner Athletic Association raises money to help defray costs. Facilities/Transportation Director Kim Long said that she does not know of any money being contributed. Mr. Allen said that it would be a good time to have a conversation about this.

Mrs. Bullard said that the Plant/Transportation/Building committee should talk about the fields as well. Mrs. Long noted that the middle school does not have irrigation and that it is really hard to have practice on the field this early in the year. Mrs. Sirois asked what the Sports Fields business does for service for the fields. Kim Long talked about the services provided. She said they seed the fields and they have a regular maintenance plan and they do not feel that they should work on the fields until the end of May. She also said that Sports Fields does a rotation schedule and they do top soil, fertilization, etc. to support the fields.

Mr. Ricker noted that there have been issues with the baseball fields draining. He said that his father wondered if the drainage pipes were cut. Kim Long said that they did put a camera in the pipe and there is a problem in the left field. She said it is going to have to be repaired and it is expensive but that it had not been cut by Siemens.

Mr. Ricker noted that there had been water running out of it until the Siemens project. Kim Long noted that she did research the Siemens project and could not find fault on the Siemens project. Mrs. Bullard asked if the PTB could discuss the fields at the next meeting.

7. Old Business

7.1 Board action to terminate or reduce employment of specific individuals currently in positions scheduled for elimination for the 2017-18 school year.

7.1.1 A motion was made by Yuri Kowalski seconded by Peter Ricker and voted unanimously by those present to terminate the employment of Sara Griffin, Tripp Middle School Special Education Teacher for Day Treatment Program, as of August 31, 2017 as part of a Reduction in Force (RIF) per Tri-Town Education Association contract.

7.1.2 A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to terminate the employment of Karen Potvin, District Wide Technology Education Coordinator as of June 30, 2017 as part of a Reduction in Force (RIF).

7.1.3 A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to terminate the employment of Randall Swift, District Wide Technology Education Network Manager as of June 30, 2017 as part of a Reduction in Force (RIF).

8. Consent Agenda - Non-Instructional Appointments: None

9. New Business:

9.1 A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those in attendance to approve a donation to Turner Elementary School from Darlings for a Cause.

Mr. Ricker asked about the purpose of the donation. The purpose is an arts night.

9.2 Board discussion of volunteer coaches.

Mrs. Brandt shared that the process is that the volunteer submits a form for a background check and we do the background check. If it is a classroom volunteer the person can begin

after the background check. Mrs. Brandt said that high school volunteer coaches must go to the board per MPA rules. Mrs. Brandt also said that middle school head coaches, volunteer or paid must go to the Board. Athletic volunteers at the middle school are not required to go to the Board, as the MPA does not provide guidelines for middle school athletics. She asked if the Board would like to continue approving volunteer coaches. Mrs. Shaw spoke about the delay in having volunteers due to the board meeting schedule and the process. She wanted to know if the board would consider just approving the volunteer head coach instead of all middle school athletic volunteers. Mrs. Bullard asked if there is a distinction between high school and middle school. Mrs. Brandt said that the MPA requires high school volunteers to be approved. Mr. Shaw said that yes, the MPA has a roster and they must be approved by the MPA. Mr. Gnipp asked about the difference between classroom volunteers and athletic volunteers. Mrs. Sirois said that a background check has to be done annually but not more.

Mrs. Bullard said that current practice is that each season the board has to approve the athletic volunteers and she said that the question is "Do we want to change our process for those volunteers?" Mr. Allen noted that he wanted to have the motion reflect the policy.

A motion was made by Yuri Kowalski and seconded by Peter Ricker and voted unanimously by those present to continue requiring middle school head volunteer coaches to be approved by the board, but no longer require athletic volunteers at the middle school level to be approved by the board.

- 9.3 A motion was made by Yuri Kowalski, seconded by Peter Ricker and voted unanimously by those present to approve the disposal of technology equipment.

