

MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

Minutes of the Thirteenth Regular Meeting of the Board of Directors 2018-2019
March 14, 2019 Greene Central School

Members present: Elizabeth Bullard; Richard Gross; Yuri Kowalski; Jessaka Nichols (6:10pm); JoAnn Nickerson; Pamela Sirois; Jon Woodard; Coreene Baumann

Members absent: Carlos Gnipp

Others present: Kimberly Brandt, Superintendent of Schools; Michele Coates, Business Manager; Theresa Gillis, Assistant Superintendent; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Ryan Patrie, Turner Primary School Principal; Douglas Parker, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Rebekah Drysdale, Director of Special Education; Luci Davis, Assistant Director of Special Education; Daniel Labrie, Director of Facilities and Transportation; David Roberts, Food Service Director; Randall Swift, Technology Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:06 P.M. and Yuri Kowalski led the Pledge of Allegiance.
2. The Minutes of the Twelfth Regular Meeting, February 28, 2019 will be reviewed at the March 28, 2019 meeting.
3. Communications:
 - 3.1. Superintendent Brandt reported the following retirements:
 - Wendy Schlotterbeck, Leavitt Area High School Art Teacher, effective end of the school year.
 - Barbara Gavin, Tripp Middle School Alternative Teacher, effective end of the school year.
 - Mavis Fitch, Turner Elementary School Fifth Grade Teacher, effective end of the school year.
 - Sheila Lyman, Leeds Central School Fourth Grade Teacher, effective end of the school year.
 - 3.2 Superintendent Brandt reported the following resignation:
 - Arielle Boulette, Tripp Middle School ELA Teacher, effective April 5, 2019.

Budget Work Session

4.1. Work Session on the 2019-20 budget

4.1.1 Superintendent Brandt provided an overview of the initial proposed budget and tax impact.

- Warrant Article 10 Transportation was reviewed.

A motion was made by Richard Gross, seconded by Yuri Kowalski and voted 6 Yes (Kowalski, Woodard, Nichols, Gross, Bullard, Nickerson) and 2 Ni (Baumann, Sirois) to move the digital radios to the revisit list. The motion carried.

- Warrant Article 11 Facilities Maintenance was reviewed

A motion was made by Coreene Baumann, seconded by Yuri Kowalski and voted unanimously by those present to move the Beginner WeeKidz Traverse Wall to the revisit list.

A motion was made by Coreene Baumann to move the repairs to the Turner Primary School and Greene Central School time out rooms to the revisit list. The motion was not seconded, and failed.

A motion was made by Pamela Sirois, seconded by Richard Gross and voted unanimously by those present to have Facilities/Transportation Director Labrie provide an estimate of cost for immediate repairs to parking lots and sidewalks across the district.

A motion was made by Richard Gross to cut the Veridesks from the main office at Tripp Middle School. The motion was not seconded, and failed.

A motion was made by Yuri Kowalski to cut \$1000 from line 1000-140-0000-2610-57330 because Principal Marine indicated that she had found a less expensive model that would suffice. The motion was not seconded; Chairperson Bullard noted that the line would be reduced by actual spending adjustments. Business Manager Coates agreed, and indicated she would make adjustments.

A motion was made by Jon Woodard, seconded by Pamela Sirois, and voted unanimously by those present to add the “crack seal entire HS pavement” to the previous motion made by Pamela Sirois to provide an estimated cost for repairs to parking lots and sidewalks across the district.

A motion was made by Richard Gross, seconded by Coreene Baumann and voted 3 Yes (Nickerson, Gross, Baumann) and 5 No (Bullard, Sirois,

Kowalski, Woodard, Nichols) to cut \$10,000 for the security consultant. The motion failed.

- Warrant Article 12 Debt Service was reviewed.
- Warrant Article 13 Food Service was reviewed.

4.1.2 Review of Revisit List for Warrant Article 3 (Regular Instruction) and Warrant Article 4 (Special Education) These items will be revisited on April 4, 2019.

4.1.3 Assistant Superintendent Gillis provided a review of MSAD 52 Pre-K Programming.

Superintendent Brandt provided an overview on per pupil expenditures, enrollments, class sizes and tax impact. Information related to the undesignated fund balance was provided.

- 4.2 Next Budget Work Session - March 28, 2019 at Leeds Central School 6:00PM
- Warrant Article 6 (Other Instruction), Warrant Article 7 (Students & Staff Support), Warrant Article 8 (System Wide Administration), Warrant Article 9 (School Administration) and Warrant Article 20 (Adult Education)
 - Revisit List for Warrant Articles 10.11, 12, 13

5. Adjustment to Agenda – None.

6. Committee Reports:

6.1. Finance Committee-Jon Woodard reported that the committee has not met.

6.2. Plant/Transportation/Building Committee – Elizabeth Bullard reported that the committee met prior to the Board meeting. The committee discussed the wastewater treatment plant; phase 2 performance work; and facilities overview and district budget.

6.3. Curriculum/Policy Committee – JoAnn Nickerson reported that the committee has not met.

6.4. Student Representatives Report – Chase Rowe reported that several students have participated in post-season skiing events and Leavitt placed second in the recent One-Act Play competition. Principal Shaw also added that the Unified Basketball Team just received the MPA Sportsmanship Award.

