

# MAINE SCHOOL ADMINISTRATIVE DISTRICT No. 52

Greene, Leeds, and Turner, Maine

\*\*\*\*\*

## Minutes of the Tenth Regular Meeting of the Board of Directors for 2012-2013

January 17, 2013    6:00 P.M.    Leeds Central School

Members present: Elizabeth Bullard; Diana Morgan; Jon Woodard; Catherine Carey; Robert Allen; Richard Gross; JoAnn Nickerson (6:11 P.M.)

Members absent: Ronald Nadeau; Peter Ricker

Others Present: Henry Aliberti, Superintendent of Schools; Becky Foley, Assistant Superintendent of Schools; Deborah Roberts, Business Manager; Gail Marine, Tripp Middle School Principal; Cynthia Alexander, Turner Elementary School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Glen Reynolds, Facilities/Transportation Director; Karen Potvin, Technology Education Coordinator; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:01 P.M. The Pledge of Allegiance was led by Robert Allen.
2. The Minutes of the Ninth Regular Meeting, January 3, 2013 were accepted under general consent.
3. Communications – None.
4. Adjustments to Agenda:
9. New Business
  - 9.3 Board consideration of the relocation of the Day Treatment Room at the Greene Central School.
5. Committee Reports:
  - 5.1 Finance Committee: Jon Woodard reported the committee has not met.
  - 5.2 Plant/Transportation/Building Committee: Deb Roberts reported the committee has not met. The committee is trying to schedule a meeting for Thursday, January 24, 2013.
  - 5.3 Curriculum/Policy Committee: Catherine Carey reported that the committee met before tonight's Board meeting. The committee worked on a new policy regarding head injuries/concussion. Leavitt Area High School Athletic Director Jeff Ramich attended the meeting to inform the committee about current practice and to assist in writing the new policy. There is a new policy also being created for bullying which committee members will be reviewing before the next meeting.

- 5.4 Student Representative's Report: Abigail Chase informed the Board that students at the high school are getting read for mid term exams. Many students have been out due to the flu. Students are getting excited about Winter Carnival and Student Council will be meeting within the next week to begin organizing the event.
- 5.5 Administrators' Negotiations: Business Manager Deb Roberts reported the committee has not met but will be meeting on January 31<sup>st</sup>.
- 5.6 Administrator's Report: Technology Education Coordinator Karen Potvin reported that some of the technology in the District is getting outdated. She showed some current machines that are being utilized throughout the District including: Lenovos, Netbooks, MacBooks, and iPads (purchased for sped students, ELL, and Adult Ed). The iPad use is going quite well. She has been working on an inventory so all of the machines can be tracked. Currently, we have 2,100 devices with a 1,000 of them being four years or older. Document cameras and projectors are being utilized extensively throughout the District, especially in math and literacy. Everyday Math is supported through technology. Google Docs and Noodle Tools are two programs also being used. Mrs. Potvin is meeting with computer and library staff, creating a curriculum that began several years ago, but was never finished. A lot has been done with Noodle Tools which helps with research projects, for taking notes and doing citations. The State still does not have an answer about the MLTI project. They hope to have a decision by mid-February to early March.

JoAnn Nickerson arrived at the meeting.

- 5.7 Superintendent's Report: Superintendent Aliberti shared with the Board he attended Leavitt Area High School's performance "Once Upon a Mattress." The performance was rescheduled from Saturday, January 12<sup>th</sup> to Sunday, January 13<sup>th</sup> because of an issue with the smoke alarm. Facilities/Transportation Director Glen Reynolds, Business Manager Deb Roberts, and Leavitt Area High School Principal Eben Shaw were quick to respond and try to resolve the issue. The play was rescheduled for Sunday. A very enthusiastic crowd was in attendance. Dr. Aliberti shared with the Board he had attended the State Board Education business meeting. Department of Education Commissioner Bowen was there. No new funding information was provided. Dr. Aliberti reported that there was a recent letter sent to the *Sun Journal* editor about instructional materials being used at the middle school. He explained about the process for the selection of materials, and the complaint process. Dr. Aliberti has requested that Assistant Superintendent Becky Foley, per Board policy, form a committee to review the book. Once a decision has been reached, Dr. Aliberti will inform the parent and Board of its outcome.
6. Public Comment: None.
  7. Old Business:
    - 7.1 The Board discussed the 2013-14 District budget. Due to the 12.5 million cut to education in this year's budget, with MSAD 52's portion being \$110,775. 40, all requisitions are being closely reviewed. Business Manger Deb Roberts predicts the District will be fine, but will continue to monitor the budget monthly. Dr.

