

MAINE SCHOOL ADMINISTRATIVE DISTRICT No. 52

Greene, Leeds, and Turner, Maine

Minutes of the Twelfth Regular Meeting of the Board of Directors for 2014-2015

February 26, 2015 6:00 P.M. Tripp Middle School

Members present: Elizabeth Bullard; Diana Morgan; Jon Woodard; John Soucy; Robert Allen; Richard Gross; Peter Ricker; JoAnn Nickerson

Members absent: Yuri Kowalski

Others Present: Henry Aliberti, Superintendent of School; Becky Foley, Assistant Superintendent; Deborah Alden, Special Education Director; Del Peavey, Assistant Special Education Director; Deborah Roberts, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal (6:17 p.m.); Pam Doyen, Greene Central School Principal; Danielle Harris, Leeds Central School Principal (6:13 p.m.); Razell Ward, Adult Education Director; Kim Long, Facilities/Transportation Director; Karen Potvin, Technology Education Coordinator; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:00 P.M. The Pledge of Allegiance was led by Diana Morgan.
2. The Minutes of the Eleventh Regular Meeting, February 5, 2015, were approved under general consent.
3. Communications:
 - 3.1 Superintendent Aliberti reported the resignation of Dean Whitman, District Wide Bus Driver, effective February 20, 2015.
 - 3.2 Superintendent Aliberti reported the resignation of Nicole Valentine, District Wide Van Driver, effective March 12, 2015.
 - 3.3 Superintendent Aliberti shared with the Board a letter he received from a parent regarding a trip sponsored by a third party. By consensus, the Board agreed to have Superintendent Aliberti respond to the parent in a letter as this is not a District sponsored trip.
4. Budget Work Session
 - 4.1 Budget Session: Superintendent Aliberti passed out a handout on District initiatives. The drivers of the budgets were reviewed and included the following: proficiency based diploma, social work support, increased special education costs, technology upgrades, purchasing new buses, and additional benefits to the adult education staff. Budgets have been compiled and reviewed. The initial proposed budget was an 8.74% increase, which included all requests. Next steps include the administrative team reducing the budget to a 4-5% increase. Any questions or concerns from Board members should be emailed to Superintendent Aliberti or Business Manager Deb Roberts. Next, a list of budget cuts to date was shared with the Board. A handout was also shared of projected revenues for the upcoming year. This included Medicaid billing of \$100,000, which is anticipated revenue. Currently, the impact to the different communities includes Greene at 8.91%, Leeds 8.75%, and Leeds 8.74%.

Next, there were updates from different administrators about additions to the budget from last year. Greene Central School Principal Pam Doyen explained the impact of the additional Pre-K teacher resulted in class sizes from 7 to 10. Without the additional half time teacher, the class size would have been 12-13. She would like to continue that position for the upcoming year because of the enrollment projection.

Leavitt Area High School Principal Eben Shaw reported on the new chemistry textbooks that are being utilized. They are a newer edition and have been very successful. The additional math instructor has resulted in 9th graders ending Algebra 1 by the end of the first semester, and being currently enrolled in geometry. This additional teacher has allowed students to advance at a much quicker pace.

Assistant Superintendent Becky Foley reported that the purchase of the updated Units of Study writing program has received positive feedback from the teachers. They have been able to utilize the assessments to inform their instruction. It is too early to see the impact on student achievement.

Technology Education Coordinator Karen Potvin reported out on purchases that have been made this year. The Networkmaine Internet Connection, which provides all of our internet connections, has been a positive addition. Without this, the district would not be able to fund current network connection speeds. The SNAPSCAN storage array allowed the District to eliminate several older servers and replace them with one server cluster that provided increased access, speed, and redundancy of services, while lowering administration time, power consumption, heat production, and costs of maintaining multiple servers over time. Leavitt Area High School tablets were purchased for the physical education fitness program. This has allowed them to utilize the full fitness exercise workout trainer app, which included some assessment software. Staff at the elementary level had their computers upgraded. This has allowed them to integrate technology into their instruction much easier due to the computers having faster speed and being more reliable.

Special Education Director Deb Alden reported out on the addition of the autism program. Margaret Murphy also provided a teacher to the District program. Enrollment in the program has been as high as seven, and there are currently five students being serviced. This requires nearly one to one support for each student. There has been little disruption from this program. There were savings for the District. Allowing the program in the school is definitely more cost efficient than sending students to out of district placement. Deb Alden would like to provide a second room at Turner Primary School to allow Child Development Services (CDS) to have a regional Pre-K program, run by Margret Murphy, so our Pre-K students can be in the same building where they would transition to the following year.

