

MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

Minutes of the Tenth Regular Meeting of the Board of Directors 2017-2018

January 25, 2018 Greene Central School

Members present: Elizabeth Bullard; Peter Ricker; Pamela Sirois; Robert Allen; JoAnn Nickerson; Yuri Kowalski; Jon Woodard; Carlos Gnipp; Richard Gross

Members absent: None

Others present: Kimberly Brandt, Superintendent of Schools; Michele Coates, Business Manager; Theresa Gillis, Assistant Superintendent; Rebekah Drysdale, Director of Special Education Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Ryan Patrie, Turner Primary School Principal; Mark McDonough, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Randy Swift, Technology Coordinator; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:04 P.M. and Richard Gross led the Pledge of Allegiance.
2. The Minutes of the Ninth Regular Meeting, January 11, 2018 were approved by general consent.
3. Communications: None
4. Budget Work Session
 - 4.1. Work Session on the 2018-19 budget
 - 4.1.1 Superintendent Brandt provided an overview of the 2018-19 budget process as well as updates on the ED 279 and Regional Service Centers. Superintendent Brandt shared a PowerPoint that highlighted the following: MSAD 52 mission; Budget Workshop and voting dates; student enrollment data; factors that will impact the FY19 ED 279, and the work done at the administrative and board level.
5. Adjustment to Agenda – Item 10.4 was removed from the agenda.
6. Committee Reports:
 - 6.1. Finance Committee-Jon Woodard reported that the committee has not met.
 - 6.2. Plant/Transportation/Building Committee – Peter Ricker reported that the committee met prior to the Board meeting. Items discussed included the

playground equipment and catwalk at Greene Central School. A committee is currently raising funds for new playground equipment. The committee also discussed cameras on buses. This item will be discussed further under 10.1. The committee also did some budget prep work for buildings and grounds.

- 6.3. Curriculum/Policy Committee –JoAnn Nickerson reported that the committee met prior to the Board meeting and reviewed the following policies: KF and its related policies (Use of School Facilities), IKC (Weighted Class Ranks), IJJ (Selection of Educational Materials), IKFD (Awarding of High School Diplomas to Veterans of WWII, The Korean Conflict & Vietnam War Era), BB (School Board Legal Status), IJNDB and IJNDB-R (Student Computer and Internet Use and Rules). Further discussion on the Use of School Facilities will be held under agenda item 8.2.
- 6.4. Student Representatives Report –Chloe Veilleux reported that this past week mid-term exams were finished. Seniors are working on scholarship applications; and March 16th is the date scheduled for “Dancing with the Staff”.
- 6.5. Tri-Town Education Association Negotiations (Teacher) – Jon Woodard reported that this will be discussed in Executive Session.
- 6.6. Tri-Town Education Association Support Staff (ESP) – Peter Ricker reported that this will be discussed in Executive Session
- 6.7. Administrator Reports: Gail Marine reported on the enrollment of students in fall and winter activities at Tripp Middle School. In the fall, 243 students participated in activities and sports; currently 113 students are involved in winter sports and activities. A major Robotics tournament will be held on Saturday, January 27. On February 16, there will be ice skating trips for team building. Principal Marine shared that the National Geographic social studies program purchased two years ago is very successfully. She showed a video made by teachers to demonstrate all features of the program, which is being used with 8th graders. The FY19 budget will include a request to purchase this program for 7th graders. Principal Marine stressed that the online book allows for differentiation for students at all levels. Students are able to do work both in the class and during their study halls so those without internet access are not impacted.
- 6.8. Superintendent’s Report: Superintendent Kimberly Brandt reported out on a hearing on LD 1689 An Act to Repeal Certain Provisions Regarding the System Administration Allocation. Several superintendents testified with concerns about using the EPS funding formula, which was created to ensure equity for all students, to give incentives and impose penalties related to the regional service centers.

The Maine School Superintendent Association has put forth a position paper with requested changes to the regional service center law, Chapter 123. The requested changes include delaying implementation for one year, eliminate the

penalties, and change the law to allow districts to get out of or dissolve a regional service center if it is not working well for students and the district.

Liability insurance rates may increase 12% and health insurance may increase 10%. The district's medical loss ratio is higher than the previous year, so a cost increase can be expected.

The search for a replacement Gifted and Talented teacher continues. The hiring committee has held interviews and continues to seek a qualified candidate to fill this position. Assistant Superintendent Gillis meets regularly with the Gifted and Talented educational technician, Mrs. Getty, to monitor student services and delivery of GT instruction.

An education director from a special purpose school wrote to express her appreciation for the way Transportation Director Labrie and Mr. Chase handled a very challenging situation recently.

Superintendent Brandt shared a humorous and positive Facebook post about a student's perspective on how happy Leeds Central School teacher Mrs. Groover is to see students each day. Superintendent Brandt also thanked the student who sent her a beautiful thank you card.

