

MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

Minutes of the Fourteenth Regular Meeting of the Board of Directors 2017-2018

March 29, 2018 Leeds Central School

Members present: Elizabeth Bullard; Peter Ricker; Pamela Sirois; JoAnn Nickerson; Yuri Kowalski; Carlos Gnipp; Richard Gross

Members absent: Jon Woodard; Robert Allen

Others present: Kimberly Brandt, Superintendent of Schools; Michele Coates, Business Manager; Theresa Gillis, Assistant Superintendent; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Ryan Patrie, Turner Primary School Principal; Mark McDonough, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Rebekah Drysdale, Director of Special Education; Daniel Labrie, Director of Facilities and Transportation; Randall Swift, Technology Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:02 P.M. and Pamela Sirois led the Pledge of Allegiance.
2. The Minutes of the Thirteenth Regular Meeting, March 15, 2018 were approved by general consent. Superintendent Brandt clarified that during the 3/15/18 board meeting, some of the resignations were actually retirements:
 - Patricia Basset, Special Education Administrative Assistant, effective June 30, 2018.
 - Patricia Lee, Turner Primary School Administrative Secretary, effective June 29, 2018.
 - Kristine Wing, Tripp Middle School Guidance Counselor, effective end of the 2017-18 school year.
 - Susan Swan, District Wide Elementary Librarian, effective end of the 2017-18 school year.
 - Cynthia Duguay, Tripp Middle School Science Teacher, effective September 28, 2018.
3. Communications:
 - 3.1 Superintendent Brandt reported the following retirement:
 - Mary Charbonneau, Turner Elementary School Library Associate Ed Tech III, effective August 31, 2018.
 - 3.2 Superintendent Brandt reported the following resignations:

- Linda Penley, Tripp Middle School English Language Arts Teacher, effective end of 2017-18 school year.
- Phyllis Hunter, Leeds Central School Special Education Teacher, effective April 6, 2018.

3.3 Superintendent Brandt read a thank you note from Moose Hill Free Will Baptist Church for the District's contribution in memory of Sally Morissette's mother.

3.4 Superintendent Brandt read a thank you note from Alzheimer's Association for the District's contribution in memory of Corrine Ryan's mother.

4. Budget Work Session

4.1. Superintendent Brandt provided a summary with highlights of the FY19 proposed budget. Chairperson Bullard provided guidelines for line-by-line review of Warrant Article 6 Other Instruction, Warrant Article 7 Student and Staff Support, Warrant Article 8 Systems Administration, Warrant Article 9 School Administration, and Warrant Article 20 Adult Education.

4.1.1. Initial Review of budget locations as follows:

- Other Instruction Warrant Article 6 was reviewed. Principal Shaw provided an overview of the Executive Summary associated with this Warrant Article.

A motion was made by JoAnn Nickerson, seconded by Peter Ricker to reinstate Alpine Skiing and Girls Ice Hockey. Leavitt Area High School students and members of the public spoke in support of the motion. The Board voted 5 Yes (Gross, Sirois, Gnipp, Ricker, Nickerson) and 2 No (Bullard, Kowalski). The motion passed.

A motion was made by Yuri Kowalski, seconded by Pam Sirois and voted unanimously by those present to place a further discussion of the administrative structuring at Leavitt Area High School on the revisit list for discussion on April 12, 2018.

- Student & Staff Support Warrant Article 7 was reviewed. A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to revisit the professional development funds related to grant funds, district budget monies and training of staff.
- System Wide Administration Warrant Article 8 was reviewed.
- School Administration Warrant Article 9 was reviewed.

- Adult Education Warrant Article 20 was reviewed.

4.1.2. Review of Revisit List and Adjustment

- A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to cut \$60,000 from budget line 1000-900-0000-2700-54390 for bus refurbishing.
- A motion was made by Yuri Kowalski, seconded by Carlos Gnipp and voted unanimously by those present to add \$8900 to budget line 1000-900-0000-2700-57300 for undercoating treatment of as many buses as possible.
- A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to cut \$37,000 from budget line 1000-900-0000-2700-58310 allocated for the purchase of 2 buses.
- A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to cut \$1755 from budget line 1000-120-0000-2690-54300 for the cost of the catwalk at Greene Central School.
- A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to add the \$5,000 Leavitt Area High School water filtration to the second revisit list as well as get additional information on cost and benefit of a full filtration system. This is budget line 1000-300-0000-2690-54300.
- A motion was made by Peter Ricker, seconded by Richard Gross to cut \$10,000 for the proposed security system for Central Office, budget line 1000-930-0000-2600-54300. The Board voted 1 Yes (Ricker) 6 No (Gross, Sirois, Gnipp, Bullard, Kowalski, Nickerson). The motion failed.
- A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously to cut \$8500 out of budget line 1000-900-0000-2700-57300 for the purchase of bus cameras.

4.1.3. Superintendent Brandt recommended that the savings in the health insurance (\$105,000) be placed in a capital reserve fund. If the Board approves this concept, wording will be presented at the next Board meeting.

