

## MAINE SCHOOL ADMINISTRATIVE DISTRICT 52

Greene, Leeds, and Turner, Maine

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Minutes of the First Regular Meeting of the Board of Directors 2018-2019

August 9, 2018      Tripp Middle School

Members present: Elizabeth Bullard; Robert Allen; Carlos Gnipp; Richard Gross; Yuri Kowalski; Jessaka Nichols; JoAnn Nickerson; Jon Woodard

Members absent: Pamela Sirois

Others present: Michele Coates, Business Manager; Theresa Gillis, Assistant Superintendent; Douglas Parker, Greene Central School Principal; Randall Swift, Technology Director

1. Chairperson Elizabeth Bullard called the meeting to order at 6:30 P.M. and Richard Gross led the Pledge of Allegiance.
2. The Minutes of the First Special Meeting, July 12, 2018 were approved by general consent.
3. Communications:
  - 3.1 Assistant Superintendent Gillis reported the following retirements:
    - Jane Campbell, Turner Elementary School Grade 6 Teacher, effective August 24, 2018.
    - Lynn McHatten, Tripp Middle School Library Media Specialist, effective July 17, 2018.
  - 3.2 Assistant Superintendent Gillis reported the following resignations:
    - Chantel Biron, Greene Central School Pre-K Ed Tech II, effective June 30, 2018.
    - Ashley Racine, Turner Elementary School Ed Tech III, effective August 27, 2018.
    - Jeannie Sumner, Leavitt Area High School Special Education Functional Life Skills Program Ed Tech III and Unified Basketball Coach, effective July 19, 2018.
    - Linda Copas, Turner Elementary School Special Education Teacher, effective August 31, 2018.
    - Gary Herrick, Turner Elementary School Special Education Teacher, effective July 25, 2018.
    - Faye Jean, District Wide Speech-Language Pathologist, effective June 22, 2018.
    - Tess Cote, Greene Central School Ed Tech III Interventionist, effective June 27, 2018.
    - Sigrid Rauch, Turner Primary/Turner Elementary School Technology Teacher, effective July 9, 2018.
    - Suzanne Gardiner, District Wide School Psychologist, effective July 19, 2018.
    - Jordan Hersom, Tripp Middle School Health Teacher, effective July 28, 2018.
    - Kimberly Thurston, Greene Central School Kindergarten Teacher, effective July 27, 2018.

- Andrew Barnes, Tripp Middle School Foreign Language Teacher, effective August 2, 2018.
  - Stephanie Day, Leavitt Area High School Special Education Functional Life Skills Program Ed Tech II, August 7, 2018.
4. Adjustment to Agenda-Item 7.1 is removed from this Agenda and will be discussed at the 8/23/18 Board Meeting.
  5. Committee Reports:
    - 5.1. Finance Committee-Jon Woodard reported that the committee has not met.
    - 5.2. Plant/Transportation/Building Committee – Robert Allen reported that the committee has not met, but will meet on August 15, 2018.
    - 5.3. Curriculum/Policy Committee – JoAnn Nickerson reported that the committee has not met.
    - 5.4. Student Representatives Report – None.
    - 5.5. Tri-Town Education Association Support Staff (ESP) –Elizabeth Bullard reported negotiations are ongoing.
    - 5.6. Non-Teaching Negotiations (AFSCME) –Elizabeth Bullard reported negotiations are ongoing.
    - 5.7. Administrator Report – None.
    - 5.8. Superintendent’s Report – None.
  6. Public Comment – None.
  7. Old Business –
    - 7.1. Discussion on facilities tour and potential bond package moved to 8/23/18 Board Meeting.
  8. Consent Agenda – A motion was made by Carlos Gnipp, seconded by Robert Allen and voted unanimously by those present to approve the following Non-Instructional appointments:
    - 8.1. Non-Instructional Appointments:
      - 8.1.1. Stephanie Day, Leavitt Area High School Special Education Ed Tech III.
      - 8.1.2. Angela Wright-Bouffard, Leavitt Area High School Special Education Leader.
      - 8.1.3. Samantha Albert, Turner Elementary School Special Education Leader.
      - 8.1.4. Jillian Merrill, Turner Primary School Special Education Leader.
      - 8.1.5. Shannon Wooten, Greene Central School Special Education Leader.