Assistant Special Education Director Del Peavey reported on the additional one day of social work services for the day treatment program in Greene. The program can serve up to twelve students, and it is currently serving ten. This additional time gave more support to teachers and students and allowed for time to do the appropriate billing. The recommendation is to keep the position full-time next year.

5. Adjustment to Agenda – None.

6. Committee Reports:

6.1 Finance Committee: Jon Woodard reported the committee has met and discussed Maine School billing. It will be an agenda item at the next Board meeting.

- 6.2 Plant/Transportation/Building Committee: Peter Ricker reported the committee has not met but will meet on March 5, 2015 to discuss advertising.
- 6.3 Curriculum/Policy Committee: JoAnn Nickerson reported the committee has not met.
- 6.4 Student Representative's Report: Nate Allen reported on the excellent finish of the Nordic Ski Team, and that they received the sportsmanship award. Coming up is the evening with the dancing staff. The high school had a guest speaker today from Somalia telling about her journey to the United States.
- 6.5 Tri-Town Support Staff Negotiations (ESP): Peter Ricker reported the committee had met and had their first discussion and will update the Board later this evening in Executive Session.
- 6.6 Administrator's Report: Adult Education Director Razell Ward passed a postcard of the MAYA conference, which she will be organizing. Ecasas has begun, which is an assessment that details each student's educational functioning level in math and reading. Adult Education is now offering school lunch for 16-20 year olds. The new Certified Nursing Assistant (CNA) class begins next week. There is also an ELL work readiness career program that will be launched in the fall. Bryan Brito has been accepted to go to the April National Commission on Adult Basic education conference. They are implementing the college and career readiness standards. They have begun to give the HiSET exam. There are two levels of certification for this exam, basic high school diploma and College Ready.
- 6.7 Superintendent's Report: Superintendent Aliberti announced that Turner Elementary School received the Schools that Shine Award. With this award a check was received for \$1000. Principal Cynthia Alexander has been selected as a finalist for the Principal of the Year award. There will be a site visit next week.

7. Public Comment: – None.

8. Old Business: – None.

9. Consent Agenda:

9.1 Non-Instructional Appointments: A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to approve all Non-Instructional appointments.

9.1.1 Craig Young, Greene Central School Title 1A Ed Tech III.

9.1.2 Tanya Ducharme, Tripp Middle School Special Education Ed Tech II for Functional Skills Program.

10. New Business:

10.1 Bruce Nadeau, auditor with RHR Smith and Company updated the Board on the 2013-14 audit. RSU/MSAD 52 brought in \$26.9 million dollar in revenues for all government activities last year. MSAD 52 expended \$27.3 million for the same. The auditor reviewed where the revenues came from and also what the major expenditures were. Basically, the District spent \$500,000 more than what we brought in. The overall impact was a reduction in our fund balance of \$300,000. He recommends that the utilization of fund equity should be for one-time costs, not ongoing, to lower the next year's tax commitment. The auditor also

emphasized that regulations must be followed when expending grant funds. Any questions can be emailed to the auditor or the Business Manager.

10.2 Superintendent Aliberti reported the completion of probation for the following employees:

Heidi Coffin	GCS Special Education Ed Tech III (DTP)	2-26-15
Bethany Lyons	GCS Ed Tech III	2-26-15
Tina Sirois	LCS Special Education Ed Tech III (FSP)	2-26-15
Kara Getty	TES/TPS Special Education Ed Tech II	2-26-15
Bethany Burgess	TPS Special Education Ed Tech III (ASP)	2-26-15
Sara Thistle	TPS Special Education Ed Tech III (ASP)	2-26-15
Terri William	TPS Special Education Ed Tech II	2-26-15

10.3 A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to approve First Reading and Acceptance of revised Policy IKF: Graduation Requirements.

10.4 A motion was made by Diana Morgan, seconded by Richard Gross and voted unanimously by those present to approve First Reading and Acceptance of revised Policy EBCC: Bomb Threats and Threats Of Any Other Toxic Or Hazardous Substances.

10.5 A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to approve First Reading and Acceptance of Policy IKAB: Grading System – Reporting Student Proficiency.

10.6 A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously to approve the list on continuing contract teachers who will be issued annual salary agreements for the 2015-16 school year as presented by the Superintendent of Schools, and to authorize payments of salaries (see attached list).

10.7 There have been several meetings regarding the grade 3 move from Turner Primary School to Turner Elementary School with staff and parents. There are some projected one-time costs, and some ongoing costs for staff. Superintendent Aliberti would like this approved by the Board, so the District can begin working on transition activities. The initial projection of costs for the move is around \$25,000. A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to approve the move of grade 3 from Turner Primary to Turner Elementary School.