Aliberti mentioned what an outstanding business manager the District has. The sequestering of grants will not happen in this current budget, but will likely happen next year.

For the 2013-14 budget, Dr. Aliberti reports the Governor would like districts to pay more of the teachers' retirement costs. With his current proposal, this could mean a cost to the District of around \$640,000. The Governor's proposed budget also is suggesting monetary reductions to the towns of \$880,000, and the following year reducing town funding by \$900,000. Dr. Aliberti shared with the Board that he has met with all administrators and has currently reviewed all 2013-14 budgets. Reductions have been made, and some items have been placed on a revisit list. He will have some budget discussions concerning books for classroom libraries and technology with the administrative team. Superintendent Aliberti and Assistant Superintendent Foley are visiting each of the schools to receive input and give staff the latest budget updates. Budget reviews for the Board will begin at the next Board meeting. Deb Roberts distributed a budget timeline to Board members. Later this month, Dr. Aliberti and Ms. Foley will be attending the tri-town selectman meeting.

Dr. Aliberti reported the administrative audit has been completed, and he will be reviewing it with the administrative team at the next meeting. Once this is done, he will give it to the Board. There was a discussion about the special education audit, and the cost it would include. After a discussion, it was decided to have the consultant present his proposal to the Board at an upcoming meeting. There was a question regarding the change in the amount of time between the District Budget Meeting on May 7<sup>th</sup> and the voting date on May 21<sup>st</sup>. This is due to feedback Deb Roberts received from the towns about the timeline being too tight last year.

## 8. Consent Agenda:

### 8.1 Non-Instructional Appointments

A motion was made by Diana Morgan, seconded by Richard Gross and voted unanimously by those present to approve all Non-Instructional appointments as presented.

8.1.1 Tripp Middle School 2013 Spring Coaches:  
Joe Hutchinson, 8th Grade Baseball Coach.  
Jennifer Simmons, 8th Grade Softball Coach.  
Brian Laflamme, Head Track Coach.  
Eugene Holmes, Assistant Track Coach.

8.1.2 Larry Angelo, Tripp Middle School 8<sup>th</sup> Grade Baseball Volunteer Coach.

8.1.3 Angie Banks, Leavitt Area High School Food Service Assistant.

## 9. New Business:

9.1 A motion was made by Diana Morgan, seconded by Robert Allen and approved unanimously by those present to approve the October and November Operating and Expenditure reports.

9.2 Agenda item was remove.

9.3 Dr. Aliberti presented a proposal to move the Day Treatment Program room at Greene Central School to another part of the building to create more staff support and to lessen the disruption in the sixth grade wing. This would create some costs that are not currently in this year's budget. The quote to do this is for \$7,000. Most of these costs would be covered by the Local Entitlement funds, with about \$800 from local funds. The District would use upgraded materials so the rooms would be sturdier. Discussions have taken place about ensuring that the room will not be moved again if the day treatment room is relocated this time.

A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to approve the relocation of the Day Treatment Program room at Greene Central School with a cost not to exceed \$7,000.

10. Other Business:

10.1 The next Board meeting scheduled for January 31, 2013 will be held at Turner Elementary School.

11. A motion was made by Diana Morgan, seconded by Robert Allen and voted unanimously by those present to adjourn the meeting. The meeting adjourned at 7:12 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Henry Aliberti". The signature is written in a cursive style with a large initial "H".

Henry Aliberti, Secretary