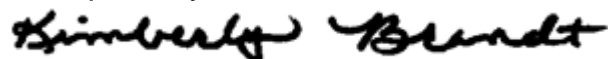
- 8.1.6. Darlene Rollins, Leeds Central School Special Education Leader.
- 8.1.7. Kathy Goforth, Leeds Central School Pr-K Ed Tech II.
- 8.1.8. Suzanne Swett, Turner Elementary School Library Ed Tech III.
- 8.1.9. Felicia Mayo, Tripp Middle School Special Education Ed Tech II.
- 8.1.10. Rosemary Clow, Turner Elementary School Special Education Ed Tech III.
- 8.1.11. Rachel Pack, Turner Elementary/Turner Primary School Office Support Assistant.
- 8.1.12. Tripp Middle School 2018-19 Stipends (Returning):  
Mark Thibodeau, Athletic Director  
Melissa Elie, Team Leader  
Jodi Ellis/Mathers, Team Leader PBIS Tier 1  
Renee Davis, Team Leader  
Barbara Gavin, Drama Coach  
Jennifer Bradford, Yearbook
- 8.1.13. Mary Learned, Tripp Middle School Student Activities Advisor.
- 8.1.14. Paige Knowlton, Turner Elementary School PBIS Tier I Co-Coordinator.
- 8.1.15. Ashley Racine, Turner Elementary School PBIS Tier I Co-Coordinator.
- 8.1.16. Mallory Murphy, Turner Elementary School PBIS Tier II Coordinator.
- 8.1.17. Jennifer Carver, Turner Primary School PBIS Tier I Coordinator.  
Joleene Libby, Turner Primary School PBIS Tier II Co-Coordinator.  
Christie Grant, Turner Primary School PBIS Tier II Co-Coordinator.
- 8.1.18. Kelly Bean, District Wide Mentor Co-Coordinator.
- 8.1.19. Claudeen Bergeron, District Wide Mentor Co-Coordinator.
- 8.1.20. Claudeen Bergeron, Professional Learning Community Support System (PLCSS) Committee Member.
- 8.1.21. Breanna Allard and Nicole Marcotte, Leavitt Area High School 2017-18 Freshman Co-Class Advisors.

## 9. New Business:

- 9.1. Instructional Nominations – A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to approve the following instructional appointments:
  - 9.1.1. Joshua Obptande, Turner Primary School Special Education Teacher Autism Program.
  - 9.1.2. Ashley Racine, Turner Elementary School Special Education Teacher.
  - 9.1.3. Arielle Boulette, Tripp Middle School English Language Arts Teacher.
  - 9.1.4. Venise Philbrick, Turner Elementary School Special Education Teacher.
  - 9.1.5. Ashley Hodgkin, Tripp Middle School Music Teacher.
- 9.2. A motion was made by Yuri Kowalski, seconded by Carlos Gnipp and voted unanimously by those present to approve the appointment of Angelique Quелlette, District Wide School Psychologist.
- 9.3. A motion was made by Carlos Gnipp, seconded by Robert Allen and voted unanimously by those present to approve the appointment of Kristina Emond-Swenson, Leavitt Area High School Dean of Students.

- 9.4. A motion was made by Carlos Gnipp, seconded by Richard Gross and voted unanimously by those present to approve the appointment of Douglas Parker, Greene Central School Principal.
- 9.5. Assistant Superintendent Gillis reported the completion of the probationary period for the following employees:
- Penny Saunders    Leavitt Area High School    Custodian    July 9, 2018
- 9.6. Business Manager Michele Coates provided an update on insurance on gazebo area. The District was initially advised that damages to the lawn at the gazebo area would not be covered as they are considered common area. Upon further discussion with MSMA, the insurance adjuster determined the land to be unscheduled landscape that would be covered. Damages of approximately \$3000 to this area will be covered under the district insurance policy.
- 9.7. Business Manager Michele Coates provided an update on ED279. On July 18, 2018, MSAD 52 received a revised ED279. The State of Maine reported a glitch in their transportation system, which has since been fixed, but results in reduction of subsidy to MSAD 52 in the amount of \$52,907. There was a mill rate change to the municipal allocation that would have increased the subsidy by \$28,959 therefore the total overall reduction in state revenue that will need to be covered will be \$23,947. Michele advised that there is no change in assessments to the town as these were voted on in the budget process and don't get changed throughout the year if there are ED279 changes. Superintendent Brandt, Facilities and Transportation Director LaBrie as well as Business Manager Coates will be meeting to determine ways to make up this reduction in subsidy. This will be reported back to the board either through finance or PTB committee depending upon where the cuts are proposed.
10. Other Business-Business Manager Coates updated the Board on the damage to the district property and buildings as a result of the storm on July 27, 2018. Damage included trees, a roof vent at the high school, fencing, the TAA trailer. There was also damage to the Central Office to the walls, ceiling and floor upstairs and down. There were 267 professional development books lost as well as paper, other supplies and a photocopier. This was due to a drainage pipe that was damaged. Employees and contractors worked to determine where the drain went once it left the building, dug back to find the damaged pipe and then an excavator was brought in to replace the damaged drain outside. An insurance claim has been filed and repairs to all areas affected are being addressed.
11. A motion was made by Robert Allen, seconded by Richard Gross and voted unanimously by those present to adjourn the meeting at 7:01 P.M.

Respectfully submitted,



Kimberly Brandt, Secretary