

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 52

Greene, Leeds, and Turner, Maine

Minutes of the Fifteenth Regular Meeting of the Board of Directors for 2016-2017

April 13, 2017

Leeds Central School

Members present: Elizabeth Bullard, Chairperson; Robert Allen; Peter Ricker; JoAnn Nickerson; Yuri Kowalski; Richard Gross; Carlos Gnipp

Members absent: Jon Woodard; Pamela Sirois

Others Present: Kimberly Brandt, Superintendent of School; Thomas Ambrose, Assistant Superintendent; Del Peavey, Director of Special Education; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Mark McDonough, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Karen Potvin, Technology Education Coordinator; Kimberly Long, Facilities/Transportation Director; Razell Ward, Adult Education Director; David Roberts, Food Services Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance.
2. The Minutes of the Fourth Special Meeting, April 6, 2017 were approved by general consent.
3. Communications:
 - 3.1 Superintendent Brandt reported the resignation of Greene Central School Half-time Ed Tech III Interventionist Darunee Suthambhitak, effective April 24, 2017.
 - 3.2 Superintendent Brandt reported the resignation of District Wide Bus Driver Andrew Parsons, effective April 14, 2017.
 - 3.3 Superintendent Brandt reported the resignation of Tripp Middle School Physical Education Teacher Brian Laflamme, effective end of first trimester in November 2017.
4. Budget Work Session
 - 4.1 Chairperson Bullard explained the process of the proposed elimination and creation of positions.

A motion was made by Yuri Kowalski, seconded by Peter Ricker and voted unanimously by those present to eliminate the position of Leavitt Area High School Special Education Teacher.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to eliminate the position of Tripp Middle School Math Intervention Teacher.

A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to eliminate the position of District Wide Technology Education Coordinator.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to eliminate the position of District Wide Technology Education Network Manager.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to eliminate the position of District Wide English Language Learner (ELL) Ed Tech III.

A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to reduce the position of District Wide Occupational Therapist by one day per week.

A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to eliminate the position of District Wide 6-Hour Bus Driver.

A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to eliminate the position of Turner Primary School Half-time Pre-K Teacher.

A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to eliminate the position of Turner Elementary School Intervention Teacher.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the positions of two District Wide .8 FTE Pre-K Ed Tech IIs.

A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to approve the position of Leavitt Area High School Unified Basketball Coach.

A motion was made by Yuri Kowalski, seconded by Peter Ricker and voted unanimously by those present to approve the increase of workdays of two District Wide Information Technology Support Specialists to full time.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the increase of workdays of District Wide Data Manager.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the position of Greene Central School Classroom Teacher.

A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to approve the position of Turner Elementary School Classroom Teacher.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the position of Tripp Middle School .2 FTE Regular Education Social Worker.

A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to approve the position of two Turner Elementary School Ed Tech IIIs for Autism Program.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the increase of workhours for Ed Tech IIIs for Autism Program by one hour per week.

A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present to approve the increase of District Wide Permanent Substitute Food Service Assistant.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the increase of District Wide Physical Therapist by two hours per week.

A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to reinstate the positions of Grade Level Leader stipend to be funded through federal grants.

A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to approve the District Wide Lead Nurse stipend.

A motion was made by Carlos Gnipp, seconded by Peter Ricker and voted unanimously by those present to authorize the Superintendent of Schools to formally notify the employees of position eliminations and/or reductions.

- 4.2 A motion was made by Yuri Kowalski, seconded by Peter Ricker and voted unanimously by those present that the warrant for the District Budget Meeting presented to the meeting be approved and that a District budget meeting be called for May 2, 2017 for the purpose of voting on the annual budget for the District for the 2017-2018 fiscal year.
- 4.3 A motion was made by Carlos Gnipp, seconded by Peter Ricker and voted unanimously by those present that the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be approved, and that a District budget validation referendum be called for May 16, 2017 for the purpose of approving the budget adopted at the District budget meeting for the 2017-2018 fiscal year.
- 4.4 A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present that the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be approved, and that the Secretary of the District be authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District budget meeting on May 2, 2017, and to deliver attested copies of said notice, as completed, to the clerks of each municipality in the District for posting at all polling places for the May 16, 2017 District budget validation referendum.
- 4.5 The Board signed the warrants, budget validation referendum, and the notice of amounts adopted.
- 4.6 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the position of District Wide Technology Director.