10.8 Deb Roberts passed out a final scope of work. This is a \$5.4 million project, and it will be an 18 year pay back. The District will utilize Bank of America as they gave the District a 2.9% interest rate. The District is also receiving a \$565,000 rebate from Efficiency Maine. This is the largest amount that has been given to a school.

10.9 A motion was made by Robert Allen, seconded by Peter Ricker and voted unanimously by those present to enter into Executive Session to discuss information related to negotiations with Tri-Town Education Association Support Staff (ESP) pursuant to 1 M.R.S.A. § 405(6)(D).

The Board entered Executive Session at 7:41 P.M.
The Board returned to Open Session at 8:10 P.M.

10.10 No action was taken.

11. Other Business – None.

12. A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to adjourn the meeting at 8:11 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Henry Aliberti". The signature is written in a cursive, flowing style with some capitalization.

Henry Aliberti, Secretary

Continuing Contract 2015-2016

District Wide

Theresa Castagna	Christine Cloutier	Heidi Connelly	Amy Hart
Laura Howe	Melissa Newcomb	Candice Northrup	Claire Sabine
Ellen Stevens	Susan Swan		

Leavitt Area High

Marlene Aguilar	Edward Baehr	Kelly Bean	Kerri Becker
Pasquale Bifulco	Suzanne Boutot	Michael Brennan	Timothy Brown
Alicia Chapman	Christopher Cifelli	Iva Damon	Isaiah Davis
William Desoi	Laural Dingley	Kristina Emond	Laura Esty
Shawn Fanjoy	Jake Foster	Scott Grimshaw	Michael Hathaway
Sharon Hathaway	Jeffrey Hawes	Harry Haylock	Kade Hill
Jamie Juntura	Deborah Knapp	Judith Lashman	Richard Lent
John Lipofsky	Rachel Madison	Nicole Marcotte	Christine Marcous
Marcia Martin	Cassandra McMurry	Tracy Michaud	Jason Ouellette
Sherri Pelletier	Laura Robinson	Wendy Schlotterbeck	Julie Schmidt
Alicia Sirois	Kyle Stockwell	Jessica St.Pierre	Matthew Strong
Jessica Talbot	Georgia Vallee	Emily Vining	Wanda Ward-MacLean
Dustin Williamson	Angela Wright-Bouffard		

Tripp Middle

Steven Barter	Douglas Bishopp	Evelyn Busch	Karen Danyla
Renee Davis	Maribel DelaGarza	Matthew Drewal	Cynthia Duguay
Melissa Elie	Jodi Ellis	Steve Fairbanks	Barbara Gavin
Louis Gingras	Brian Laflamme	Brian Lemont	Constance Maloney
Lynn McHattan	Tina Nadeau	Jolene Randall	Heidi Richards
Katherine Sealy	Darcy Shaw	Mark Thibodeau	Alice Totman
Cynthia Veilleux	Cindy Webber	Kristine Wing	

Turner Elementary

Joanne Blouin	Jennifer Bradford	Jane Campbell	Mavis Fitch
Tracy Goodwin-Smith	Christian Gurney	Colleen Hamel	Gary Herrick
Sara Karam	Julie Projansky		

Turner Primary

Monique Angers	Victoria Ballou	Gail Bussiere	Jennifer Desjardins
James Fotter	Maria Giffune	Christie Grant	Christopher Guerrette
April Hartford	Marga Hutchinson	Jessica Irving	Melissa Kimball
Karen Lafrance	Joleene Libby	Katherine Manchester	Cilley
Jillian Merrill	Lynelle Morin-Towers	Jeanne Prince	Sigrid Rausch
Jennifer Rombalski	Jennifer Small		

Leeds Central

Teresa Becker	Claudeen Bergeron	Hillary Basinet	Garrett Christen
Becky Deyling	Rebecca Kent	Michelle Kyllonen	Sheila Lyman
Judith Neptune	Kobi Perry	Tammy Scott	Donna Storer

Greene Central

Paula Aldrich	Tammy Anderson	Jennifer Bassett	Sarah Bubier
Elizabeth Capen	Lindsay Carter	Nanette Creamer	Lucianne Davis
Amy Duguay	Nancy Ellis	Nancy Flick	Duane Fournier
Marie Fowler	Sara Gaudin	Stephanie Girouard	Derek Jordan
Christie Kyajohnian	Linda Martin	Cheryl Maheux	Sara Michaud
Penelope Nutting	Sabrina Ouellette	Jennifer Simmons	Bethany Theberge
Timothy Thompson	Kimberly Thurston	Julie Vyr	