

**MAINE SCHOOL ADMINISTRATIVE DISTRICT 52**

Greene, Leeds, and Turner, Maine

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Minutes of the Thirteenth Regular Meeting of the Board of Directors 2017-2018

March 15, 2018      Greene Central School

Members present: Elizabeth Bullard; Peter Ricker; Pamela Sirois; Robert Allen; JoAnn Nickerson; Yuri Kowalski; Jon Woodard; Carlos Gnipp; Richard Gross

Members absent: None

Others present: Kimberly Brandt, Superintendent of Schools; Theresa Gillis, Assistant Superintendent; Michele Coates, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Ryan Patrie, Turner Primary School Principal; Sue Pilote, Tripp Middle School and Greene Central School Assistant Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Daniel Labrie, Director of Facilities and Transportation; David Roberts, Food Service Director; Randall Swift, Technology Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:03 P.M. and Jon Woodard led the Pledge of Allegiance.
2. The Minutes of the Twelve Regular Meeting, March 1, 2018, were approved by general consent.
3. Communications:

3.1 Superintendent Brandt reported the following retirements:

- Patricia Basset, Special Education Administrative Assistant, effective June 30, 2018.
- Patricia Lee, Turner Primary School Administrative Secretary, effective June 29, 2018.
- Kristine Wing, Tripp Middle School Guidance Counselor, effective end of the 2017-18 school year.
- Susan Swan, District Wide Elementary Librarian, effective end of the 2017-18 school year.
- Cynthia Duguay, Tripp Middle School Science Teacher, effective September 28, 2018.

3.2 Superintendent Brandt reported the following resignations:

- Mark McDonough, Greene Central School Building Principal, effective end of the 2017-18 school year.
- Christine McCarthy, Leeds Central School Half-time Title 1A Ed Tech III, end of the 2017-18 school year.
- Laura Sotherland, Turner Elementary School 3/5 School Nurse, effective end of the 2017-18 school year.

#### 4. Budget Work Session

4.1. Superintendent Brandt provided a summary with highlights of the FY19 proposed budget. Chairperson Bullard provided guidelines for line-by-line review of Warrant Article 10 Transportation, Warrant Article 11 Facilities Maintenance, Warrant Article 12 Debt Service and Warrant Article 13 Food Service Program.

##### 4.1.1 Initial review of budget locations as follows:

- Transportation – Warrant Article 10
  - Revisit List
    - A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to add the purchase of new buses on the Revisit list.
    - A motion was made by Peter Ricker, seconded by Carlos Gnipp and voted unanimously by those present to add the cost of homeless transportation to the Revisit list.
- Facilities Maintenance – Warrant Article 11
  - Suggested Cuts-Peter Ricker reviewed the cuts recommended by the Building, Plant and Transportation sub-committee.
    - A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to remove \$1100 from Turner Elementary School budget line 1000-110-0000-2620-54300.
    - A motion was made by Yuri Kowalski, seconded by Robert Allen and voted unanimously by those present to add the catwalk at Greene Central School to the Revisit list and to cut \$2,000 for tile replacement/repair from budget line 1000-120-0000-2620-54300.
    - A motion was made by Yuri Kowalski, seconded by Robert Allen and voted unanimously by those present to cut mat(s) from Leeds Central School budget line 1000-130-0000-2620-54300.
    - A motion was made by Yuri Kowalski, seconded by Peter Ricker and voted unanimously by those present to add the buildings and grounds minor capital budget line at Tripp Middle School to the Revisit list. This is budget line 1000-140-0000-2690-54300.
    - A motion was made by Peter Ricker, seconded by Yuri Kowalski and voted unanimously by those present to add the \$5,000 Leavitt Area High School water filtration to the Revisit list. This is budget line 1000-300-0000-2690-54300.
    - A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to cut the electricity to the storage shed totaling \$1600 from budget line 1000-900-0000-2620-54300.

- A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to cut the stair treads from the Central Office budget line 1000-930-0000-2600-54300.
- A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those present to revisit the proposed security system for Central Office, budget line 1000-930-0000-2600-54300.

- Debt Service – Warrant Article 12 was reviewed.
- Food Service Program– Warrant Article 13 was reviewed.

4.2 The next Budget Work Session will be held on March 29, 2018 at Leeds Central School at 6:00 P.M.

5. Adjustment to Agenda – Remove 10.6

6. Committee Reports:

6.1. Finance Committee-Jon Woodard reported that the committee has not met

6.2. Plant/Transportation/Building Committee – Peter Ricker reported that the committee met and discussed currently proposed projects including the catwalk at Greene Central School, the ballfield at Tripp Middle School, and the boiler at Leavitt Area High School. The fields at Tripp Middle School including an irrigation system would cost approximately \$60,000. The committee discussed consideration of a bond to include these projects. Further discussions are warranted and will be a separate agenda item.

