

MAINE SCHOOL ADMINISTRATIVE DISTRICT No. 52

Greene, Leeds, and Turner, Maine

Minutes of the Sixteenth Regular Meeting of the Board of Directors for 2014-2015

April 16, 2015 6:00 P.M. Greene Central School

Members present: Elizabeth Bullard; Diana Morgan; Jon Woodard (6:34 p.m.); John Soucy (6:09 p.m.); Robert Allen; Yuri Kowalski; Richard Gross; Peter Ricker

Members absent: JoAnn Nickerson

Others Present: Henry Aliberti, Superintendent of School; Becky Foley, Assistant Superintendent; Deborah Alden, Special Education Director; Deborah Roberts, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal (6:50 p.m.); Cynthia Alexander, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Pam Doyen, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Kim Long, Facilities/Transportation Director; David Roberts, Food Service Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:01 P.M and Peter Ricker led the Pledge of Allegiance.
2. The Minutes of the Fifteenth Regular Meeting, April 2, 2015, were approved under general consent and the First Special Meeting, April 9, 2015 were approved with changes.
3. Communications:
 - 3.1 Superintendent Aliberti reported the resignation of Eryn Neptune, Special Education Ed Tech III at Leeds Central School, effective end of school year.
 - 3.2 Superintendent Aliberti reported the resignation of Robert LaGrange, Custodian at Leavitt Area School, effective May 4, 2015.
 - 3.3 Superintendent Aliberti reported the resignation of Heather Libby, First/Second Grade Teacher at Greene Central School, effective June 17, 2015.
 - 3.4 Superintendent Aliberti reported the resignation of Megan McGuire, Special Education Ed Tech II at Greene Central School, effective April 17, 2015.
 - 3.5 Superintendent Aliberti reported the retirement of Connie Maloney, half-time Computer Technology Teacher at Tripp Middle School, effective August 31, 2015.
 - 3.6 Superintendent Aliberti reported the retirement of Amy Hart, School Nurse at Leavitt Area High School and Tripp Middle School, effective end of school year.
 - 3.7 Superintendent Aliberti reported the retirement of Diana Bray, Custodian at Tripp Middle School, effective June 17, 2015.
 - 3.8 Superintendent Aliberti read a thank you note from Hope Health for the district's donation in memory of Christine McCarthy's mother.

4. Adjustment to Agenda – None.

6. Committee Reports:

5.1 Finance Committee: Diana Morgan reported the committee has not met.

5.2 Plant/Transportation/Building Committee: Peter Ricker reported the committee has not met.

5.3 Curriculum/Policy Committee: Richard Gross reported the committee has not met.

5.4 Student Representative's Report: Nate Allen reported that the NHS Induction Ceremony occurred earlier this week. Juniors have been busy with the MEA testing. Freshman donated time to do some community service, and students are looking forward to April break.

5.5 Tri-Town Support Staff Negotiations (ESP): Peter Ricker reported there is nothing new to report and no executive session is needed for later this evening.

5.6 Non-Teaching Negotiations (AFSCME): Peter Ricker reported the negotiating team will meet Thursday, April 23rd and no executive session is needed for later this evening.

5.7 Administrator's Report: David Roberts, Food Service Director reported on the 2014-15 year food service program. Student enrollment is trending down, which is impacting the high school food service program the most. The program has three sources of revenue: paid meals, reimbursement from State/Federal agencies (free/reduced lunch), and the local subsidy. Without the subsidy, our expenses exceed our revenues. The goal is to run an efficient program. The District uses a 5% subsidy currently, and next year, the request is for a 6% subsidy. Mr. Roberts shared several photos including ones of a vegetable bar at the middle school, the high school self-service bar, fresh fruit case, and the subway sandwich bar. He reported that the District participates in the Let's Go 5210 program. Events that give the MSAD 52 food program exposure include: PTC Breakfast, Greene Central School Family Breakfast, and Leeds Central School Lunch with Someone Special. The food service program utilizes the wide screen TV at Leavitt Area High School to market the program. If students qualify for reduced lunch, they can receive a free breakfast. After vacation, they will try a "From the Grill" program to promote more students eating breakfast at the high school. The District is currently offering free breakfast and lunch to the Pre-K students. Our program compares favorably to area school food service programs. MSAD 52 has a higher participation rate than surrounding districts.

