

MAINE SCHOOL ADMINISTRATIVE DISTRICT No. 52

Greene, Leeds, and Turner, Maine

Minutes of the Ninth Regular Meeting of the Board of Directors for 2012-2013

January 3, 2013 6:30 P.M. Turner Primary School

Members present: Elizabeth Bullard; Diana Morgan; Jon Woodard; Catherine Carey; Robert Allen; JoAnn Nickerson; Peter Ricker; Richard Gross

Members absent: Ronald Nadeau

Others Present: Henry Aliberti, Superintendent of Schools; Becky Foley, Assistant Superintendent of Schools; Deborah Alden, Special Education Director; Deborah Roberts, Business Manager; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Theresa Gillis, Turner Primary School Principal; Pam Doyen, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Glen Reynolds, Facilities/Transportation Director; Karen Potvin, Technology Education Coordinator; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:29 P.M. The Pledge of Allegiance was led by Jon Woodard.
2. The Minutes of the Eighth Regular Meeting, December 6, 2012 were accepted under general consent.
3. Communications:
 - 3.1 Superintendent Aliberti acknowledged receiving a thank you note from Androscoggin Lake Association for a donation in memory of Kim Spencer's mother.
4. Adjustments to Agenda – None.
5. Committee Reports:
 - 5.1 Finance Committee: Jon Woodard reported the committee has not met.
 - 5.2 Plant/Transportation/Building Committee: Peter Ricker reported the committee has not met.
 - 5.3 Curriculum/Policy Committee: JoAnn Nickerson reported the committee will be meeting on January 17, 2013 at 5:00 p.m. at Leeds Central School.

Hearing no objections, Chairperson Bullard moved to Agenda Item 5.5

- 5.5 Administrators' Negotiations: Peter Ricker reported he will provide more information during executive session later on this evening.

5.6 Administrator's Report: Greene Central School Principal Pam Doyen reports that there are lots of volunteers at Greene Central, including students from Leavitt Area High School who are volunteering. Dawn Beaucaire is organizing box tops, Bethany Lyons organizes the volunteers, and Marie Tancred does all of the laminating. Mrs. Doyon gave an update on the four school goals. In writing, all classrooms have completed the first two writing units. The majority of students have made progress, becoming stronger narrative writers. All staff are reading the Book Whisperer which promotes the love of reading. In math, Everyday Math is going well, including its utilization in Pre-K this year. During math intervention, all students receive an additional 30 minutes of math instruction. Numerous fire drills and lock down drills have been completed. Because they have already passed Tier One in PBIS, Greene Central is currently working on Tier Two and Three. Student Council and Civil Rights Team are up and running. There are 24 students participating in the Civil Rights Team. There was a recent door decorating contest with the theme of "Get Wild About Reading." Participating rooms received \$25.00 and winning classrooms received \$50.00.

Turner Primary School Principal Theresa Gillis also reported out. Volunteers are being utilized at Turner Primary. They organized the Book Fair, and are regularly in classrooms. One volunteer does photocopying and laminating. Jan Fitzsimons, school secretary, helps to organize volunteers. Ms. Gillis reported that there has been extensive work on their reading goal. There has been two Principal Story Nights, first one with 60 students attending, and the second one had about 40 students. Pre-K students are enjoying taking book bags home on a daily basis which includes reading activities for the families to do together. All classrooms are trying to build reading stamina with the students. Title One staff have received professional development through a Book Study of What Works for Struggling Readers. Money has been utilized to strengthen classroom libraries. Sharon Monroe is leading a book study of The Book Whisperer with interested staff. Five teachers attended the Teachers' College workshop in the fall. Kellie Smith has modeled a reading lesson at Turner Primary with staff observing and having time for a question/answer period. Intervention time has a focus on reading this year. Staff and students all dressed as their favorite character to celebrate their love of reading.

5.7 Superintendent's Report: Superintendent Aliberti shared with the Board he had invited Steven Wood to attend this evening's meeting, but he was unable to attend. Recently the district received positive press for the Patience Norman Award recipient, Sheila Lyman, which helped to counter the negative press about the Santa suit and the storm day. Superintendent Aliberti informed the Board that all of the Comprehensive Emergency Plans have been delivered to local law enforcement agencies and local fire departments so they have them on file in case of an emergency. The high school had a donation of a fabric paper cutter which will be used in art and in the Fabric and Fiber Class.

A motion was made by Richard Gross, seconded by Catherine Carey and voted unanimously by those present to accept the donation of the fabric paper cutter and to acknowledge the donation through a letter.

6. Public Comment: None.

Hearing no objections, Chairperson Bullard returned to Agenda Item 5.4

- 5.4 Student Representative's Report: Ben Ramser reported that Once Upon Mattress will be presented on January 11th and 12th. On January 11th, the high school is hosting a Nordic ski race. Seniors are busy hearing about acceptances to different colleges. The University of Maine did admissions at the high school before the holiday break. Mr. Davis, soccer coach, is starting a league at the elementary and middle level to try and build a stronger soccer program.

7. Old Business:

- 7.1 The Board discussed the 2013-14 District budget. The State of Maine currently has a deficit of \$35 million dollars. The Department of Education has a deficit of 12.58 million dollars with MSAD 52's share being \$110,775.40 The District is exploring ways to deal with the reduction, starting with scrutinizing all requisitions. Any health and safety requisitions will still be processed with others being reviewed on an item by item basis. Business Manager Deb Roberts and Superintendent Aliberti will make the decisions on approval of various requisitions as well as maintenance requests. Over the next couple of days Deb Roberts will be examining ways to make up the deficit, including possible areas of carryover such as salary, benefits, oil, and electricity. Last year there was discussion about using carryover funds to reduce the tax impact. Mrs. Roberts cautioned against this, saying it would be short sighted. We are now in a situation of why this was a good decision not to utilize those funds.