6.3. Curriculum/Policy Committee –JoAnn Nickerson reported that the committee met prior to the board meeting this evening and reviewed a proposed job description for an Extended School Year Lead Teacher. The committee also discussed facilities use by non-school users. Members of various Booster Groups were present to discuss the requirement of insurance for non-school users.

6.4. Student Representatives Report – None.

6.5. Tri-Town Education Association Support Staff (ESP) – Peter Ricker reported that the Board negotiating team is waiting to hear on a meeting date.

6.6. Non-Teaching Negotiations (AFSCME) - Peter Ricker reported that the Board negotiating team is waiting to hear on a meeting date.

6.7. Administrator Report – None.

6.8. Superintendent's Report – Superintendent Brandt submitted information on MSAD 52 to Town Manager Kurt Schaub. Information included enrollments over the last

eight years and mention of the strategic planning work and the new district Facebook page. This information will be used in the upcoming Turner Comprehensive Plan. Tom Seekins from the Siemens Energy Project created a slideshow to provide information to our communities about the project and the related savings. The link is <https://indd.adobe.com/view/3ec21d8b-f283-4e7f-b2d9-989c972b9e96>. It is posted on the District website.

7. Public Comment – None.
8. Old Business
  - 8.1. Superintendent Brandt provided an update on Regional Service Center proposal. Information has been distributed to School Board Members and this will be an agenda item on March 29, 2018.
  - 8.2. Superintendent Brandt provided an update on Strategic Planning. She announced the names of staff and Board Members who willing to serve on the committee.
9. Consent Agenda – A motion was made by Robert Allen seconded by Peter Ricker and voted unanimously by those present to approve the following Non-Instructional appointments:
  - 9.1. Non-Instructional Appointment(s):
    - 9.1.1. Michael Hathaway, Tripp Middle School 7th Grade Baseball Coach.
    - 9.1.2. Leavitt Area High School 2018 Spring Coaches (Returning): Sara Thurston, Girls Varsity Track Coach, Jamie Juntura, Boys Varsity Track Coach, Caroline Bochtler, JV Softball Coach, Kevin C. Leonard, Varsity Softball Coach, Alana R. Leonard, Volunteer Softball Coach, Laura L. Reny, Volunteer Softball Coach, Annette L. Caldwell, Volunteer Track Coach, Larry Angelo, Varsity Baseball Coach Wendell A. Strout Jr, Junior Varsity Baseball Coach, Bill Cote, Volunteer Baseball Coach, Bob Bowie, Volunteer Baseball Coach, Paul Albert, Volunteer Baseball Coach.
    - 9.1.3. Isaiah Davis, Leavitt Area High School Assistant Track Coach.
    - 9.1.4. Neal Rioux, Leavitt Area Cross Country Coach.
10. New Business:
  - 10.1. A motion was made by Peter Ricker, seconded by Robert Allen and voted unanimously by those present to approve an out-of- state field trip to the Boston Museum of Science for Leeds Central School 6th grade students.
  - 10.2. A motion was made by Richard Gross, seconded by Pam Sirois to approve donation of a planting table to Tripp Middle School from RCAM. Robert Allen and Peter Ricker expressed concerns related to the maintenance and upkeep of this planting table as well as the electricity used. The Board voted 8 Yes (Bullard, Nickerson, Gnipp, Woodard, Kowalski, Sirois, Ricker, Gross) and 1 No (Allen) to approve the donation.

10.3. A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to approve the Leavitt Area High School Wellness class and Track teams to raise monies for the American Foundation Suicide Prevention. Peter Ricker expressed that he would like administrators to suggest that consideration be given to local organizations when fundraising is done.

10.4. A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present to approve the job description for Extended School Year Lead Teacher.

10.5. Superintendent Brandt reported the completion of probation for the following employee:

Emily Foster	TPS Special Education ASP Ed Tech III	03-02-18
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10.6. Agenda Item removed.

10.7. Agenda Item removed.

10.8. A motion was made by Robert Allen; seconded by Peter Ricker and voted unanimously by those present to enter into an Executive Session to discuss the Tri-Town Education Association Support Staff (ESP) for negotiation pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 7:40 P.M.  
The Board returned to Open Session at 9:00 P.M.

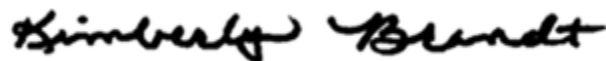
10.9. No action was taken.

10.10. Other-None

11. Other Business-None

12. A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to adjourn the meeting at 9:32 P.M.

Respectfully submitted,



Kimberly Brandt, Secretary