

**MAINE SCHOOL ADMINISTRATIVE DISTRICT No. 52**  
**Greene, Leeds, and Turner, Maine**

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Minutes of the Sixth Regular Meeting of the Board of Directors for 2013-2014  
October 24, 2013 6:30 P.M. Leeds Central School

Members present: Elizabeth Bullard; Peter Ricker; Robert Allen (6:35 P.M.); Diana Morgan; JoAnn Nickerson; Richard Gross and Eric Milliken (6:33 P.M.)

Members absent: Jon Woodard; Yuri Kowalski

Others Present: Henry Aliberti, Superintendent of Schools; Becky Foley, Assistant Superintendent of Schools; Deborah Alden, Special Education Director; Deborah Roberts, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Glen Reynolds, Facilities/ Transportation Director; Karen Potvin, Technology Coordinator; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:30 P.M. The Pledge of Allegiance was led by Diana Morgan.
2. The Fifth Regular Meeting Minutes, October 10, 2013 were approved under general consent.

Eric Milliken joined the meeting.

3. Communications:
  - 3.1 Superintendent Aliberti reported the resignation of Jim Leclerc, Leavitt Area High School Custodian, effective October 17, 2013.
  - 3.2 Superintendent Aliberti reported the resignation of Pam Lanyon, Turner Elementary School Half-time Ed Tech II, effective October 25, 2013.
  - 3.3 Superintendent Aliberti shared with the Board that Tina Boucher, Maintenance Department, has received an acknowledgement from William Johnson of the water quality division of the Department of Environmental Protection for her work in maintaining our water treatment facility.

Robert Allen joined the meeting.

4. Adjustments to Agenda:
  8. Consent Agenda – Items to be acted upon collectively unless a Board member asks that a specific item be acted upon individually.
    - 8.1 Non-Instructional Appointments
      - 8.1.5 Leavitt Area High School Co-Curricular Stipends

### 8.1.6 Tripp Middle School Food Service Assistant

## 9. New Business

- 9.13 Approval of donation from R.L. Builders in the amount of \$520 for replacement roofing on playground storage shed

## 5. Committee Reports:

- 5.1 Finance Committee: Diana Morgan reported the committee has not met, but is working on a date to meet.
- 5.2 Plant/Transportation/Building Committee: Peter Ricker reported the committee has not met, but will be meeting in the future.
- 5.3 Curriculum/Policy Committee: JoAnn Nickerson reported the committee has not met, but there are items on the agenda to be voted on this evening.
- 5.4 Student Representative's Report: None.
- 5.5 Administrator's Report: Tripp Middle School Principal Gail Marine reports that fall sports are finishing. The Civil Rights Team became aware of some swastikas painted in Greene and wanted to paint over them. Once they made the town aware of the situation, the Town of Greene took care of the painting. Principal Marine reported that in spite of a lot of different initiatives to improve their attendance data, it does not seem to be drastically improving. They have tried rewards, celebrations, sending letters after a certain amount of absences, and parent meetings. They will continue to explore ways to partner with the students and their parents to improve the attendance rate. Excused absences are very specific under the law and MSAD 52 policy. Exceptions are made for family trips. Other excused absences include illness and being absent for religious holidays.
- 5.6 Superintendent's Report: Dr. Aliberti reported that he is attending the Maine School Management Fall Conference, along with Business Manager Deb Roberts, Assistant Superintendent Becky Foley, and Board Members Diana Morgan, JoAnn Nickerson, and Richard Gross. He has communicated with our legislators about the District's concern about the billing of charter school students. There may be consideration about how those students are dealt with in the future with the EPS. There is no update on the Maine Care Audit. The District continues to work with Drummond Woodson to rebut some of the financial issues with the audit. Dr. Aliberti has responded to Mr. Breton's questions raised during Public Comment during the last Board meeting. Mr. Breton also requested the job description of the superintendent which was provided to him. The long range planning committees are ongoing. The Lewiston Regional Technical Center has a number of courses that they offer high school students and the variety of offerings such as marketing, nursing, etc... Leavitt Area High School has 68 students that are attending the program, an increase up from 47 students last year. They are currently exploring offering an offsite agriculture program, similar to Sharon Hathaway's program at Leavitt.

