

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52

Greene, Leeds, and Turner, Maine

Minutes of the Fifteenth Regular Meeting of the Board of Directors for 2015-2016

April 14, 2016 6:00 P.M. Leeds Central School

Members present: Elizabeth Bullard; Diana Morgan; Yuri Kowalski; Robert Allen; Carlos Gnipp; Richard Gross; Peter Ricker; JoAnn Nickerson; Jon Woodard

Members absent: None

Others Present: Henry Aliberti, Jr. Superintendent; Deborah Alden, Special Education Director; Deborah Roberts, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Danielle Harris, Leeds Central School Principal; Karen Potvin, Technology Education Coordinator; Kimberly Long, Facilities and Transportation Director; David Roberts; Food Service Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:02 P.M. and Carlos Gnipp led the Pledge of Allegiance.
2. The Minutes of the Second Special Meeting, March 10, 2016 and the Minutes of the Third Special Meeting, April 7, 2016 were approved under general consent.
3. Communications:
 - 3.1 Superintendent Aliberti reported the resignation of Pamela Doyen as Greene Central School Principal, effective June 30, 2016.
 - 3.2 Superintendent Aliberti reported the retirement of Becky Deyling as Fourth Grade Teacher at Leeds Central School, effective September 30, 2016.
 - 3.3 Superintendent Aliberti reported the retirement of Nanette Creamer as Fifth Grade Teacher at Greene Central School, effective June 30, 2016.
 - 3.4 Superintendent Aliberti reported the retirement of Teresa Becker as Grade 2 Teacher at Leeds Central School, effective end of the school year.

Hearing no objections, Chairperson Bullard moved to Agenda Item 10.8

- 10.8 A motion was made by Yuri Kowalski, seconded by Robert Allen and voted unanimously by those present to enter into Executive Session to conduct student remittance hearing pursuant to 1 M.R.S.A. 405(6)(B).

The Board entered Executive Session at 6:05 P.M.

The Board returned to Open Session at 6:45 P.M.

No action was taken.

Hearing no objections, Chairperson Bullard returned to Agenda Item 4.

4. Budget Work Session:

- 4.1 A motion was made by Diana Morgan, seconded by Richard Gross and voted unanimously to eliminate the position of District Wide Behavioral Specialist.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously to eliminate the position of Greene Central School Classroom Teacher.

A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously to eliminate the position of Greene Central School Classroom Teacher.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted 8 Yes (Woodard, Morgan, Kowalski, Allen, Gnipp, Bullard, Ricker, Nickerson) and 1 No (Gross) to eliminate the position of Leavitt Area High School Literacy Teacher.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously to eliminate the position of Leavitt Area High School Special Education Ed Tech III.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously eliminate the position of Leavitt Area High School Athletic Director.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted 8 Yes (Woodard, Morgan, Gross, Allen, Gnipp, Bullard, Ricker, Nickerson) and 1 No (Kowalski) to eliminate the position of Leavitt Area High School Dean of Students.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted 8 Yes (Woodard, Morgan, Kowalski, Allen, Gnipp, Bullard, Ricker, Nickerson) and 1 No (Gross) eliminate the position of Leavitt Area High School Library Ed Tech III.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously to eliminate the position of Greene Central School Half-time Assistant Principal.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously to approve the position of Classroom Teacher at Turner Primary School.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously to approve the position of 3/5 School Nurse (2 days at Greene Central/1 day at Turner Elementary).

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously to approve the position of Special Education Transition Ed Tech II at Tripp Middle School.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously to approve the position of Assistant Principal/Athletic Director at Leavitt Area High School.

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to authorize the Superintendent of Schools to formally notify the employees of position eliminations and/or reductions.