7. Public Comment – None.

8. Old Business

- 8.1. Principal Shaw shared information related to the overall program, participation rates and program options for students. If the district is looking to add additional programs, it is critical that there is appropriate funding. Principal Shaw noted that currently not all programs are fully funded. When evaluating programs, the stipends for coaches, dues and fees, oversight of the programs, officials and supervision and cost for transportation were all considered and will be considered. During the budget process, there is a proposal to replace programs that have small participation rates with programs that will draw more student athletics into participation.
- 8.2. Assistant Superintendent Gillis shared information about "non-school users" and the types of activities and events held by these groups. Peter Ricker expressed concern about charging groups whose intent is to support students. Board members agreed. It was also noted that the School Board is tasked with looking out for the District's best interests. Assistant Superintendent Gillis and Business Manager Coates shared that during a conversation with MSMA; they learned that groups could get insurance for one event, or yearly. The estimate given for a year's insurance was \$300. Groups would be encouraged to seek their own insurance carrier and policy based on their need. The members of the Board would like to get additional information on what area districts do in terms of

requesting that non-school users have insurance. Further discussion will be held at the March 1, 2018 meeting. Assistant Superintendent Gillis will inform non-school users that these policies will be discussed further, providing them the opportunity to attend the meeting.

8.3. An update was provided in Superintendent Brandt's Superintendent Report.

8.4. Superintendent Brandt reported that she and Assistant Superintendent Gillis are looking forward to meetings with the Facilities and Transportation department and with students groups in each school.

9. Consent Agenda – A motion was made by Robert Allen seconded by Peter Ricker and voted unanimously by those present to approve the following Non-Instructional appointments:

9.1. Non-Instructional Appointments:

9.1.1. Adult Ed Winter/Spring Returning Enrichment Instructors: Kellie Chasse, Debra Arter, Gary Swinton, Mike Burd, Karen Shumac, Jason Irish, Pam Lanyon, Robin Rockett, Bonnie Honaker, Sergie Slusky, Heidi Audet, Nadia Rioux, Robert Harvey, Mary Crane, Marjorie Baril, Randy Hutchinson, David Roberts, Kevin Ellingwood, Donna Cassista, Judy Emch, Brad Rounds, Richard Ciarcia, Mike Mayo.

9.1.2. Jock Robie, Adult Education Enrichment Instructor.

9.1.3. Colin Richardson, Adult Education Enrichment Instructor.

9.1.4. Ryan Busby, Adult Education Enrichment Instructor.

9.1.5. Cindy Tibbetts, Adult Education Enrichment Instructor.

9.1.6. Ella Raibert, Adult Education Enrichment Instructor.

9.1.7. Eric Cole, District-wide Sub Caller.

10. New Business:

10.1. Peter Ricker shared that there will be a need to update cameras on the buses. Cameras are breaking down and need to be replaced. It was discussed as to whether or not bus cameras should be considered as part of the bus or a separate item. Many of the older buses have outdated camera systems-very grainy, no audio and very unreliable. Currently 10 buses of 32 in the bus fleet have substandard cameras. When new buses are purchased, each one comes with 4 cameras (2 interior cameras, 2 exterior cameras) and DVR on the bus with memory card. The Board agreed that these cameras will be considered as part of the bus and it will be seen as a maintenance issue with cameras being replaced, as they need to be.

10.2. A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present for approval for fundraiser for Greene Central School for new playground equipment.

- 10.3. Tom Seekins from Siemens provided an overview of the savings to MSAD 52 during the first year of the Energy Performance Contract.
- 10.4. Discussion of pay proposal of Professional Staff Substitutes. This agenda item was removed for discussion at a later date.
- 10.5. A motion was made by Richard Gross seconded by Carlos Gnipp and voted unanimously by those present for approval of first reading and acceptance of Policy JJJ: Extra/Co-Curricular Academic Eligibility: Leavitt Area High School and Tripp Middle School.
- 10.6. A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present for approval of first reading and acceptance of Policy IHBB: Gifted and Talented Education and Regulations IHBB-R.
- 10.7. Superintendent Brandt reported the completion of probation for the following employees:

Leo Castonguay District Wide Bus Driver 01-22-18

- 10.8. A motion was made by Robert Allen; seconded by Carlos Gnipp and voted unanimously by those present to enter into an Executive Session to discuss Leeds Central School Effective School Surveys pursuant to 1 M.R.S.A. §405(6) (F).

The Board entered Executive Session at 8:36 P.M.
The Board returned to Open Session at 8:56 P.M.

- 10.9. No action warranted.

- 10.10. A motion was made by Richard Gross, seconded by Peter Ricker and voted unanimously by those present to enter into an Executive Session to discuss the Tri-Town Education Association Support Staff (ESP) negotiations pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 8:56 P.M.
The Board returned to Open Session at 9:40 P.M.

- 10.11. No action warranted.

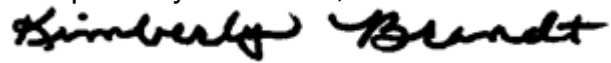
- 10.12. A motion was made by Robert Allen; seconded by Peter Ricker and voted unanimously by those present to enter into an Executive Session to discuss the Tri-Town Education Association Teachers (TTEA) negotiations pursuant to 1 M.R.S.A. §405(6) (D).

The Board entered Executive Session at 9:40 P.M.

The Board returned to Open Session at 9:54 P.M.

- 10.13. No action warranted.
- 10.14. Peter Ricker asked that additional years of information be provided per notes taken during the budget process.
11. Other Business – None.
12. A motion was made by Peter Ricker, seconded by Richard Gross and voted unanimously by those present to adjourn the meeting at 9:54 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Kimberly Brandt". The signature is written in a cursive, flowing style.

Kimberly Brandt, Secretary