6. Public Comment: None.

7. Old Business - None.

## 8. Consent Agenda:

- 8.1 Non-Instructional Appointments –A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve all Non-Instructional appointments.
  - 8.1.1 Kelly Bourgoin, Turner Primary School Pre-K Ed Tech 1
  - 8.1.2 Leavitt Area High School Performing Arts stipends:
    - Steve Barter, Musical Director of the Musical
    - Kerri Becker, Spring Play Director
    - Sara Dow, High School Band
  - 8.1.3 Michele Witham, Leavitt Area High School Food Service Assistant
  - 8.1.4 Bethany Lyons, Greene Central School Food Service Assistant
  - 8.1.5 Leavitt Area High School Co-Curricular Stipends:
    - Cassandra McMurry, Student Council Advisor
    - Wendy Schlotterbeck, Yearbook Advisor
    - Kelly Bean, Pi-Cone Advisor
    - Chris Cifelli, NHS Advisor
    - Jason Ouellette, Young Writers Advisor
    - Alicia Chapman, Class Advisor – Freshmen
    - Cheryl DeGone, Class Advisor - Sophomores
    - Jake Foster, Class Advisor – Juniors
    - Alicia Sirois, Class Advisor – Seniors
    - Debbie Knapp, Math Network Leader
    - Mike Hathaway, Science Network Leader
    - Jason Ouellette, English Network Leader
    - Michael Brennan, Social Studies Network Leader
    - Wendy Schlotterbeck, Humanities Network Leader
    - Sherri Pelletier, Special Education Network Leader
  - 8.1.6 Christine Wilbur, Tripp Middle School Food Service Assistant

## 9. New Business:

- 9.1 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve the 2013-14 Board goals.
- 9.2 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve Agenda Items 9.2 – 9.10.
  - 9.2 First and Second Reading and Approval of Policy DEC – Revenues from Federal, State, Local Sources.
  - 9.3 First and Second Reading and Approval of Policy DH – Bonded Employees.
  - 9.4 First and Second Reading and Approval of Policy EAAF – Use of School Buses.
  - 9.5 First and Second Reading and Approval of Policy EEAFC – People Authorized to Ride School Buses.
  - 9.6 First and Second Reading and Approval of Policy FF – Naming New and Existing Facilities.

- 9.7 First and Second Reading and Approval of Policy GBAC – Employee Background Check.
- 9.8 First and Second Reading and Approval of Policy GCC – Unpaid Leaves of Absence.
- 9.9 First and Second Reading and Approval of Policy ILA – Student Testing.
- 9.10 First and Second Reading and Approval of Policy JG - Assignment of Student to Classes.
- 9.11 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve the job description for School Psychologist.
- 9.12 A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to approve the July and August Operating and Expenditure reports.
- 9.13 A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve a donation from R.L. Builders in the amount of \$270 for replacement roofing on the playground storage shed.

10. Other Business:

- 10.1 The Board will need to schedule a Special Meeting next week for a disciplinary hearing. It was decided that the meeting would be held at 6:00 p.m. October 30, 2013 in the music room at Leavitt Area High School.
  - 10.2 It was decided that the Board should invite the selectmen to a meeting in the future to discuss budget, concerns, or questions. The best time would be meeting with them thirty minutes prior to a regularly scheduled Board meeting.
  - 10.3 The high school portion of Policy JJJ: Extra/Co-curricular Academic Eligibility Leavitt Area High School and Tripp Middle School will be discussed at the next Curriculum/Policy meeting.
11. A motion was made by JoAnn Nickerson, seconded by Robert Allen and voted unanimously by those present to adjourn the meeting at 7:02 P.M.

Respectfully submitted,



Henry Aliberti, Secretary