

MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

Minutes of the Tenth Regular Meeting of the Board of Directors 2018-2019
January 24, 2019 Greene Central School

Members present: Elizabeth Bullard; Carlos Gnipp; Richard Gross; Yuri Kowalski; Jessaka Nichols; JoAnn Nickerson; Pamela Sirois; Jon Woodard (7:33pm); Coreene Baumann

Members absent: None

Others present: Kimberly Brandt, Superintendent of Schools; Michele Coates, Business Manager; Theresa Gillis, Assistant Superintendent; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Ryan Patrie, Turner Primary School Principal; Douglas Parker, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Rebekah Drysdale, Director of Special Education; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:30 P.M. and Carlos Gnipp led the Pledge of Allegiance.
2. The Minutes of the Ninth Regular Meeting, January 10, 2019 were approved by general consent.
3. Communications:
 - 3.1 Superintendent Brandt reported the following retirement:

Owen Donnell, Turner Elementary School Custodian, effective February 5, 2019.
 - 3.2 Superintendent Brandt reported the following resignations:
 - Keith Stockmar, Turner Weekend Custodian, effective February 24, 2019.
 - Kurt Kershner, District Wide Bus Driver, effective January 22, 2019.
 - Andrea Hammond, Half-time Assistant Superintendent/Half-time Adult Education Administrative Assistant.
 - 3.3 Superintendent Brandt read a thank you letter from the Dana-Farber Cancer Institute for the District's donation in memory of Meghan Brown's mother.
4. Adjustment to Agenda – Agenda Item 5.5 was removed.
5. Committee Reports:

- 5.1. Finance Committee-Michele Coates reported that the committee met prior to this meeting and discussed the financials for October, November and December. The committee also discussed the transfer of funds between Warrant Articles; this will be discussed as Agenda Item 9.3.
- 5.2. Plant/Transportation/Building Committee – Elizabeth Bullard reported that the committee met earlier this week and discussed bus radios, security systems and began discussions on FY2- purchases.
- 5.3. Curriculum/Policy Committee – JoAnn Nickerson reported that the committee has not met, but will meet on February 14, 2019.
- 5.4. Student Representatives Report – Chase Rowe reported that he attended the Strategic Planning meeting earlier this evening; he will be meeting with Mr. Shaw and Mrs. Brandt prior to the next Board meeting.
- 5.5. Administrator Report - item removed
- 5.6. Superintendent's Report - Superintendent Brandt shared information about the budget development process and dates of the Board Budget Workshop. The ED 279, which tells districts what their state subsidy will be, will be out in mid-February. We will know the tax impact of the initial proposed budget for the February 28, 2019 Board Budget Workshop. Superintendent Brandt shared the DOE's guidance on Anytime Anywhere Learning/Blizzard Bags.
6. Public Comment – None.
7. Old Business:
 - 7.1. Superintendent Brandt updated the Board on the Regional Service Center. The District Emergency Team met with Safety Consultant, Scott Parker, on January 15, 2019 to discuss roles and responsibilities of team members. Scott is in the process of meeting with each school's emergency team. He will meet with Superintendent Brandt and Assistant Superintendent Gillis next week to begin work on the reunification team. Superintendent Brandt thanked Jason Breton for his leadership and support of staff in the transition to Frontline. The next Regional Service Center meeting is February 13, 2019.
 - 7.2. Superintendent Brandt updated the Board on the Strategic Planning process. Survey results continue to come in. Superintendent Brandt and Chairperson Bullard attended the Turner Selectmen meeting and Chairperson Bullard and Assistant Superintendent Gillis attended the Greene Selectmen meeting. Superintendent Brandt and Chairperson Bullard will also attend the upcoming Leeds Selectmen meeting. The purpose is to talk to these town leaders about strategic planning and to ask for their help in encouraging community members to complete the survey.

- 7.3. Business Manager Coates updated the Board on the potential Bond Project. PTB will continue to meet to discuss facilities and maintenance items in terms of items that should go into the budget and what are potential projects for a potential bond.
8. Consent Agenda – A motion was made by Carlos Gnipp; seconded by Richard Gross and voted unanimously by those present to approve the following Non-Instructional appointments:
 - 8.1. Non-Instructional Appointments:
 - 8.1.1 Josee Castonguay, Adult Education Administrative Assistant/Advisor.
9. New Business:
 - 9.1. Ron Smith with RHR Smith & Company provided highlights from the FY 17-18 audit. Recommendations include funding facilities maintenance at a higher rate and working toward accrued summer salaries.
 - 9.2. A motion was made by Richard Gross, seconded by Carlos Gnipp and voted unanimously by those present to approve the October, November and December Operating Expenditure reports.
 - 9.3. A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those present to approve the transfer of \$43,719 from WA3 Regular Instruction to cover over expenditures in WA10 Transportation. A motion was made by Yuri Kowalski; seconded by Carlos Gnipp and voted unanimously by those present to approve the transfer of \$9,461 from WA4 Special Education to WA11 Facilities Maintenance.
 - 9.4. A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to enter into an Executive Session to continue discussion of Superintendent of Schools evaluation pursuant to 1 M.R.S.A. § 405(6)(D).

The Board entered Executive Session at 8:07 P.M.
The Board returned to Open Session at 8:28 P.M.
 - 9.5. A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those present to increase the Superintendent of Schools' salary by 2% and offer a 5% 403(B) match beginning July 1, 2019.
10. A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to adjourn the meeting at 8:29 P.M.

Respectfully submitted,

Kimberly Brandt

Kimberly Brandt, Secretary