

MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

Minutes of the Fifth Regular Meeting of the Board of Directors 2018-2019

October 4, 2018 Leeds Central School

Members present: Elizabeth Bullard; Robert Allen; Carlos Gnipp; Richard Gross; Jessaka Nichols; JoAnn Nickerson; Jon Woodard

Members absent: Yuri Kowalski; Pamela Sirois

Others present: Kimberly Brandt, Superintendent of Schools; Michele Coates, Business Manager; Theresa Gillis, Assistant Superintendent; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Ryan Patrie, Turner Primary School Principal; Douglas Parker, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Daniel Labrie, Director of Facilities and Transportation; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:33 P.M. and Robert Allen led the Pledge of Allegiance.
2. The Minutes of the Third Regular Meeting, September 6, 2018 and Fourth Regular Meeting, September 20, 2018 were approved by general consent.
3. Communications: None
4. Adjustment to Agenda:
 - 4.1 Administrator Reports: Razell Ward and Ryan Patrie will report.
 - 4.2 Agenda Items 9.9 and 9.10 will be removed.
5. Committee Reports:
 - 5.1. Finance Committee-Jon Woodard reported that the committee has not met.
 - 5.2. Plant/Transportation/Building Committee – Robert Allen reported that the committee met prior to this meeting and discussed the water pressure issues at the Leavitt Institute Building. Director Labrie reported that he has spoken to a contractor who can do digging. The rough approximate cost for this repair is \$10,000. The committee is interested in doing the work in this fiscal budget year. The committee also discussed the refurbishing and replacement of the dugouts. There has been money provided from the insurance company from the damage due to the storm in July. Options for concrete and wood structures were reviewed at the committee meeting and will be discussed again at the next meeting.

- 5.3. Curriculum/Policy Committee – JoAnn Nickerson reported that the committee will meet on October 11, 2018.
- 5.4. Student Representatives Report – Chase Rowe and Tessa Wadsworth reported that Homecoming was a few weeks ago; and that PSATs and SATs are upcoming.
- 5.5. Tri-Town Education Association Support Staff (ESP) – Elizabeth Bullard reported that this will be discussed in executive session Item 9.7.
- 5.6. Non-Teaching Negotiations (AFSCME) - Elizabeth Bullard reported that there will not be an executive session.
- 5.7. Administrator Report -
Principal Patrie updated the Board on Turner Primary School goals. The goals will focus on helping students think like writers and love writing. Additionally fostering positive school culture and climate for students and staff. Principal Patrie highlighted a whole school read, The Boy Called Bat and accompanying activities.

Director Ward provided the Board with updates on MSAD 52 Adult Education. Highlights included an 18% increase enrollment with 122 students. State targets help to calculate grant and incentive funds-MSAD 52 Adult Education exceeded the targets with 66% for Pre- and Post-testing (state target 60%); 48% for Measurable Skill Gains (state target 34%). Melanie North was named Adult Education Teacher of the Year. Looking ahead districts will participate in a hub model for grant funding. Director Ward noted that the need for additional storage space and instructional spaces remain an issue. Director Ward also shared the new and upcoming career certification.

- 5.8. Superintendent's Report - Superintendent Brandt reported the October 5th in-service day will provide invaluable time for teacher and educational technician professional development. Elementary schools have literacy trainings on running records and guided reading. TMS is focused on PBIS work and Restorative Justice circles. LAHS advisories are working on plans for PSAT day, changes in the state's database that used to be Marvel, working on content, emergency go-to bags and advisory groups are keeping track of work students are doing toward the guiding principles. Superintendent Brandt thanks Theresa Gillis, Principals, Grade Level and Team Leaders and Network Leaders for their planning for this October 5th. The MSMA fall conference is on October 25 and 26. This conference is always very good with numerous sessions on pertinent topics presented by the DOE, attorneys and educators. Principal Shaw has been invited to serve on a panel during one of these sessions because of the good work he and his staff continue to do in welcoming, valuing and respecting all students. Principal Shaw and his staff work purposefully to be inclusive at Leavitt Area High School. This work requires constantly making decisions over time that

lead to tolerance and inclusivity. One such decision was made last year to go with all green graduation gowns beginning this year. This makes for a unified class. The Board interviewed a strategic planning consultant on September 20. Since that time we have been reviewing different districts' plans. I am hopeful that we will get strategic planning under way very soon.

6. Public Comment – None.

7. Old Business:

7.1. Update on Regional Service Center - MSAD 52 will begin work with safety consultant Scott Parker this fall. We will also begin training and implementation of Frontline, an absence and sub management software this year. The RSC is funding both of these projects for the 2018-19 school year.

7.2. Discussion on Strategic Planning - Superintendent Brandt and the Board discussed several plans that the strategic planning consultant had developed with other districts. Highlights were noted. A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to approve the consultant to aid the district with strategic planning.