5. Adjustments to Agenda: None

6. Committee Reports:

6.1 Finance Committee- Jon Woodard reported that the committee has not met.

6.2 Plant/Transportation/Building Committee - Peter Ricker reported they have not met.

- 6.3 Curriculum/Policy Committee – JoAnn Nickerson reported that the committee met. They discussed policies JLF MSAD 52 Policy on Reporting Child Abuse and Neglect and JJIAA Private Schools Students-Access to Public School Co-curricular, Interscholastic and Extra-curricular Activities.
- 6.4 Student Representatives Report – No report.
- 6.5 Tri-Town Education Association Negotiations (Teacher) – Robert Allen reported there will be an executive session this evening.
- 6.6 Administration Work Agreements – Peter Ricker reported there will be an executive session this evening
- 6.7 Administrator Report – Leavitt Area High School Principal Eben Shaw reported that in the middle of March the arts gala week was completed. This is a long-standing tradition with artists working with students. Students present their artwork after working with visiting artists. He said that the French and Latin students went to Boston to the Museum of Art to view artwork associated with the language they are studying. Mr. Shaw shared that last Wednesday was the SAT administration. He said they did the testing a little differently by changing the location to the gym. The SAT testing was very smooth and went really well. He noted that the pacing and breaks were smooth and fluid. This past Saturday Mr. Shaw and Ms. Shelby Chronkite went to Bangor for the MPA luncheon to celebrate because Ms. Chronkite won the 2017 MPA Principals Award. Mr. Shaw also noted that on April 29th LAHS hosted an Out of the Darkness Walk and 5 K to raise funds for suicide prevention and awareness.

Turner Elementary Principal Kelly Marston talked about the exciting March literacy night. This event was called the One Book, One School Event. Tamara White was the author of a series of mysteries called Cooper and Pack Rat set on a campground in Maine. All staff read the book and planned activities. The author visited and TES had a campground set up in the gym so she could talk about how her life informed her writing. Staff developed great activities for students including bringing in taxidermy animals, CSI critter investigation, tracking animals with notebooks and magnifying glasses, and the author signed books. There was a marshmallow cart that came. The owner of the cart donated S'mores in support of the project. An anonymous donor funded shirts screen printed by Oxford Hills students saying "welcome to camp wildcat". Mrs. Marston mentioned that students will receive class photos in their report cards. Mrs. Marston also stated that the school is looking for more ways to build community similar to the One Book, One School Event. Mrs. Marston also said that Books for Bikes kicked off this week and is supported by the Mason Lodge in Turner. She said that the TES 6th graders donated 1000 paper cranes to the Dempsey center. The students also explained what the 1000 paper Cranes represent.

Turner Primary School Principal Theresa Gillis shared with the Board the school holding an annual family breakfast tomorrow, which is paid for by the PTC. The Jump Rope for Heart fundraiser is also tomorrow. The money is donated to the American Heart Association. Turner Primary held an Academic Triathlon, which funded \$4800 worth of books for classrooms. The triathlon also has a student "principal for the day" component. This was the second time a kindergarten student was principal for the day. They walked the building and selected books, and the student visited classrooms as well. Ms. Gillis stated that this is a great opportunity because it gives kids a chance to see what happens in the office. She said it was a really fun day. Principal Gillis noted that staff have been great about helping each other when subs are short.

- 6.8 Superintendent's Report – Superintendent Brandt noted that the flu has been making its way through Central Office. Even so, payroll has been completed and documents for this evening's Board meeting were completed. She thanked everyone for their dedication in completing this work.

Superintendent Brandt shared that Liz Cook was nominated by a fellow teacher for WCSH 6's Inspiring Teacher Award. Ms. Cook won and was filmed teaching by WCSH 6.

Superintendent Brandt noted that Odyssey of the Mind won third at the state competition and received first prize for spontaneity. They will not be traveling out of state for the Worlds competition this year.

Chairperson Bullard said she attended the all chorus event. All the age groups performed together from the whole district. Terrific community attendance at the event.

7. Public Comment: None

8. Old Business: None

9. Consent Agenda - Non-Instructional Appointments: A motion was made by Yuri Kowalski, seconded by Peter Ricker and voted unanimously to approve the Non-Instructional appointments:

9.1 Non-Instructional Appointments

9.1.1 Ben Redstone, Tripp Middle School 7th Grade Baseball Volunteer Coach.

9.1.2 Joe DeRocher, Leavitt Area High School Assistant Softball Volunteer Coach.

9.1.3 Bethany Lyons, Greene Central School Half-time Intervention Ed Tech III.

10. New Business:

10.1 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those in attendance to approve a fundraiser for Greene Central School for new playground structures.

10.2 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to adopt Second Reading and Adoption of Policy JJID: MSAD 52 Student Physicals for School Athletics.

10.3 A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to approve the February Operating and Expenditure reports.

10.4 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve donation to Turner Elementary School from Emerson Toyota for technology in the amount of \$5,000.

Richard Gross noted that the teacher who finessed this should be complimented on her ability to encourage local businesses to support our school systems. He said that he hopes this will inspire other teachers to reach out to businesses.

10.5 A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to enter into Executive Session to discuss the Tri-Town Education Association Teachers (TTEA) contract pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 6:52 P.M.
The Board returned to Open Session at 7:42 P.M.

10.6 No action warranted.

10.7 A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to enter into Executive Session to discuss Administrators negotiations pursuant to 1 M.R.S.A. §405(6) (D).


The Board entered Executive Session at 7:43 P.M.
The Board returned to open Session at 8:28 P.M.

10.8 No action warranted.

11. Other Business: None

12. A motion was made by Robert Allen, seconded by Carlos Gnipp and voted unanimously by those in attendance to adjourn at 8:29 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Kimberly Brandt". The signature is written in a cursive style and is enclosed within a thin black rectangular border.

Kimberly Brandt, Secretary