

## MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

\*\*\*\*\*

Minutes of the Ninth Regular Meeting of the Board of Directors 2018-2019

January 10, 2019 Turner Elementary School

Members present: Elizabeth Bullard; Richard Gross; Yuri Kowalski; Jessaka Nichols; Jon Woodard; Coreene Bauman

Members absent: JoAnn Nickerson; Pamela Sirois; Carlos Gnipp

Others present: Kimberly Brandt, Superintendent of Schools; Theresa Gillis, Assistant Superintendent; Eben Shaw, Leavitt Area High School Principal; Gail Marine, Tripp Middle School Principal; Kelly Marston, Turner Elementary School Principal; Ryan Patrie, Turner Primary School Principal; Douglas Parker, Greene Central School Principal; Danielle Harris, Leeds Central School Principal; Razell Ward, Adult Education Director; Rebekah Drysdale, Director of Special Education; Luci Davis, Assistant Director of Special Education; Daniel Labrie, Director of Facilities and Transportation; Randall Swift, Technology Director; District Citizens; District Employees

1. Chairperson Elizabeth Bullard called the meeting to order at 6:35 P.M. and Richard Gross led the Pledge of Allegiance.
2. The Minutes of the Eighth Regular Meeting, December 13, 2018 were approved by general consent.
3. Communications:
  - 3.1. Superintendent Brandt reported the following retirement::
    - Kenneth Alexander, District Wide Bus Driver effective January 1, 2019.
4. Adjustment to Agenda – None.
5. Committee Reports:
  - 5.1. Finance Committee-Jon Woodard reported that the committee has not met.
  - 5.2. Plant/Transportation/Building Committee – Elizabeth Bullard reported that the committee has not met.
  - 5.3. Curriculum/Policy Committee – Richard Gross reported that the committee has not met.

- 5.4. Student Representatives Report – Chase Rowe reported that there will be a Student Council sponsored dance held on Friday, January 11, 2019. Funds raised will help with activities such as a Teacher Appreciation Breakfast.
- 5.5. Administrator Report - Razell Ward shared information related to the Adult Education program. She distributed a flier and pointed out that online registrations for winter and spring course are now being accepted. Director Ward also shared some of the opportunities available through Adult Education including a diploma, Work Ready and the College Board Accuplacer.
- 5.6. Superintendent's Report - Administrators submitted their proposed budgets to the Business Manager and December. Michele and I are currently meeting with each administrator individually to review their proposed budgets and understand requests. The next step is for the administrative team to discuss highest priorities across the district. The administrative team is also discussing facilities needs so that we are capturing all needs and the Board will be able to make an informed decision about the potential bond project. Our first Budget Workshop is February 7th at Leeds Central School when I will present the proposed budget overview and administrators will present their executive summaries. All Budget Workshops begin at 6:30 P.M.  
It appears that Pender Makin will be the next Commissioner of Education. Julie Schmidt LAHS teacher was named the recipient of the Patience Norman Award of Teaching Excellence. Assistant Superintendent Theresa Gillis and Ms. Brandt met with a Department of Education team for a technical assistance review that went well.

6. Public Comment – None.

7. Old Business

- 7.1. Superintendent Brandt provided an update on the Regional Service Center. Scott Parker, Safety Consultant, is working with our District and School-based Emergency Teams to refine practices. He is also reviewing our Comprehensive Emergency Plans. Thank you to Jason Breton for his leadership with the Frontline work. This software will provide efficiencies in managing subs, as well as sick and personal leave.
- 7.2. Superintendent Brandt provided an update on Strategic Planning. The Strategic Planning Survey is open now through February 15. The strategic planning flyer is being delivered to all schools, town offices and businesses. Committee members are carrying flyers and surveys with them at all times so we are ready to encourage everyone to fill out the short survey. We are holding three community input meetings, one in each town, to invite all community members to talk with us about the future of our District and what we want learning to be like to ensure success for all of our students. Our first community input meeting took place this evening before our Board meeting. The

next two are January 18th at 9:00 A.M. at Leeds Central School and January 24th at 5:30 at Greene Central School.

8. Consent Agenda – A motion was made by Yuri Kowalski, seconded by Richard Gross and voted unanimously by those present to approve the following Non-Instructional appointments:

- 8.1. Non-Instructional Appointments:

- 8.1.1 Paul Caron, Leavitt Area High School Fall Musical Music Director.
- 8.1.2 Kathryn Bryant, Leavitt Area High School Nordic Ski Volunteer.
- 8.1.3 Kevin Hudner, Leavitt Area High School Assistant Indoor Track and Field Volunteer.
- 8.1.4 Robert Gladu, Leavitt Area High School Boys Ice Hockey Volunteer.
- 8.1.5 Bethany Lyons, District Wide Gifted/Talented Ed Tech III.
- 8.1.6 Cheryl LaChapelle, District Wide Van Driver.
- 8.1.7 Ronald Dalessandro, District Wide Substitute Bus Driver.
- 8.1.8 Linda Cloutier, District Wide Evening Custodian (assigned to Leavitt Area High School).
- 8.1.9 Andrea Hammond, District Wide Payroll and Benefits Specialist.

9. New Business:

- 9.1. The Board had a discussion on the FY20 budget targets.
- 9.2. Superintendent Brandt updated the board on a restructuring of the current Administrative Assistant position that is half-time Adult Education/half-time Assistant Superintendent. The Adult Education portion of this position will be combined with an open Adult Ed clerical position making one full-time position within the Adult Ed program. The half-time Administrative Assistant position will remain with the Assistant Superintendent.
- 9.3. A motion was made by Richard Gross, seconded by Jon Woodard and voted 5 Yes (Bullard, Kowalski, Woodard, Gross, Nichols) and 1 No (Baumann) to approve Second Reading and Acceptance of revised Policy BID: Board Member Compensation.
- 9.4. A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those present to approve Second Reading and Acceptance of revised Policy BEDG: Minutes.

- 9.5. A motion was made by Yuri Kowalski, seconded by Richard Gross and voted unanimously by those present to approve Second Reading and Acceptance of revised Policy GCGA: Substitute Teachers.
- 9.6. A motion was made by Richard Gross, seconded by Yuri Kowalski and voted unanimously by those present to approve Second Reading and Acceptance of revised Policy ADAA: School System Commitment to Standards for Ethical and Responsible Behavior.
- 9.7. A motion was made by Richard Gross, seconded by Coreene Baumann and voted unanimously by those present for approval of Leeds Central School fundraiser to raise money for a donation toward the cost of a service dog for a Maine veteran.
- 9.8. A motion was made by Yuri Kowalski; seconded by Richard Gross and voted unanimously by those present to enter into an Executive Session to continue discussion of Superintendent of School evaluation pursuant to 1 M.R.S.A. § 405(6)(D).

The Board entered Executive Session at 7:40 P.M.  
The Board returned to Open Session at 7:46 P.M.

- 9.9. Action as warranted
10. A motion was made by Coreene Baumann; seconded by Richard Gross and voted unanimously by those present to adjourn the meeting at 7:47 P.M.

Respectfully submitted,



Kimberly Brandt, Secretary