

MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

Minutes of the Sixth Regular Meeting of the Board of Directors 2018-2019

October 18, 2018 Turner Primary School

Members present: Elizabeth Bullard; Carlos Gnipp; Richard Gross; Yuri Kowalski; Jessaka Nichols; JoAnn Nickerson; Pamela Sirois

Members absent: Robert Allen; Jon Woodard

Others present: Kimberly Brandt, Superintendent of Schools; Michele Coates, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Douglas Parker, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Rebekah Drysdale, Director of Special Education; Daniel Labrie, Director of Facilities and Transportation; Randall Swift, Technology Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:31 P.M. and Carlos Gnipp led the Pledge of Allegiance.
2. The Minutes of the Fifth Regular Meeting, October 4, 2018 were approved by general consent.
3. Communications – None.
4. Adjustment to Agenda – Items 9.6 and 9.7 will be removed.
5. Committee Reports:
 - 5.1. Finance Committee- Yuri Kowalski reported that the committee met this evening. A motion was made by Yuri Kowalski, seconded by Carlos Gnipp and voted unanimously by those present to change the unfilled Greene Central School Pre-K Ed Tech II position to four days a week just for the remainder of this school year. The reason for this is because we have been unable to find a suitable candidate for the five-day a week position, but there is a qualified candidate who would be willing to work four days a week. Mr. Kowalski then shared that they had discussed the need for fencing around Turner Elementary School, but the committee recommend putting it in the budget next year because it will cost approximately \$24,200. Next, he shared that \$4,300 in maintenance will be done on the wood chip boiler with money from this current school year's budget. Dan Labrie is investigating the cost of digital radio coverage because there is new technology that would allow radios to cover everywhere in the district, where that is not possible with our current system. The propane contract was discussed and the committee recommends extending the current contract to 2021 in order to

save the District \$12,000. The final topic of discussion was around the water system that serves the Turner Elementary School as well as multiple other buildings in the Turner Center area because there are water pressure issues in that system. They are going to do that work in the summer rather than trying to do it over a weekend in order to make sure that we do not disrupt the operation of the school.

- 5.2. Plant/Transportation/Building Committee – Carlos Gnipp reported that the committee did not meet.
- 5.3. Curriculum/Policy Committee – Richard Gross reported that the committee met last week and they discussed JLFA, Child Sexual Abuse Prevention and Response, which is a policy that we currently do not have. Our District will extend this to the 6th grade instead of 5th grade as the sample policy had recommended.
- 5.4. Student Representatives Report – Chase Rowe reported that next Friday is the River Valley Pig Roast being put on by the Exploring River Valley students. The haunted hallway and the Harvest Supper are next Wednesday. Superintendent Brandt asked how the hallway gets set up. He said the seniors work on it as a fundraiser.
- 5.5. Tri-Town Education Association Support Staff (ESP) – Elizabeth Bullard reported that there was nothing to report.
- 5.6. Non-Teaching Negotiations (AFSCME) - Elizabeth Bullard reported that this will be discussed in executive session 9.8.
- 5.7. Administrator Report – None.
- 5.8. Superintendent's Report - Kimberly Brandt reported that Western Maine Superintendents' group met with Chelsey Fortin-Trimble from the DOE. ESEA school report cards will come out in December. There will not be a letter grade or a star system in these report cards. They will offer information about each school including enrollment, number of teachers, number of schools in the District and per pupil expenditures. Schools will be identified for state support based on several categories including chronic absenteeism, English language proficiency progress, graduation rates, and ELA and math achievement. There will be three tiers of support that will be connected to support in the form of coaches and funding. The state wants to use the report cards to identify and support schools that are struggling to meet all students' needs. The report cards will continue to use a snapshot of data, which is the EmpowerME for grades 3 - 8 and the SAT for the high school. This data will become public on November 5 and we will discuss it in an upcoming Board meeting.