Superintendent Brandt noted that there are a number of items that are no longer working or of use to the district. The proposal is to have a tag sale and then allow people to bid for leftover items.

- 9.4 A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present to approve the First Reading and Acceptance of Policy JLCC: Communicable/Infectious Diseases.

- 9.5 A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to approve the First Reading and Acceptance of Policy JLF: MSAD 52 Policy on Reporting Child Abuse and Neglect and Regulations and Exhibits JLF-R and JLF-E.

- 9.6 A motion was made by Yuri Kowalski, seconded by Carlos Gnipp and voted unanimously by those present to approve the First Reading and Acceptance of Policy JJIAA: Private Schools Students-Access to Public School Co-curricular, Interscholastic and Extra-curricular Activities and Exhibits JJIAA-E1, JJIAA-E2, JJIAA-E3, JJIAA-E4

- 9.7 Report the completion of probationary employee:

Lynda McGarey Greene Central School Sped Ed Tech I 04/22/2017

- 9.8 Presentation by Leavitt Area High School Principal and staff for a sugar shack project

Mr. Shaw and Mr. Gray (LAHS teacher) talked about the proposal of constructing a sugar shack at the high school to make maple syrup. They described that we have a fairly unique setup around the high school with the forest. They shared that there is a lot of excitement

about the idea from both staff and students. Mr. Shaw said the school is thinking pretty big because there are some staff members who boil syrup as a business and want to help out. Mr. Gray said that he has done a lot of hands on work at Oxford Hills and he would like to see the kids working with their hands to help build the shack from the concept phase to the finished product. He said students are excited and so are staff. Mr. Shaw said that community members are interested in getting involved. Mr. Shaw asked the board for concept approval and then they would want to meet with PTB to develop more detailed plans.

A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to move forward with exploring a sugar shack at Leavitt Area High School.

Mrs. Sirois asked how big the shack would be. Eben said approximately 12x20. Mr. McDonough talked about his experience with this type of project. Mr. Ricker talked about the need for industrial arts work in the high school. He noted that he was sad when the industrial arts left the district. Mrs. Bullard asked everyone to consider the vision for the high school in the future as we do strategic planning.

Hearing no objections, Chairperson Bullard moved to Agenda Item 10.

10. Other Business: None

Hearing no objections, Chairperson Bullard returned to Agenda Item 9.9.

9.9 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss Turner Primary School's Effective Schools Surveys pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 7:04 P.M.
The Board returned to Open Session at 7:31 P.M.

9.10 No action warranted.

9.11 A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to enter into Executive Session to discuss the Tri-Town Education Association Teachers (TTEA) contract pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 7:32 P.M.
The Board returned to Open Session at 8:10 P.M.

9.12 No action warranted.

9.13 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss Administrators work agreements pursuant to 1 M.R.S.A. §405(6) (D)

The Board entered Executive Session at 8:10 P.M.
The Board returned to Open Session at 9:04 P.M.

9.14 No action warranted.

9.15 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss Non-Instructional Salaried Employees (NISE) work agreement pursuant to 1 M.R.S.A. §405(6) (D)

The Board entered Executive Session at 9:05 P.M.
The Board returned to Open Session at 9:14 P.M.

9.16 No action warranted.

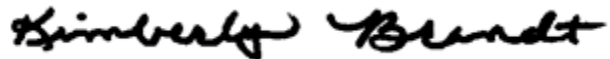
9.17 A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to enter into an Executive Session to follow up on school-based surveys pursuant to 1 M.R.S.A. § 405(6) (F)

The Board entered Executive Session at 9:15 P.M.
The Board returned to Open Session at 9:30 P.M.

9.18 Other – None.

12. A motion was made by Robert Allen, seconded by Carlos Gnipp and voted unanimously by those present to adjourn the meeting at 9:38 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Kimberly Brandt". The signature is written in a cursive style and is positioned above a horizontal line.

Kimberly Brandt, Secretary