

Extra-Curricular and Co-Curricular Activities Code of Conduct  
for Middle and High School Students of MSAD 52

Since participation in extra-curricular and co-curricular activities is a privilege, it is important that students, parents/guardians and other interested persons are aware of the following rules and regulations. As representatives of Leavitt Area High School and Tripp Middle School, students are expected to exhibit appropriate behavior at all times. These rules are adopted by the Board in order to support the social, emotional and physical well-being of students and promote healthy, enriching and safe co- and extra-curricular opportunities for all students.

1. Students in good standing may participate in the co- and extra-curricular activities of their school. A student is considered in good standing if he/she is not the subject of any disciplinary action for violation of any policy or school rule and is currently academically eligible based on Maine Principals' Association (MPA) and school guidelines.
2. All participants are expected to come to school ready to learn on all scheduled school days. For the purpose of this policy, any student who misses any portion of the school day unexcused may NOT participate in co- and extra-curricular activities. Any exceptions to this requirement must be pre-approved by a building administrator.
3. Students suspended from school (including in-school and out of school suspension) shall not practice, participate, attend, or compete in extra- or co-curricular activities during the days of suspension.
4. Students are required to abide by all Board policies, school rules and any additional rules, and/or guidelines imposed by coaches or advisors. Any additional rules and/or guidelines must be consistent with Board policies and be approved by the Athletic Director or Building Principal.
5. Student use of tobacco, alcohol and drugs is illegal and negatively affects student health, safety and performance. Students participating in co- and extra-curricular activities carry a responsibility to themselves, their fellow students, coaches/advisors, parents and school to set the highest possible example of conduct, sportsmanship and training, which includes avoiding any involvement with tobacco, alcohol and drugs. Therefore, students participating in co- and extra-curricular activities may not engage in the prohibited behaviors and activities described in Policy JICH (Student Drug, Alcohol and Tobacco Use) at any time or place from the beginning of the student's first co- or extracurricular activity of the school year through the end of the school year. In addition to the prohibited conduct outlined in Policy JICH, it is also a violation of the extra/co-curricular student code simply to be knowingly present where prohibited conduct is taking place. For the purposes of this policy, "knowingly present" means being present at a party or any location where drugs are being used or underage drinking is taking place and not leaving when the student becomes aware of such activities.
6. Students are expected to conduct themselves so as not to discredit themselves, their team or organization, their coach or advisor, and their school. If a student is charged with a crime, he or she may be suspended from participation in co- or extra-curricular activities until the case is adjudicated.  
A student who is convicted of a crime may be suspended from participation in activities for a period of time to be determined based upon the facts of the particular case.
7. Students shall be responsible for all equipment and uniforms issued to them by the school. The

cost of replacing damaged or lost equipment /uniforms will be the responsibility of the student.

8. Students and their parents/guardians are required to sign the Co-Curricular/Extracurricular Contract as a condition of participating in co-curricular and extra-curricular activities. Students participating in fall sports (and their parents/guardians) must sign the contract at the beginning of pre-season. All other students who plan to participate in other co- or extra-curricular activities at any time during the school year (and their parents/guardians) must sign the contract at the beginning of the school year (or upon enrollment in school if transferring to the school).

### Disciplinary Action

Improper conduct, as determined by the Athletic Director, coach, advisor and/or administration shall result in disciplinary action up to and including suspension and or removal from the team or activity (in addition to any discipline imposed under applicable Board policies or school rules). The Principal (or designee), Athletic Director and coaches/advisors are expected to enforce all policies and school rules at all times and to use their best judgment in applying penalties for violations. The advisor or coach shall consult with the Athletic Director and/or Principal prior to suspending a student from an activity or team.

For infractions involving drugs, alcohol and/or tobacco, disciplinary action will be taken as specified below (in addition to possible discipline imposed under JICH and JICH-R). Coaches/activity advisors may not impose additional disciplinary consequences. Repeat or extreme violations will warrant administrative review and additional sanctions. Violations are cumulative during a student's middle school career, but do not carry over to the high school. Violations during a student's high school career are cumulative.

#### • Drug and alcohol, tobacco violations - Consuming, Possessing, Receiving, Being Under the Influence of a Prohibited Substance or Being Knowingly Present Where Prohibited Conduct is Taking Place

First violation: Students may not participate in games, performances, exhibitions, or contests for 14 calendar days but must still practice and attend required team/organizational activities. The student must meet with the K-12 Substance Abuse Counselor/Coordinator prior to returning to the activity. If there are not 14 calendar days remaining in the particular activity when the suspension takes place (including banquets or other end of event activities), then the suspension carries over to the student's next activity.

For violations that occur between seasons or activities, the consequence will be enforced during the next season or activity in which the student participates.

If a violation occurs near the end of the school year, the suspension shall carry over to the next school year.

Second violation: No participation in athletic and/or co-extracurricular activities for one calendar year. The student and his/her parent/guardian must participate in a meeting with an administrator and the Chemical Health Coordinator/Guidance Counselor prior to returning to the activities.

#### • Drug and alcohol, tobacco violations – Furnishing, Selling, Buying or Manufacturing a Prohibited Substance

Any such violation will result in suspension from all athletic and co/extracurricular activities for one calendar year.

### Self-Reporting of Violation

A student who violates Policy JICI has the opportunity to report his/her violation to the Athletic Director or Principal by the first period of the day of the following school day. In such a case, the disciplinary

action specified in the preceding section may be reduced. This provision cannot be used to avoid discipline under this policy for a violation that is already under investigation or to avoid discipline for violations of Policy JICH, Student Drug, Alcohol and Tobacco Use.

#### Appeal of Suspension/Removal from Extra Curricular or Co-Curricular Activity

A student who wishes to appeal a suspension or removal from an Extra Curricular or co-Curricular activity may do so in writing to the Superintendent within three school days of his/her notification of the suspension. The Superintendent, or designee, may conduct whatever further investigation he or she deems advisable and shall render his or her decision in writing to the student within ten school days of receiving the appeal. If the appeal is made at the conclusion of the school year, this period may be extended if necessary to complete an appropriate investigation. The Superintendent's decision, or that of the Superintendent's designee, shall be final. A student remains under suspension during the appeal process.

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