- 4.2 A motion was made by Diana Morgan, seconded by Yuri Kowalski and voted unanimously that the warrant for the District Budget Meeting presented to the meeting be approved and that a District budget meeting be called for May 3, 2016 for the purpose of voting on the annual budget for the District for the 2016-2017 fiscal year.
- 4.3 A motion was made by Jon Woodard, seconded by Richard Gross and voted unanimously that the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be approved, and that a District budget validation referendum be called for May 17, 2016 for the purpose of approving the budget adopted at the District budget meeting for the 2016-2017 fiscal year.
- 4.4 A motion was made by Diana Morgan, seconded by Richard Gross and voted unanimously that the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be approved, and that the Secretary of the District be authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District budget meeting on May 3, 2016, and to deliver attested copies of said notice, as completed, to the clerks of each municipality in the District for posting at all polling places for the May 17, 2016 District budget validation referendum.
- 4.5 The Board signed the warrants, budget validation referendum, and the notice of amounts adopted.
- 4.6 Chairperson Elizabeth Bullard thanked everyone for the work they did on the 2016-2017 budget.

5. Adjustments to Agenda – None.

6. Committee Reports:

- 6.1 Finance Committee: Jon Woodard reported the committee has not met.
- 6.2 Plant/Transportation/Building Committee: Peter Ricker reported the committee met with potential architects and engineers for the track project. Four firms were interviewed and the committee chose Tighe and Bond and checked references. A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to have the Board negotiate a fee up to \$50,000 to design the project. Peter Ricker explained the Board needs to vote to call the referendum five to six weeks before the vote. In order to piggyback the statewide referendum in June, the cost estimate will be based on current trends because there is not enough time to complete the design and go out to bid before the deadline. The other option is to put the design together and take bids first and put bond out after. We would need to then put off the referendum until sometime in July. This could also put the project off until later in the summer or for an entire year. A motion was made by Yuri Kowalski, seconded by Jon Woodard and voted 6 Yes (Kowalski, Morgan, Woodard, Allen, Gnipp, Nickerson) and 3 No (Gross, Ricker, Bullard) to go forward with agreeing on an amount before bidding with a target date of voting on June 14, 2016. The plan is for the Board to call the referendum on May 3, 2016.
- 6.3 Curriculum/Policy Committee: JoAnn Nickerson reported the committee had not met.
- 6.4 Student Representative's Report – Nate Allen reported about Dancing with the Staff raising \$1,750 and hosted by Principal Shaw. Student Council had first open session in many years. A bill was introduced to change the gowns to all green. The bill was amended to have every

student choose green or white. April 1th was the day of SAT for Juniors, other students got to go on field trips.

- 6.5 Tri-Town Support Staff Negotiations (ESP): Peter Ricker reported no executive session will be needed later this evening.
- 6.6 Tri-Town Teachers Negotiations (TTEA): Peter Ricker reported no executive session will be needed later this evening.
- 6.7 Administration Negotiations: Peter Ricker reported an executive session will be needed later this evening.
- 6.8 Administrator's Report: Food Service Director David Roberts presented to the Board. He recently attended a conference in Washington D.C. He met with the Maine legislators. He has been invited to go to the Tri-State convention in Meredith, NH and other districts are coming to see what we are doing with the produce and commodities we are getting. Mr. Roberts shared samples of food they prepare with the Board. He also shared a slide show of the staff and kitchens at each school. Superintendent Aliberti explained to the Board that Mr. Roberts also does the important job of testing our water throughout the District.
- 6.9 Superintendent's Report: Superintendent Aliberti spoke about the recent article in the *Sun Journal* regarding elevated levels of lead in water at the Central Office. David Roberts took care of this when it was first discovered in one facet and it was immediately rectified and subsequent readings have showed no lead.

7. Public Comment – None.

8. Old Business:

- 8.1 Superintendent Aliberti explained that the District sold land in Greene to the Town of Greene. Turner has filed a complaint against the District to prevent the sale of the land to Greene. He asked for a consensus from the Board to see if they want to talk with the Town of Turner about this instead of going to attorneys to solve this. Chairperson Elizabeth Bullard and Peter Ricker would like to see this not go to the attorneys but to meet with towns and come to an agreement. A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those present to have a joint special meeting between the Board and the three town selectmen to talk about the sale of land. Yuri Kowalski added to have the twenty days in the complaint be extended. The Board asked Superintendent Aliberti to plan this special meeting.