6.5. Administrator Report – None.

- 6.6. Superintendent's Report - Superintendent Brandt visited each school to present the proposed budget to staff. She and Chairperson Bullard are meeting with Representative Timberlake next week to discuss current bills. Greg Marley of NAMI is speaking at the upcoming Help and Hope Community Presentation on Monday, March 18th at 6:00 P.M. in the auditorium of Leavitt Area High School. As a follow-up on the possibility of using blizzard days next year, Superintendent Brandt learned that for districts with 175 student days, FAPE and food would need to be provided, which would not be possible. MSAD 52 will not pursue using blizzard days next school year. Leavitt Area High School Principal Shaw worked with the Trustees of Leavitt Institute to provide \$300 to each senior who meets standards on reading and math on the SAT and on the MEA science test. Principal Shaw awarded 32 students this week. Congratulations to Principal Shaw who has been nominated for Principal of the Year and is now in the finalist round.
7. Public Comment – None.
8. Old Business
 - 8.1 Superintendent Brandt provided an update on Strategic Planning. The committee met on March 11th to review the results of the strategic planning survey. The District's top strength with over 300 responses is our effective, caring, quality teachers. There will be a Community Meeting on Tuesday, March 26th at 6:00 P.M. in the library at Tripp Middle School when community members can also review the data and share their thinking about the patterns they see.
 - 8.2 Superintendent Brandt provided an update on the Regional Service Center. Regional Service Center District Members met to determine which three services we will purchase for the 2019-20 school year, as required to receive subsidy for being an RSC. Those services will include a continuation of Frontline, the safety work with Scott Parker and a continuation of the contract with weather professional Russ Murley. An RSC is required to have a Director and each district will be assessed \$600 for this. Business Manager Bobbi Avery will fill the role of director.
 - 8.3 Business Manager Coates shared that Director Labrie has gathered a great deal of information related to Facilities, and the needs across the district. There is an opportunity
9. Consent Agenda – A motion was made by Richard Gross, seconded by Jon Woodard and voted unanimously by those present to approve the following Non-Instructional appointments:
 - 9.1. Non-Instructional Appointments:

- 9.1.1. Joshua Levesque, Leeds Central School Special Education Ed Tech I (for the remainder of the 21018-19 year only).
- 9.1.2. Kristina Swensen, Adult Education Hiset/Literacy Instructor.
- 9.1.3. Shelly Maguire, Turner Primary School Title 1A Ed Tech III.
- 9.1.4. Morgan Hixson, Leavitt Area High School Volunteer Softball Coach.

10. New Business:

- 10.1. Superintendent Brandt reported the completion of the probationary period for the following employees:

Katie Charest	TES	Ed Tech III	03/07/2019
Maura Broberg	TES	Sped Ed Tech III ASP	03/11/2019

- 10.2. A motion was made by Richard Gross, seconded by Coreene Baumann and voted unanimously by those present for approval of fundraiser for Leavitt Area High School Key Club to raise monies for Pennies for Patients.
- 10.3. A motion was made by Yuri Kowalski, seconded by Jon Woodard and voted unanimously by those present for approval of January Operating and Expenditure Reports.
- 10.4. A motion was made by Richard Gross, seconded by Coreene Baumann and voted unanimously by those present for approval of job description for Administrative Assistant to the Assistant Superintendent.
- 10.5. A motion was made by Richard Gross seconded by Yuri Kowalski and voted unanimously by those present to approve First Reading and Acceptance of revised Policy KBF: Parent Involvement in Title 1, KBF-E1 MSAD 52 District Level Title 1 Parent Involvement Policy and KBF-E2 MSAD 52 School Level Title 1 Parent Involvement Policy.
- 10.6. A motion was made by Richard Gross, seconded by Coreene Baumann and voted unanimously by those present to approve First Reading and Acceptance of revised Policy GCSA: Use of School Issued Computers, Devices and the Internet, GCSA-R Computer and Internet Use Rules, GCSA-E1 Employee Computer and Internet Use Acknowledgement Form, GCSA-E2 Employee Request for Use of Personal Equipment.
- 10.7. A motion was made by Richard Gross, seconded by Coreene Baumann and voted unanimously by those present to approve First Reading and Acceptance of revised Policy EEAEF-Video Cameras on Transportation Vehicles and EEAEF-R Video Cameras on Transportation Vehicles Administrative Procedures.
- 10.8. A motion was made by Richard Gross, seconded by Coreene Baumann and voted unanimously by those present to approve First Reading and Acceptance of

revised Policy EEAEFA Security Cameras on School Property and EEAEFA-R Security Cameras on School Property Administrative Procedures.

- 10.9. A motion was made by Jon Woodard; seconded by Richard Gross and voted unanimously by those present to enter into Executive Session to discuss employment of officials/appointees/employees pursuant to 1M.R.S.A §405(6) (A).

The Board entered Executive Session at 9:15 P.M.
The Board returned to Open Session at 9:19 P.M.

- 10.10. No action was taken.

- 10.11. A motion was made by Richard Gross; seconded by Coreene Baumann and voted unanimously by those present to enter into an Executive Session to discuss the Non-Instructional Salaried Employees (NISE) for contract discussions pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 9:19 P.M.
The Board returned to Open Session at 9:24 P.M.

- 10.12. A motion was made by Yuri Kowalski; seconded by Richard Gross and voted unanimously by those present to adjust language as discussed in the NISE work agreement.

11. A motion was made by Jon Woodard; seconded by Coreene Baumann and voted unanimously by those present to adjourn the meeting at 9:26 P.M.

Respectfully submitted,

Kimberly Brandt, Secretary