Maine Care audit is currently taking place for the years 2010-11 and 2011-2012. The State forgave the overpayments for the first year which was about \$45,000. The second year, coding was corrected, but Multi State Billing did not catch the change, and we were reimbursed \$55,000 which we may need to repay through reduced future reimbursements. We were notified on December 18th of our impending audit. The District may have Title One and entitlement funds sequestered. Special Education Director Deb Alden and Assistant Superintendent Becky Foley have been asked to explore savings in these areas. At the next Board meeting, another update will be given. For the proposed 2013-14 budgets, all departments have submitted their budgets. Within the next few days, Board members will have access to read through the documents. The Tri-county Selectmen Meeting will be held within the next month. At that time, we will notify them of budget updates, including Maine Care. This meeting will be held in Turner. Budget updates will be shared in a bulleted, useable format.

8. Consent Agenda:

- 8.1 Non-Instructional Appointments

A motion was made by Diana Morgan, seconded by Peter Ricker and voted unanimously by those present to approve all Non-Instructional appointments as presented.

- 8.1.1 Jonathan Mason, District Wide 6-Hour Bus Driver. Hire date to be retroactive to December 5, 2012.
- 8.1.2 Elizabeth LeBlanc, Turner Primary School Ed Tech II. Hire date to be retroactive to December 10, 2012.
- 8.1.3 Shannon Wooten, Greene Central School Special Education Ed Tech II.
- 8.1.4 Michelle DeBlois, Adult Education Academic Instructor.
- 8.1.5 William Smith, Tripp Middle School Volunteer Nordic Ski Assistant Coach.
- 8.1.6 Joe Hutchinson, Leavitt Area High School Volunteer Boys' Ice Hockey Coach.
- 8.1.7 Jim Theiss, Leavitt Area High School Volunteer Boys' Ice Hockey Coach.
- 8.1.8 Joel Dunn, Tripp Middle School Volunteer Ice Hockey Coach.
- 8.1.9 David Wing, Tripp Middle School Volunteer Ice Hockey Coach.
- 8.1.10 Adult Education Winter/Spring 2013 Enrichment Instructors (returning): Lori Hammond, Michael Lacombe, Heidi Audet, Kally Pappas, Danielle Nemeth, Jodi Cornelio, Christopher Tarmey, Rudy Danforth, David Roberts, Joanne Boyington, Lloyd Cutting, Raymond Beaucage, Randy Martin, Donna Cassista, Stacey Farrington, Laurie McDonnell, Eddy Naples, Paul Martin, Peter Martin.
- 8.1.11 Marty Lang, Adult Education Academic/Enrichment Instructor.
- 8.1.12 Garrett Christian, Adult Education Academic Instructor.
- 8.1.13-8.1.27
Adult Education Winter/Spring 2013 Enrichment Instructors (new):
- 8.1.13 Stephen Anketell
- 8.1.14 Jane Karker
- 8.1.15 Sheri Boyce
- 8.1.16 Seth Turner
- 8.1.17 Denise Dill
- 8.1.18 Janet Glatz
- 8.1.19 Veronica Decker
- 8.1.20 Heidi Naylor
- 8.1.21 Deborah Housley
- 8.1.22 Tim Morin
- 8.1.23 Becky Grant
- 8.1.24 Craig Gerry
- 8.1.25 Nancy Taylor
- 8.1.26 Janice Janetty
- 8.1.27 Craig Farrington
- 8.1.28 Natasha Nelson, Leeds Central School/Greene Central School Title 1A Ed Tech III.

9. New Business:

- 9.1 A motion was made by Jon Woodard, seconded by Peter Ricker and approved unanimously by those present to approve a donation to Leeds Central School from Walmart Foundation.
- 9.2 Greene Central School teacher Christie Grant presented her request for a sabbatical leave. She will be working in the District as a school based counselor if she is granted the sabbatical and will be working with Greene

Central School Guidance Counselor Jennifer Simmons, targeting areas that have the most need. Ms. Grant needs to log a total of 900 hours to complete her internship. After Board discussion, a motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present to approve a sabbatical leave for Christie Grant, Greene Central School teacher, for the 2013-14 school year.

Hearing no objections, Chairperson Bullard moved to Agenda Item 10

10. Other Business:

- 10.1 Superintendent Aliberti shared with the Board if there is any feedback on upcoming bills, it needs to be given to the legislators by January 18, 2013.
- 10.2 Superintendent Aliberti informed the Board that tonight's meeting was supposed to be held at Greene Central School, but was changed to Turner Primary School, so Board members would be able to visit all the schools during the budget process. Board member Diana Morgan wants to ensure that we hold Board meetings in the three different towns equally.


Hearing no objections, Chairperson Bullard returned to Agenda Item 9.3

- 9.3 A motion was made by Peter Ricker, seconded by Diana Morgan and voted unanimously by those present to enter into Executive Session for discussion of administrators' negotiations pursuant to 1 M.R.S.A. § 405(6)(D).

The Board entered Executive Session at 7:47 P.M.
The Board returned to Open Session at 8:15 P.M.

No action was taken.

- 11. A motion was made by Peter Ricker, seconded by Jon Woodard and voted unanimously by those present to adjourn the meeting. The meeting adjourned at 8:16 P.M.

Respectfully submitted,

Henry Aliberti, Secretary