5.8 Superintendent's Report: Superintendent Aliberti shared with the Board that Leeds Central School Administrative Assistant Claire Parker is one of two recipients of the Secretary of the Year Award. Board members should set aside August 20th as it is the date being considered for the Board Retreat.

6. Public Comment – None.

7. Old Business:

7.1. A motion was made by Robert Allen, seconded by Diana Morgan and voted unanimously by those present to terminate the employment of Stephanie Marcotte, Greene Central School Special Education Ed Tech I, as of June 30, 2015 as part of a Reduction in Force (RIF) per Tri-Town Education Association Support Staff contract.

8. Consent Agenda:

8.1 Non-Instructional Appointments: A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to approve the following Non-Instructional appointments.

8.1.1 Layne Curtis, District Wide Permanent Bus Driver (one year).

8.1.2 Caroline Bochtler, Leavitt Area High School JV Softball Coach.

9. New Business:

9.1 Superintendent Aliberti reported that the administrative team had reviewed and reflected on this year's budget process. One item that was discussed was how to best handle revisited items. Another item discussed was the need for the continued review of programs and assessing whether programs need to be expanded, reduced, and/or maintained. The templates were discussed. We would like to continue utilizing them as well as the evaluation templates. The sheet showing the budget drivers and students outcomes will be continued. At the Instructional Models Committee Meeting, technology was discussed, specifically examining a co-teaching model. Currently, the present budget is fairly tight. At the high school, we reduced the amount of the technology originally requested. The District might be able to package some of the proposals better in the future. We continue to want to communicate better both internally and externally. The posting of the upcoming budget vote on Facebook was discussed.

The Board reflected on the budget process. There was discussion of whether the initial budget increase should be communicated as some public members latch on to this number rather than the final number once all reductions have been made. Other discussion was whether the Board should decide on the percentage increase earlier. Some Board members wanted to see more detail around the salaries listed. For example, it would be good to include how many employees are included in a particular salary line. There was a request to have an overall information sheet included from the beginning that may include the following: school enrollment, trends, class sizes, number of teachers, number of administrators.

The Board would like to see more information on what is needed to improve the District. The District should not be afraid to dream and to aim high. Even with declining enrollment, we can make changes. We need to look at the status quo, and be willing to change those. Look at reallocation as well as increasing the budget when needed. If the District does nothing, then what is the cost to maintain status quo? It is best to keep the message as simple as possible.

It seemed that the beginning of the process was slow. Should we invite the selectmen to a meeting as we did in previous years?

9.2 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve an out-of-state field trip for Leeds Central School 6th graders to the New England Aquarium in Boston on June 9, 2015.

9.3 A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to approve First Reading and Acceptance of revised Policy EBCD: MSAD 52 Emergency Closings.

- 9.4 A motion was made by Peter Ricker, seconded by Diana Morgan and voted unanimously by those present to approve First Reading and Acceptance of Policy IKFA: Awarding of MSAD 52 Diploma and review of Regulation IKFA-R, with revisions.
- 9.5 A motion was made by Robert Allen, seconded by Diana Morgan to approve Second Reading and Adoption of revised Policy JJIF: Management of Concussions and other Head Injuries and review of Exhibitions of Policy JJIF: E1- E2. After Board discussion, the motion was withdrawn and tabled so further revisions can be made.
- 9.6 Superintendent Aliberti reported the completion of probationary period for Lexi Benson, Tripp Middle School Special Education Day Treatment Program Ed Tech III, April 15, 2015.

9.7 – 9.10

Agenda items not needed.

10. Other Business – None.

11. A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to adjourn the meeting. The meeting adjourned at 7:35 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Henry Aliberti". The signature is written in a cursive, flowing style.

Henry Aliberti, Secretary