Superintendent Brandt attended the recent Turner comprehensive planning committee meeting on October 10. The committee was eliciting feedback about their vision for the various sections of Turner including Turner Center, Turner Village, South and North Turner. Issues like crossing Route 4 and people driving too fast on certain roads were discussed as well. She shared with the Board the District is working diligently on filling positions. Tonight on the agenda we have several nominations.

Last spring, Superintendent Brandt met with the town managers in all three towns with the goal of keeping the lines of communication open between the towns and the District. Everyone agreed that this was time well spent and that we should continue to meet a couple of times each year. Another meeting will be set for the near future.

Dan Labrie shared a transportation update. They still have three full-time openings for bus drivers, but applications are coming in. People are working on getting the endorsements that they need. Now the flu has been going through the department. An administrative assistant is being nominated this evening, which is good news. Despite the shortage of drivers, the transportation department continues to meet its goal of transporting students safely to and from school.

6. Public Comment – None.

7. Old Business–

7.1. Update on Regional Service Center - Superintendent Brandt shared that the RSC is providing funding for MSAD 52 to purchase Frontline software that will support the management of absences and substitutes. The District team will begin training within two weeks. The RSC is also providing funding to work with Safety Consultant Scott Parker. Scott will review our current safety plans and practices and provide training on the most up-to-date practices.

7.2. Discussion of Strategic Planning – Superintendent Brandt shared that she has been communicating with team members about their first meeting on October 30 at 5:00 PM in the library at TMS. Work will include identifying stakeholders in our communities and articulating what information the team needs to elicit from these groups and how best to elicit it. Having a big community forum does not often yield the results that we want, so members of this group will be going out to our communities.

8. Consent Agenda – A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to approve the following Non-Instructional appointments:

8.1. Non-Instructional Appointments:

8.1.1. Lisa Morissette, Facilities/Transportation Administrative Assistant.

- 8.1.2. Marsha Shink, Turner Primary School Special Education Ed Tech III (ASP).
- 8.1.3. Angela MacGregore, Tripp Middle School After School Instructional Support.
- 8.1.4. Felicia Mayo, Tripp Middle School Tier II Coordinator.
- 8.1.5. Nadia Rioux, Professional Learning Community Support System Plan (PLCSS) Turner Elementary School Representative.
- 8.1.6. Jamie Juntura, Leavitt Area High School Varsity Indoor Track Coach.
- 8.1.7. Michelle Boone, Greene Central School Special Education Ed Tech II.
- 8.1.8. Chelsea Perry, Greene Central School Special Education Ed Tech II (DTP).
- 8.1.9. Rae Chute, District Wide Bus Driver.

9. New Business:

- 9.1. Instructional Nominations – A motion was made by Richard Gross, seconded by Carlos Gnipp and voted unanimously by those present to approve the following instructional appointments:
 - 9.1.1. Kayla Marston, Turner Primary School Guidance Counselor (pending certification).
 - 9.1.2. Erika Ouellette, Leavitt Area High School Social Worker.
 - 9.1.3. Sherry Johannes, Greene Central School Elementary Teacher (assigned to Grade 5).
- 9.2. A motion was made by Yuri Kowalski, seconded by Richard Gross and voted unanimously by those present for first reading and acceptance of Policy JLFA: Child Sexual Abuse Prevention and Response and JLF-R.
- 9.3. Discussion of Maine School Board Association (MSBA) proposed resolutions. The Board discussed each of the seven MSBA proposed resolutions and indicated to Delegate Richard Gross how to vote on each at the upcoming MSBA Delegate Assembly.
- 9.4. Superintendent Brandt reported the completion of the probationary period for the following employees:

Eric Cole	District Wide Sub Teacher Caller	9/27/2018
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- 9.5. A motion was made by Yuri Kowalski, seconded by Carlos Gnipp and voted unanimously by those present for approval of 2018-19 Comprehensive Emergency Plans.
- 9.6. The Executive Session to discuss the Tri-Town Education Association Support Staff (ESP) for negotiations pursuant to 1 M.R.S.A. §405(6) (D) was removed.