8. Consent Agenda – A motion was made by Robert Allen, seconded by Carlos Gnipp, and voted unanimously by those present to approve the following Non-Instructional appointments:

8.1. Non-Instructional Appointments:

8.1.1. Jim Flagg, Adult Education Enrichment Instructor.

8.1.2. Elizabeth Pettit, Adult Education Enrichment Instructor.

8.1.3. Lynn Curran Sargent, Adult Education Enrichment Instructor.

8.1.4. Laurie-Ann Ouellette, Adult Education Enrichment Instructor.

8.1.5. Morgan Hixon, Leavitt Area High School Freshman Co-Class Advisor

8.1.6. Tripp Middle School 2018 Winter Coaches (Returning)

Anthony Leavitt, 8th Grade Girls Basketball.

Drew Leavitt, 7th Grade Girls Basketball.

Larry Hathaway, 8th Grade Boys Basketball.

Mark Sirois, Intramural Sports.

Joe Petrin, Nordic Ski Racing.

8.1.7. Zach Keene, Leavitt Area High School Freshman Co-Class Advisor.

New Business:

8.2. Instructional Nominations – A motion was made by Robert Allen, seconded by Carlos Gnipp and voted unanimously by those present to approve the following instructional appointments:

- 8.2.1. Wendy Milliken, Tripp Middle School Health Teacher (pending certification).
- 8.2.2. Alexis Rethlake, Turner Elementary School Elementary Teacher (assigned to Grade 3 and pending certification).
- 8.3. A motion was made by Richard Gross, seconded by Robert Allen and voted unanimously by those present to accept a donation to Tripp Middle School/Leavitt Area High School Robotics team from IDEXX.
- 8.4. A motion was made by Richard Gross, seconded by Carlos Gnipp and voted unanimously by those present for approval of Leavitt Area High School wreath sales fundraiser to raise monies for RCAM.
- 8.5. Presentation by Principal Gail Marine and Athletic Director Mark Thibodeau on Tripp Middle School Triple C. Tripp Middle School currently plays teams from large middle schools; the goal is to have teams participate with a conference that meets the middle school philosophy and are like sized schools.
- 8.6. Director Labrie provided an update on transportation. He has recently completed training in the software program used by the District, Transfinder. Currently, there are many pieces that are not being fully utilized and will begin to be implemented. The district is still down four full-time drivers. Director Labrie has received positive feedback on signage on the roads; and as a result there have been multiple inquiries regarding employment. A few of these people are actively training within the district. Hiring to replace the Transportation Secretary is Excited to begin an adult education program. Area districts are also looking for drivers. Manager Coates shared that this is a state-wide issue.
- 8.7. Discussion of Maine School Board Association (MSBA) proposed resolutions. The Board agreed to take this item up at the October 18, 2018 Board Meeting.
- 8.8. A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to enter into an Executive Session to discuss the Tri-Town Education Association Support Staff (ESP) for negotiations pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 7: 52 P.M.
The Board returned to Open Session at 7:57 P.M.
- 8.9. No action taken.
- 8.10. Executive Session to discuss information related to negotiations with Non-Teacher Association, Council #93 Local 2010 (AFSCME) pursuant to 1 M.R.S.A. §405(6) (D). (Removed from the agenda).

- 8.11. Action as warranted (Removed from the agenda).
9. Other Business – None.
10. A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to adjourn the meeting at 7:59 P.M.

Respectfully submitted,


Kimberly Brandt, Secretary

MAINE SCHOOL ADMINISTRATIVE DISTRICT #52

Greene ♦ Leeds ♦ Turner

486 Turner Center Road

Turner, Maine 04282

KIMBERLY BRANDT SUPERINTENDENT	THERESA GILLIS ASSISTANT SUPERINTENDENT
MICHELE COATES BUSINESS MANAGER	REBEKAH DRYSDALE DIRECTOR OF SPECIAL EDUCATION

MSAD 52

Plant, Transportation, and Building Committee

Meeting Notes

October 4, 2018, 6 pm

Leeds Central School

Attending: Bob Allen, Kim Brandt, Dan Labrie, Michele Coates

Absent: Carlos Gnipp, Pam Sirois

- Leavitt Institute Building Update – Dan has received a price of \$350 per hour from Troy Varney for excavating. Dan will check with Ted Berry to see if they have a snake that could find out where the issue is. There was discussion regarding whether this should be done now or wait and budget for next year. There was a question regarding what we are responsible for. We own to the building and are responsible for providing water to the buildings. Kim asked about the access to the parking lots. It would need to be done over a holiday week or long weekend so as to limit the possibility of no water/ripped up parking lot. Do we have any schematics on the set up from building to building? Mike has looked at maps and can't find anything. There may be the possibility of using reclaim in order to fix the driveway after temporarily until we do a complete repave. Jerry Hartford might be a contact that Dan can ask. He lives in Leeds. Bob's recommendation is to get it done earlier rather than waiting.
- Softball Dugout Update – Insurance will pay \$21,350 less \$5,337.50 depreciation. We will have 2 years to replace the dugouts in order to recoup the depreciation. Dan will be getting a quote to do them the right way. The contractor would be able to complete by the end of the year.

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