A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to create a capital reserve fund.

4.2 The special budget meeting on April 5, 2018 will not be needed.

5. Adjustment to Agenda – Items 8.3 and 8.4 was removed from the Agenda.
6. Committee Reports:
 - 6.1. Finance Committee-Peter Ricker reported that the committee met before the meeting. Items discussed included February financials, Facilities and Transportation budget lines are up. Bus cameras were discussed. An issue related to the amount of propane being used was also discussed.
 - 6.2. Plant/Transportation/Building Committee – Peter Ricker reported that the committee met about a week ago. Items discussed included purchase and maintenance of buses, improvements to the sports fields at Tripp Middle School. A list of projects that include paving and field upgrades will be brought forward for a discussion with the full board that potentially includes the creation of a bond to go before the voters.
 - 6.3. Curriculum/Policy Committee –JoAnn Nickerson reported that the committee met prior to the Board meeting and discussed policies JFABD - Admission of Homeless Students; EBAA - Chemical Hazards; and EBC - Comprehensive Emergency Management Plan.
 - 6.4. Student Representatives Report –Theresa Gillis shared Chloe Veilleux’s report that 3rd quarter at Leavitt ends tomorrow-March 30th. This week has been Arts Gala at Leavitt and there has been lots of fun!
 - 6.5. Tri-Town Education Association Support Staff (ESP) – Peter Ricker reported that this will be discussed in Executive Session this evening.
 - 6.6. Non-Teaching Negotiations (AFSCME) – Peter Ricker reported that he is waiting to hear on a date.
 - 6.7. Administrator Reports: None
 - 6.8. Superintendent’s Report - Superintendent Brandt reported the Senate passed an amendment to L.D. 1689 that would restore systems administration funding to districts that are highly efficient on their own or by working with others. The amendment would remove a penalty in 2019-20 from school districts who have not formally joined the regional service centers being promoted by the DOE. The House will vote on the amendment next.
7. Public Comment – None.
8. Old Business:
 - 8.1. A motion was made by Peter Ricker seconded by Carlos Gnipp and voted unanimously by those present to enter into a Regional Service Center with one or

more school districts in the form materially herein and authorize the Board of Directors Chair to sign the agreement on behalf of MSAD 52.

- 8.2. Update on Strategic Planning: Dates are being set for Strategic Planning Team meetings.
- 8.3. Agenda item removed.
- 8.4. Agenda item removed.
9. Consent Agenda – A motion was made by Peter Ricker seconded by Pam Sirois and voted unanimously by those present to approve the following Non-Instructional appointments:
 - 9.1. Non-Instructional Appointments:
 - 9.1.1. David Coburn, Tripp Middle School 7th Grade Baseball Co-Coach.
 - 9.1.2. Neal Rioux, Leavitt Area High School Varsity Cross Country Coach.
 - 9.1.3. Isaiah Davis, Leavitt Area High School Assistant Track Coach.
 - 9.1.4. Bethany Lyons, Greene Central School Ed Tech III Intervention.
10. New Business:
 - 10.1. Instructional Nominations – A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to approve the following instructional appointment:
 - 10.1.1. Ben Braasch, District Wide Gifted and Talented Teacher.
 - 10.2. Superintendent Brandt reported the completion of probation for the following employees:

| | | | |
|-------------------|-----|--------------------------------------|---------|
| Valerie Arthur | GCS | Sped Ed Tech 1 | 3-16-18 |
| Judith Sprague | LCS | Sped Functional Skills Prg Ed Tech 1 | 3-16-18 |
| Jessica Twitchell | TPS | Pre-K Ed Tech II | 3-16-18 |
 - 10.3. A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present for approval to purchase bus cameras.
 - 10.4. A motion was made by Richard Gross; seconded by Peter Ricker and voted unanimously by those present to enter into an Executive Session to discuss compensation of officials/appointees/employees pursuant to 1 M.R.S.A. 405(6)(A).

The Board entered Executive Session at 9:45 P.M.
The Board returned to Open Session at 9:48 P.M.

10.5. A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present that the District Database Manager be allowed a 403B match.

10.6. A motion was made by Carlos Gnipp, seconded by Peter Ricker and voted unanimously by those present to enter into an Executive Session to discuss the duties of officials/appointees/employees pursuant to 1 M.R.S.A. §405(6) (A).

The Board entered Executive Session at 9:53 P.M.

The Board returned to Open Session at 9:59 P.M.

10.7. No action warranted.

A motion was made by Carlos Gnipp seconded by Peter Ricker and voted unanimously by those present to extend the Board meeting past 10:00 pm.

10.8. A motion was made by Carlos Gnipp; seconded by Richard Gross and voted unanimously by those present to enter into an Executive Session to discuss the Tri-Town Education Association Support Staff (ESP) for negotiation pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 10:00 P.M.

The Board returned to Open Session at 10:15 P.M.

10.9. No action warranted.

11. Other Business: None

Respectfully submitted,



Kimberly Brandt, Secretary