- 9.7. No action was necessary as the Bard did not have this executive session.
- 9.8. A motion was made by Carlos Gnipp; seconded by Richard Gross and voted unanimously by those present to enter into an Executive Session to discuss information related to negotiations with Non-Teacher Association, Council #93 Local 2010 (AFSCME) pursuant to 1 M.R.S.A. §405(6) (D)

The Board entered Executive Session at 7:35 P.M.
The Board returned to Open Session at 8:09 P.M.

- 9.9. No action taken.
10. Other Business - None.
11. A motion was made by Yuri Kowalski, seconded by Carlos Gnipp and voted unanimously by those present to adjourn the meeting at 8:10 P.M.

Respectfully submitted,



Kimberly Brandt, Secretary

MEMO

MSAD 52
Business Office
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Michele Coates, Business Manager

Sally Morissette, Accounts Payable Specialist

Ida Barker, Payroll and Benefits Specialist

Finance Committee
Meeting Agenda
October 18, 2018, 5:30 pm
Turner Primary School

Attending: Yuri Kowalski, Richard Gross, Kim Brandt, Dan Labrie, Michele Coates

Absent: Jon Woodard

1. Sign Warrants – Richard signed warrants
2. September Financials - September financials were reviewed. YTD revenue is as expected; expenditures were 4% lower than expected.
3. Pre-K Ed Tech – there is interest in the Pre-K Ed Tech position at GCS however the person is interested in working 4 days instead of 5. Kim asked that the position be ok'd as 4 days this year and return to a 5-day position next year. Yuri and Richard agreed and will bring to the board.
4. Discussion regarding logs/rocks as barriers – The person he was working with hasn't gotten a price to him yet. Yuri suggested calling Sargent. The fencing price was a total of \$24,200 \$16,400 for the middle school field and multipurpose field. \$7,700 for the elementary school chain link on the road and following bus loop. This is not in our current budget. The recommendation is to put it into next year's budget and work on it next summer. Yuri and Richard agree that it should go to next year's budget proposals.
5. Discussion regarding repairs/maintenance to wood chip boiler – Siemens doesn't cover any maintenance on the boiler. The cost is approximately \$4300 and will be paid out of this year's maintenance budget. Yuri suggested that we check with Siemens on adding this boiler to maintenance that they cover in future years. Dan will check on this.
6. Radio Coverage- we do not have great coverage with our repeater which is out by Turner Highlands. Radio Communications indicated that digital will give us far better coverage. Our coverage is currently at approximately 40% but could be 80-90% if we went digital. There are many different tools and advanced technology with their digital system. Dan is working on getting more information. We are having to piggy back drivers communicating to one another. The cost for a larger district was \$180k. Maine Radio Communications is going to lend us an antenna and we will check where we have coverage versus coverage with their system. Yuri suggested that we look at how much it would cost for cell phones for all drivers.
7. Murray Heutz Propane proposal – Discussed options for a propane vendor to buy out current tanks, vs install their tanks vs us own the tanks. Recommendation to extend the contract an additional year in order to save approximately \$12k over the other three options.

8. Leavitt Institute Water Issues – Ted Berry did not think they would be able to snake the line. Goodwin's Well Drilling indicated that the tank was put in during the 50's. The cost to replace would be approximately \$60k plus engineering fees plus \$10k to dig the pump. We should replace the pipe rather than repair. Goodwin's suggested that we not tie anything into the MS due to current capacity. Dan suggested that we wait until summer as there are many things that can go wrong and this would allow us to budget for this. There are currently 4 buildings that are on the districts water by deed. The committee agreed that it would be best to wait until next summer in order to minimize risk of having the yards and driveways torn up during the school year.