8.2 No action was warranted.

9. Consent Agenda:

- 9.1 Non-Instructional Appointments: A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously to approve the following Non-Instructional appointments:
 - 9.1.1 Jeffrey Bilodeau, Tripp Middle School 7th Grade Softball Assistant Coach.
 - 9.1.2 Tyler Rose, Tripp Middle School 7th Grade Baseball Assistant Coach.
 - 9.1.3 Scott Robert, Tripp Middle School 7th Grade Baseball Assistant Coach.
 - 9.1.4 Mike Richardson, Tripp Middle School 8th Grade Softball Volunteer.
 - 9.1.5 Tom Perkins, Tripp Middle School 8th Grade Softball Volunteer.

10. New Business:

- 10.1 Chairperson Elizabeth Bullard explained the process of the Superintendent search and that they had many candidates. Kimberly Brandt was introduced as the next Superintendent of Schools. She has eleven years experience as an administrator in SAD 51, RSU 16 and the Portland School System. Chairperson Elizabeth Bullard read several quotes from references. A motion was made by Peter Ricker, seconded by Diana Morgan and voted unanimously by those present to nominate Kimberly Brandt as Superintendent of Schools, with a salary set at \$116,500.
- 10.2 Bruce Nadeau, auditor with RHR Smith & Company shared the FY14-15 audit with the Board. Fund balance is at about 6% and would need to be about 8.3% to cover one month of District costs. Mr. Nadeau explained the Board needs to think about operational revenue to weather storms. The Board needs to think about sustainability of assets – capital assets are based on original cost not replacement costs. As the District's debt service goes down, the District can use it to keep up with capital improvements.
- 10.3 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve field trip to Boston Museum of Science for Leeds Central School 6th Grade students.
- 10.4 A motion was made by Richard Gross, seconded by Carlos Gnipp and voted unanimously by those present to approve a fund raiser request for Spina Bifida Association of Greater New England at Leeds Central School. Peter Ricker asked if this was going to affect other fundraising.
- 10.5 A motion was made by Yuri Kowalski, seconded by Richard Gross and voted unanimously by those present to approve Leavitt Area High School Boys' Hockey co-op with Poland and Gray/New Gloucester. Jon Woodard asked if it is pay for play. Mr. Shaw explained there would be fundraising.
- 10.6 A motion was made by Peter Ricker, seconded by Diana Morgan and voted unanimously by those present to approve a salary adjustment for HiSet Examiner.
- 10.7 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve the February Expenditure and Operating reports.

Hearing no objections, Chairperson Bullard moved to Agenda Item 11.

11. Other Business

- 11.1 Richard Gross was re-elected to the school board.
- 11.2 Chairperson Bullard shared a handout with the Board regarding historical expenditures that was disseminated at Turner's annual town meeting. Peter Ricker commented that most of the information demonstrated that the District was near the state average except special education, which the District needs to look at.
- 11.3 Peter Ricker asked the District to address the "payment to volunteers" of athletic events. Business Manager Deb Roberts suggested the Finance Committee review it.

Hearing no objections, Chairperson Bullard moved to Agenda Item 10.13

- 10.13 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter Executive Session to discuss information related to negotiations with Administrative Group pursuant to 1 M.R.S.A. 405(6)(D).

The Board entered Executive Session at 9:03 P.M.
The Board returned to Open Session at 9:50 P.M.

- 10.14 No action was taken.

12. A motion was made by Jon Woodard, seconded by Robert Allen and voted unanimously by those present to adjourn the meeting. The meeting adjourned at 9:51 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Henry Aliberti". The signature is written in a cursive, flowing style.

Henry Aliberti, Secretary

A handwritten signature in black ink, appearing to read "Henry Aliberti". The signature is written in a cursive, flowing style.